

As a purpose-led company, Securitas employees are united across the country and around the globe. Our purpose serves as a consistent reminder of why our work is so important to our colleagues, clients and the community. Safety is a basic premise for all of us to enjoy life with friends and family as well as to succeed at work. Threats to our safety are ever increasing and becoming more complex, and **we help make your world a safer place**. Our employees are guided by our 3 values: Integrity, Helpfulness and Vigilance. With over 370,000 employees globally we have surpassed our competitors by providing quality service year after year. If you are looking to join an elite team of Security Professionals, Securitas is the employer of choice. We love to hire top talent.

Position: Site Security Manager

Status: Full-time, Permanent

Location: Cambridge

Position Summary:

The Site Security Manager is accountable to ensure that all security, fire prevention operations, and emergency response duties are carried out with accuracy and compliance, in accordance with the client site and the directives of Securitas Management.

ESSENTIAL DUTIES:

Provide continuous evaluation and compliance to Post Orders and communicate changes and updates when required.

Communicate and maintain client relationship.

Conduct monthly report outs of KPI's and ensure accuracy of all month end documentation.

Identify training requirements for staff and coordinate as required.

Ensure monthly Health and Safety inspections are conducted and committee meetings are held.

Conduct weekly administrative duties including payroll, attendance, procedural audits, and performance management.

Maintain staffing schedule, support shortages, and authorize vacation requests.

Complete Employee Performance reviews and establish effective goals and objectives.

MINIMUM REQUIREMENTS:

Valid Class G Driver's License.

Grade 12 or equivalent.

Valid Ontario Security Guard License.

Post-secondary education in Law & Security, Police Foundations, or equivalent.

Willing to travel to site locations as required.

Valid Emergency First Aid Responder (Canadian Red Cross) and CPR Certificate or willingness to obtain.

Ability to meet the physical demands of the position including respirator fit testing, and walking, bending, and lifting when required.

QUALIFICATIONS:

2-3 years of previous leadership experience in the field of security, or related field, required.

Strong critical thinking and communication skills.

Ability to respond to situations with tact and diplomacy and remain calm in stressful situations.

Strong problem-solving skills, and ability to summarize information effectively and accurately.

IMS 100

Intermediate level use MS Office applications (Outlook, Excel, Access, Word, PowerPoint).

Previous experience using Lenel software considered an asset.

Previous knowledge of building fire systems and fire code considered an asset.

Strong organizational skills and ability to multitask required.

To support social distancing, Securitas Canada will be conducting our hiring process remotely, including video interviews. We are committed to the safety of candidates and our staff throughout the hiring process.

Securitas Canada celebrates diversity and we welcome and encourage applications from the four designated groups; namely women, aboriginal people, visible minorities and persons with disabilities. Accommodations are available for applicants with disabilities throughout the recruitment process.