

MS Critterz  
Board of Directors Meeting Minutes  
June 10, 2019

Meeting: MS Critterz Animal Shelter  
413 McElroy Drive  
Oxford, MS 38655

Meeting called to order at: 7:13 PM.

Members preset: Gail Brown - President, Natascha Techen Scott – Treasurer (via conference call), Caitlan Covington – Secretary, and Bekah Chapman.

Members absent: Aynslee Smith

Visitors: Jenn Peterman - Executive Director, Janice Antonow - City Liaison, Sara Riffe, Merideth Roberson - Animal Control Officer, and Public.

The meeting was opened with Gail requesting the agenda to be adopted as written. Caitlan requested the agenda be amended to add the fundraiser, Movies in the Park, to be added to the Fundraisers. With this addition, Caitlin made the motion to accept the agenda, with Bekah seconding the motion to adopt the agenda as amended. With all voting in favor the agenda was accepted with the addition.

Minutes were reviewed for the previous meeting, and Natascha made the motion to accept the minutes as written with Bekah seconding the motion. All were in favor to accept the minutes as written.

New Business:

First on the agenda, Meredith presented the Animal Control report as follows for the month of May 2019:

Oxford City Limits calls - 50  
Lafayette County calls - 9  
Other County calls - 3  
OPD calls - 7  
Dogs picked up - 15  
Dogs returned to owner - 6  
City licenses sold - 0  
Verbal warnings - 3  
Written warnings - 2

Next on the agenda, Jenn introduced Sarah Riffe who has expressed interest on being a board member. Sarah then presented. Gail ask Sarah to leave the room and then called a vote to add Sarah to the board. All voted in favor to add Sarah as a board member. She returned and joined the meeting.

Next on the agenda was the President's Report. Gail stated that we have the opportunity to fulfill some of our equipment needs. She suggested that we determine what we need first and will plan to order said equipment throughout the next few months. The group collectively determined that we are in need of: puppy kennels, outside puppy runs, crates strictly used for transports, gel coated risers for puppy kennels, heating pads, vents for two doors, and a new door with a pet door for the patio. It was determined the vents and door/pet door for the cat room would be the first items ordered.

Next, Jenn Peterman gave the Director's Report as follows:

Animal Report for May 2019:

INTAKE – Total 381		
Oxford City Limits – Cats	54	Total Oxford City Limits: 102
Oxford City Limits – Dogs	45	
Oxford City Limits – Guinea Pig	1	
Oxford City Limits – Rabbit	2	
Lafayette County – Cats	170	Total Lafayette County: 279
Lafayette County – Dogs	109	
Adoptions	61	
Transported	110	
Return to Owner	17	
Trap/Neuter/Release (City)	1	
Trap/Neuter/Release (County)	3	
Escaped from Foster	1 dog	
Euthanasia	29 (1 dog – aggression, 1 dog illness) (27 cats – illness/failure to thrive)	
Passed Away	21 (unresponsive to treatment)	
Available for Adoption:	234	
On Hold:	126 (Stray/< 6 weeks/awaiting transport)	

New rescue/business partnerships:

Jenn stated that we had nine large transports with both Humane Rescue Alliance in DC and with Richmond ASPCA. She is excited for our new partnership with Nashville Humane Rescue Association. Jenn also stated that we have officially been added as transport/rescue partners to Wright Way Rescue in Illinois.

Upcoming adoption events/calendar events:

Jenn stated that the PetSmart National Adoption Weekend went well. She added that we participated in McAlister's & Chipolte group raise nights which were successful. Jenn stated that we are also working on staff t-shirts.

## Upcoming Fundraising events:

Jenn then discussed Petfest in detail. She mentioned the City Meeting and APEX kids Oxford who are going to volunteer. She then went on to discuss our adoption event at Mother Goose Preschool on the June 24th. Jenn went on to state that Merideth will take part in her first official ACO training the week of June 24th. She concluded with stating we have ordered donation boxes to be placed in businesses around town.

## Fundraising Events:

Freedom 5K: Gail has made a template for recruiting/adding sponsors. She stated that we are in full swing of planning the final touches for the race.

Gala: No new updates as of note at this time. Caitlan is still looking for a cost effective venue.

Movies in the Park: Caitlan stated that we will take a variety of animals on June 28th to Avent Park for the event. They will supply everything else that we need.

Treasurer's report: Gail presented the treasurer's report and we are still in good standing.

## Follow up business:

With no follow up business we moved into public discussion.

## Public discussion:

With no public discussion, the board went into Executive Session to discuss staff raises and overall performance in each of the assigned areas regarding cleanliness/care.

The meeting then went into executive session at 8:06-8:15 and then again at 8:16.

During the time out of Executive Session, Caitlan made a motion to give Jenn Petermann a raise, with Bekah seconding the motion. The amount will be determined after consideration of finances.

With no further business the meeting adjourned at 8:55 PM.