

IMPORTANT RENEWAL REMINDERS!!!

STEPS FOR A SUCCESSFUL RENEWAL PERIOD

- ◆ **To avoid delays**, submit your Accreditation Application to the Department of Pesticide Regulation (DPR) early for any fall continuing education (CE) meetings you plan to have. Early submission of your accreditation application will allow CECPM to get your sponsor materials to you on time.

- ◆ **Return your attendance records** to CECPM promptly. Prompt submission of your attendance records allows CECPM to post the continuing education (CE) hours to each attendee's record in a timely manner.

- ◆ **Instruct your meeting attendees** to check their DPR License/Certificate for their expiration year. Encourage any licensee whose license/certificate expires in the current calendar year to send their DPR renewal packet into DPR promptly.
 - DPR renewal packets are usually sent to license/certificate individuals by the fall of each year.

 - As of December 31, 2000, the 'grace' or 'probation' period for license renewals was eliminated. DPR announced that they will "no longer allow CE credit to be accrued for renewal unless the hours are obtained while the license/certificate is valid; there will be no 'grace' or 'probation' year for CE". Refer to the license/certificate renewal chart below (based on the first letter of the last name).

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CONTINUING EDUCATION (CE) RENEWAL SCHEDULE

A-L: All CE hours must be obtained between *January 1, 2011 and December 31, 2012* for all year-2012 renewals.

M-Z: All CE hours must be obtained between *January 1, 2012 and December 31, 2013* for all year-2013 renewals.

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For accreditation applications and information please contact:

Cashier
ATTN: CE
Department of Pesticide Regulation
P.O. Box 1379
Sacramento, California 95812
Phone: 916-603-7792
Email: CEmail@cdpr.ca.gov
Website: <https://www.cdpr.ca.gov/docs/license/conted.htm>