

MS Critterz
Board of Directors Meeting Minutes
August 12, 2019

Meeting: 413 McElroy Drive
Oxford, MS 38655

Meeting called to order at 7:01 pm.

Members present: Gail Brown - President, Natascha Scott - Treasurer, Caitlan Covington - Secretary, and Sarah Riffe

Members absent: Aynslee Smith

Visitors: Jenn Peterman - Executive Director
Janice Antonow - City Liaison
Merideth Roberson - Animal Control Officer

The meeting was opened with Gail requesting the agenda to be adopted as written. Sarah made the motion to accept agenda as written, with Caitlan seconding the motion. All voted in favor of adopting the agenda as written.

Minutes were reviewed for the previous meeting, and Natascha made the motion to accept the minutes as written with Sarah seconding the motion. All were in favor to accept the minutes as written.

New Business:

First on the agenda, Merideth Roberson presented the Animal Control report as follows for the month of July 2019:

Oxford City Limits calls – 58
Lafayette County calls – 4
Other county calls – 0
OPD calls – 2
Dogs picked up – 23
Cats picked up – 1
Dogs returned to owner – 13
City licenses sold – 12
Verbal warnings – 2
Written warnings – 2
Animal Cruelty cases – 0

Next on the agenda was the President's Report. Gail stated that Bekah Chapman resigned from the board. She stated that Bekah is now our Part-Time ACO and is still coordinating transports, as well as, volunteering in many other capacities every day. We purchased 5 more outdoor puppy runs with the help of an anonymous donor matching raised funds. We also had a volunteer install the vent in the adult cat room door and it is working well. Our next project for the cat room is the catio pet door.

Next, Jenn Peterman gave the Director's Report as follows:

Animal Report for July 2019:

INTAKE July 2019 — TOTAL 248

Oxford City Limits — Cats	34	Total Oxford City Limits: 102
Oxford City Limits — Dogs	66	
Oxford City Limits — Guinea Pigs	2	
Lafayette County — Cats	46	Total Lafayette County: 146
Lafayette County — Dogs	93	
Lafayette County — Ferret	1	
Lafayette County — Gerbils	2	
Lafayette County — Guinea Pigs	3	
Lafayette County — Hamster	1	
Spay/Neuter Assistance Program	9	
Returned Adoptions	4	
Adoptions	74	
Transported	165	
Return to Owner	26	
Trap/Neuter/Release (City)	3	
Trap/Neuter/Release (County)	2	
Euthanasia	19	
Passed Away	29	
As of July 31, 2019:		
Available for Adoption	205	
On Hold	138	(Stray/<6 weeks/awaiting transport)
Currently in Shelter	267	
Currently in Foster Care	71	
PetSmart	5	

Following the Animal Report, Natascha presented statistics regarding our intakes from the City and County from January to July 2019. Her report stated that during that period, our intake age from the County was 77% baby/young. The statistic for our intake from the City was 71% baby/young. Further, she calculated that the reason for intake from the County during that time was 54% owner surrender and 43% stray pickup/surrender. The intake reason from the City was 39% owner surrender and 57% stray pickup/surrender.

In New Rescue/Business Partnerships:

Jenn stated that we have worked with various rescues this past month. We just confirmed another transport with Wright Way in Chicago and have a transport leaving with 16 puppies in the morning. We are also working out the details for a flight transport to the NOAH for some of our larger dogs.

Upcoming Fundraising/Adoption events:

Jenn stated that we have our monthly adoption days with Hollywood Feed and PetSmart this month. We also have an adoption day on August 22 at the Flatts at South Campus. We are working on the details regarding various adoption days with a few organizations on campus. We have an adoption day at The Growler on the 24th, as well as, another adoption event at Tractor Supply in Batesville the same day. We have our Yappy Hour on the 19th at the Graduate. We also have our Concert for Critterz coming up on the 15th at Proud Larry's. We will receive all the proceeds from the door and Tito's is graciously going to match what is made at the door. We reached out to Mississippi State regarding a few of their spay/neuter programs and we have been accepted to have 64 animals be spayed over the course of four different spay days. We also have a Mississippi State surgery day on the 15th, as well. Jenn stated that she has spoken with several construction companies regarding the catio door and is awaiting quotes. Oxford Garden Club visited the shelter and assessed the catio to see how to proceed with beautifying the catio, as well as, the flower beds on the front of the building. We have also inquired to a sharps container company for disposing of our sharps.

Treasurer's report:

Natascha then presented the Treasurer's Report and we are currently still in good standing.

Forms:

Natascha stated that we are in the process of re-evaluating our forms. She stated that she purchased new disposable numbers to put on cages.

Social Media:

Natascha stated that from her experience it would be more effective to share the original post of lost animals rather than creating a new post. She also discussed our donation receipts and thank you notes.

Building and Grounds (Dog Park) Improvements:

Natascha stated that there are grants we could apply for to make improvements for the dog parks and we discussed various improvements. She also stated that there is a grant we can apply for specifically to make improvements around the shelter. She also suggested ideas on how to proceed with our extra office supplies.

With no public present, we went into Executive Session at 8:07 P.M regarding staffing.

Gail made a motion to come out of executive session at 8:53 P.M. Sarah Riffe wanted to discuss fundraising ideas.

With no further business, the meeting was adjourned at 9:04 P.M.