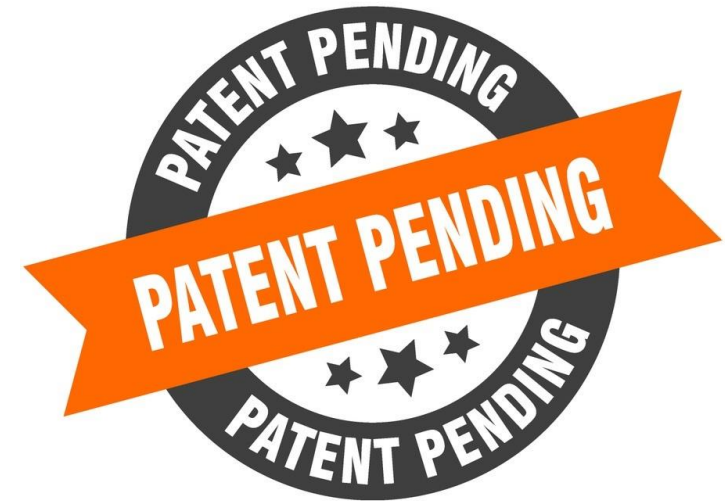# 340Bsure Report Tutorial
Dispenses Missing in EMR
Summary & Detail

- **NOTE**: The following accounts are the only ones listed in the output reports. There are NO actual account numbers used:

  340B = your original daily dispense files for outpatient 340B.
  340B02 = your 340B Provider dispense files for outpatient 340B.

  GPO = your original daily dispense files for inpatient GPO.
  GPO02 = your 340B Provider dispense files for inpatient GPO.

  WAC = your original daily files for dispenses accumulated under your WAC account.
  WAC02 = your 340B Provider files for dispenses accumulated under your WAC account.
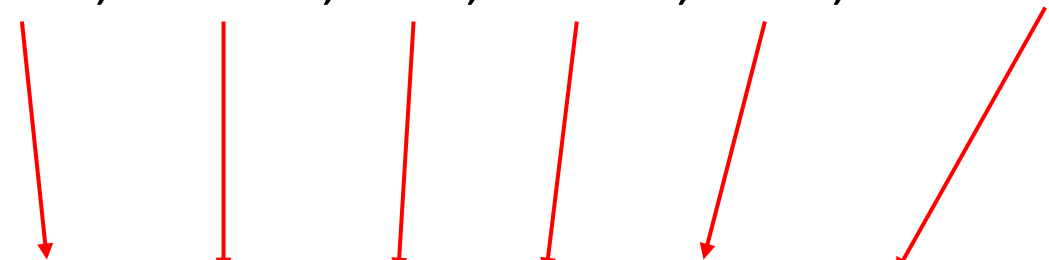
Missing_in_EMR_Summary.xls

These are the sum total of dispenses that are missing in your EMR data. Detail for these totals will be written out to Missing_in_EMR_Details.xls

	A	B	C	D	E	F	G	H
1	ndc	tradename	tot340b	tot340b02	totgpo	totgpo02	totwac	totwac02
2	00002021301	INS HUMULIN R MD 100U/ML 3ML	1	1	0	0	0	0
3	00002245780	ZEPBOUND SY 15MG/0.5ML 4 PPN	4	4	1	1	2	2
4	00002751101	INS HUMALOG MIX 75/25 MD 10ML	6	6	3	3	0	0
5	00023649810	UBRELVY TB 50MG 10UD CPLT	11	11	5	5	1	1
6								
7								
8								

For example, on the bottom row for NDC 0023649810, there are 11 340B dispenses missing in your EMR, and 11 340B02 dispenses missing. This is based upon the NDC and the Encounter ID (Visit Nbr).

Missing_in_EMR_Summary.xls

Notice there are columns for total missing in 340B, 340B02, GPO, GPO02, WAC, and WAC02

	A	B	C	D	E	F	G	H
1	ndc	tradename	tot340b	tot340b02	totgpo	totgpo02	totwac	totwac02
2	00002021301	INS HUMULIN R MD 100U/ML 3ML	1	1	0	0	0	0
3	00002245780	ZEPBOUND SY 15MG/0.5ML 4 PPN	4	4	1	1	2	2
4	00002751101	INS HUMALOG MIX 75/25 MD 10ML	6	6	3	3	0	0
5	00023649810	UBRELVY TB 50MG 10UD CPLT	11	11	5	5	1	1
6								
7								
8								

Information on the missing dispenses will be found in the DETAILS report which is covered on the next slide.

Missing_in_EMR_Detail.xls

These are the actual dispenses that are missing in your EMR data. Verify they are missing in your EMR by using the NDC + PatAcctNum + EncounterID

	A	B	C	D	E	F	G	H
1	account	ndc	tradename	lowMqty	emrpattype	patacctnum	encounterid	hospitaltransid
2	340B	00002021301	INS HUMULIN R MD 100U/ML 3ML	3	outpatient	DummyAcctNbr001	DummyENC_ID-01	00002021301-DummyAccNbr1-DummyENC_ID001-Sept 21, 2023-3
3	340B02	00002021301	INS HUMULIN R MD 100U/ML 3ML	3	outpatient	DummyAcctNbr001	DummyENC_ID-01	00002021301-DummyAccNbr1-DummyENC_ID001-Sept 21, 2023-3
4								
5								
6								
7								

Some customers prefer to use the Unique Hospital Transaction ID to lookup the dispense in their EMR.

FIXING Missing_in_EMR_Detail.xls

There are several ways that you can fix dispenses that are missing.

1. Manually add the missing dispense to your EMR with the correct data.
2. Manually adjust your 340B Accumulation by subtracting out the QTY that was previously accumulated.

Whatever you decide to do, <u>be SURE to DOCUMENT</u> your actions and keep them in a file where they can be presented during a HRSA audit.

	A	B	C	D	E	F	G	H
1	account	ndc	tradename	lowMqty	emrpattype	patacctnum	encounterid	hospitaltransid
2	340B	00002021301	INS HUMULIN R MD 100U/ML 3ML	3	outpatient	DummyAcctNbr001	DummyENC_ID-01	00002021301-DummyAccNbr1-DummyENC_ID001-Sept 21, 2023-3
3	340B02	00002021301	INS HUMULIN R MD 100U/ML 3ML	3	outpatient	DummyAcctNbr001	DummyENC_ID-01	00002021301-DummyAccNbr1-DummyENC_ID001-Sept 21, 2023-3
4								
5								
6								
7								