

Tips for writing a Successful Scholarship Application

The CAPA Scholarship Committee is dedicated to the careful review and evaluation of each scholarship application received. To help us in our task please consider the following tips:

- Be sure you qualify. This scholarship is available to residents of Cape Cod and the Islands and is for Aviation related career pursuits
- Read the application instructions carefully, follow them exactly. Include EVERYTHING requested.
- Reference letters (2 are required) should be current and written to CAPA Scholarship Committee (not to colleges or other organizations)
- Check grammar and spelling. Have someone else check grammar and spelling.
- If you have previously applied for a CAPA scholarship, make the new application current, updating your recent activities in flying, training, and what you have been doing. Letters of recommendation should be current (don't use old ones)
- Your personal essay is the major chance to help the committee get to know you. Be sure it reflects who you are as a person, your interests in general, and specifically, your aviation experience and career goals.
- Have several people review your application materials. This is an invaluable step to ensure you have presented the best application that truly reflects you.
- Double check that your contact information is clear and correct.