



BUSINESS MEETING MINUTES - SATURDAY, JULY 21, 2007

ROOM 213, HENRY B. GONZALES CONVENTION CENTER, SAN ANTONIO

The meeting was **called to order** at 12:14 p.m. by President Brian Harris.

Discussion began with an **announcement** regarding online entry registration/judging system for students through the TMEA website. Frank Coachman of TMEA dropped in to explain the procedure. A statewide online entry is now available in-house at TMEA, as opposed to pen-and-paper entry. Use of this system will require a personal or institutional TMEA membership number, but not an active membership (i.e., renewal can occur after online entries are made). There will be no charge for use of the system, as it is a member service of TMEA. At least one member of TCCBDA will need to purchase the academic version of Filemaker Pro, to optimize use of the system for our organization. Likewise, the system can be used for judging and ranking auditionees.

With Mr. Coachman present, questions were raised regarding the possibility of moving to a different convention hotel and the possibility of a rehearsal facility in the convention center. Both questions were met by Mr. Coachman with generally negative replies, citing space and numbers. Regarding the hotel, he stated that President Harris and Robert Floyd were in continued discussion. A new Grand Hyatt, currently under construction, will be completed in 2008 and will be ready for TMEA housing in 2009. However, plans are already made to move the TIME portion of the convention to the Grand Hyatt, and accommodations for TCCBDA were doubtful.

After Mr. Coachman left, the group discussed the possibility of adopting one or both aspects of the online entry/judging system. While general support for use of the system based on reinforcing our relationship with TMEA was favorable, caution was expressed regarding its complexity, considering the size of our organization. Brack May suggested adopting the entry half of the system our first year, then adding the judging half subsequently, so there would not be so many new things to learn at once. Continued discussion followed, with President Harris formally proposing the creation of an ad hoc committee to look into the entire procedure. Proposal passed.

The **Treasurer's Report** was given verbally by immediate past-treasurer, Jim Stubbs. He stated our organization has approximately \$2400 on hand. All expenses are in, and as a result of having raised our fees, we were able to cover expenses and maintain a small surplus.

Old Business included the following reminders:

President Harris requested any **mailing list contact updates** be sent to him via email.

Clinicians for 2007/08 remain Robert McElroy of Houston Baptist University and Tim Ishii of UT Arlington.

A **Constitution Committee report** was given by Jill Stewart, chair. The document is complete and ready for approval by group. It will be sent to the officers first and will be available in print for our February meeting

Fall 2007 **Audition Tape Judges** were reviewed and remain as follows:

- a. Flutes – Joe Waldrop (Wharton)
- b. Oboe/Bassoon – Lamont Goodman (Navarro)
- c. Clarinets – Todd Woods (Temple)
- d. Low Clarinets – Jill Stewart (Blinn)
- e. Saxes – Roy Allen, Jr (Brookhaven)
- f. Trumpets – Jose Campeon (Laredo)
- g. Horns – Manuel Martinez (Cisco)
- h. Trombones – Bruce Keeling (South Plains)

- i. Euphonium – Gary Smith (Temple)
- j. Tuba – Karen Marston (San Jacinto)
- k. Percussion – Joe Perea (Richland)
- l. String Bass – John Reid (South Plains)
- m. Jazz Ensemble Brass Panel Chair – Sparky Koerner (Mainland)
- n. Jazz Ensemble Ww/Perc Chair – Richard Birk (Brazosport)

New Business included the following **proposals**:

Policy Regarding Payment of Audition Fees: “**Check or PO must accompany audition submissions.**” Brack May suggested “PO Number” rather than PO. Discussion followed, generally citing the difficulty of getting a number issued, and suggestions were offered to those anticipating difficulty. Jill Stewart moved for passage of the proposal, with the addition of the word, “Number”. The proposal passed.

Policy Regarding Nominees for Officer and Committee Vacancies: “**The Officers, under direction of the President, shall be responsible for providing at least one nominee for each position vacancy.**” After discussion, the proposal passed.

Policy Regarding Access to Online Banking Account: “**Both the Treasurer and the President shall have online access to the checking account. However, the President shall not be added as a signator to the account and is only permitted to view transactions and balances. The password for online access shall be changed as often as necessary to maintain the security of the account.**” The proposal passed. Following its passage, David Smith proposed 2 signators for the account, in case of emergency. Only one signature would be required upon checks, but two individuals would be authorized to sign. The group agreed that these signators should be the current and immediate past treasurers. The addendum also passed.

Policy Regarding Collection of Delinquent Fees: “**The Treasurer shall be responsible for the collection of any delinquent fees or monies owed to TCCBDA.**” The proposal passed.

Policy Regarding Assessment of Late Fee: “**The Treasurer may impose a \$50 late fee against any account delinquent for more than 30 days. This late fee will be cumulatively accessed (sic) each 30 days that the account remains delinquent.**” Anticipating a lengthy discussion regarding this proposed policy, President Harris tabled the proposal until a later date.

Policy Regarding Rehearsal Schedule: “**The rehearsal schedule for both ensembles (Symphonic Band and Jazz Ensemble) will consist of sessions on Wednesday evening, Thursday morning, Thursday afternoon, Friday morning, and Saturday morning. Start times and end times will be the same for both ensembles. Any variation from the schedule should be requested no later than two weeks in advance of TMEA and must be approved by the President.**” After discussion, the proposal passed.

Policy Regarding Performance Attire for Ensembles: “**Preferred concert attire for both ensembles is formal black.**” After discussion, the proposal passed.

There was no **other business**.

The meeting was **adjourned** at 1:22 p.m. After a quick reminder by Jill Stewart that all audition materials are to be mailed to Will Fairbanks, members were dismissed to make **selections of Symphonic Band audition etudes**.