

MS Critterz
Board of Directors Meeting Minutes
May 13, 2019

Meeting: MS Critterz Animal Shelter
413 McElroy Drive
Oxford, MS 38655

Meeting called to order at 7:15 pm

Members present: Gail Brown - President, Natascha Scott - Treasurer, Aynslee Smith – Secretary, Bekah Chapman, and Caitlan Covington

Visitors: Jenn Peterman - Executive Director
Janice Antonow - City Liaison

The meeting was opened with Gail requesting the agenda to be adopted as written. Caitlan made the motion to accept agenda as written, with Natascha seconding the motion. All voted in favor of adopting the agenda as written.

Minutes were reviewed for the previous meeting, and Natascha made the motion to accept the minutes as written with Caitlan seconding the motion. All were in favor to accept the minutes as written.

New Business:

First on the agenda, Gail presented the Animal Control report as follows for the month of April 2019:

Oxford City Limits calls - 40
Lafayette County calls - 7
Other county calls - 5
OPD calls - 3
Dogs picked up - 8
Cats picked up - 1
Dogs returned to owner - 5
City licenses sold - 0
Verbal warnings - 5
Written warnings - 0

First on the agenda were elections for the Executive positions for the President and Secretary for the MS Critterz Board of Directors. Elections were held with individuals holding membership voting with the following results: Gail Brown – President and Caitlan Covington – Secretary.

Next on the agenda, Gail requested to vote to move Jenn Petermann from Interim Director to Executive Director. Bekah made the motion to accept Jenn as Executive Director with Caitlan seconding the motion. All voted in favor, with no one opposed.

Gail next gave an update on the renewal of the County Contract with the Lafayette County Board of Supervisors stating the meeting went well and the contract was renewed until the end of September 2019.

Next, Jenn Peterman gave the Director's Report as follows:

Animal Report for May 2019:

INTAKE April 2019 — TOTAL 183

Oxford City Limits — Cats	31	Total Oxford City Limits: 73
Oxford City Limits — Dogs	42	

Lafayette County — Cats	32	Total Lafayette County: 110
Lafayette County — Dogs	77	
Adoptions	51	
Transported	61	
Return to Owner	15	

Trap/Neuter/Release (City)	2
Euthanasia	8
Passed Away	18
Currently in Shelter	188
Currently in Foster Care	62
PetSmart:	0

In New Rescue/Business Partnerships:

We have two new partnerships with Humane Rescue Alliance and Richmond ASPCA in which we will be doing transports of cats and dogs.

During the month of April, a total of 61 animals were transported to Hoover House and Puppy Rescue 911.

Upcoming Fundraising events:

- May 14 we have a percentage night at Chipotle.
- The Graduate has opted to do Yappy Hour over the summer months in which we will need volunteers/representatives.
- McAllister's Best Tea Competition (June) we are participating in the Tea Town Showdown and they have 4 nights for us to attend. There will be 3 nationwide winners chosen.

- Oxford Film Festival will be hosting Pet Fest on June 15 from 5 to 9 pm at the Old Armory Pavilion in which we will need volunteers/representatives to bring adoptable animals to the event.
- Freedom 5K & Family Fun Run - July 4th has been posted on Volunteer Oxford, racesonline and the MS Critterz website. Posters will soon be printed and board members are encouraged to put up posters around Oxford and solicit sponsors to make race day a success. We will also need volunteers to assist with this event. Aynslee stated that she has a connection with an individual at MDOC. She requested for us to give her a list of things we need, as well as, specific times we need help, so that some of her parolees' can get community service hours.
- Discussion regarding the upcoming Gala which is tentatively scheduled for October 11th, were discussed.

Additionally, we will having an upcoming adoption event at PetSmart for their Adoption Weekend on May 17 – 19.

New Employees

Jenn discussed our new hires, Emily Swanson as Receptionist/Kennel Attendant and Meredith Roberson as the full-time Animal Control Officer.

Treasurer's report

Natascha presented the Treasurer's Report and stated we are currently still in good standing.

Etiquette/professionalism

Natascha stated that anyone answering emails or messages on Social Media should put their name, as well as, the MS Critterz salutation. Caitlan also mentioned the greeting used when answering incoming calls from the public.

Follow up business:

Jenn stated the bar crawl went well, but the inclement weather was bad throughout the event. The participants had a lot of fun and it gave MS Critterz the opportunity to answer questions and educate the public with questions.

Jenn also gave an overview of the Best Dressed Pet contest at Double Decker. The event went well, and there was a good turnout for the event.

With no public present, Gail called to go into an Executive Session at 8:39 pm.

With no further business, the meeting was adjourned at 9:08 pm.