



APPLICATION PROCESS

Thank you for applying with Summit Realty and Management for your housing needs. In order to best serve you, please review the following application information as well as a list of what is needed to complete your application.

- Proof of Income: Provide the most recent month of pay stubs, or a Leave and Earnings Statement. If self employed please provide most recent 3 months of company bank statements as well as most recent year tax return.
- Proof of Identity: Provide a copy of your drivers license or state identification card, and a copy of your social security card.
- Application Fee: Non-Refundable \$55/adult (18 years and older) via cash, cashiers check, money order, or Venmo @Tami-Summit. (Include property address and "App Fee" in the memo line. For security, last four digits of phone number is 5802.)
- Rental Verification: Provide rental information for the past three years.
- Pet Screening: All applicants with a pet/animal must complete additional forms. These forms can be accessed and completed by visiting the link in the Pet Screening flyer attached. (Additional \$25 pet screening fee.)
- Please Note: All spaces of the application must be completed. If it does not apply, draw a line through that section or write N/A. Sign and date the bottom of the last page. Unsigned applications will not be processed.
- Security deposit and first month's rent must be in the form of a money order or cashiers check only.

Once completed, you can either scan and email the pdf copy of your application and supporting documents to summitrealtymanagement@yahoo.com or deliver in person to our office at 1160 Hollister Street #1 San Diego, Ca 92154. Our office is open Monday-Friday from 10:30am - 6pm. Should you have any questions our office can be reached at 619-423-3023. Thank you for your application, we will begin processing it and will contact you shortly with next steps.

RENT: DEPOSIT: MID: ADDRESS:

RENTAL APPLICATION

Thank you for applying to rent with us. Please provide us with all the information requested below. Incomplete information will only delay the processing of your *Rental Application*. **PLEASE PRINT CLEARLY.**

OCCUPANTS

NAME _____ SS # _____ - - DATE OF BIRTH ____ / ____ / ____
First Middle Last (Sr., Jr.) MO DAY YR

NAME _____ SS # _____ - - DATE OF BIRTH ____ / ____ / ____
First Middle Last MO DAY YR

PHONE (_____) _____ (_____) _____
Area Code Applicant #1 Area Code Applicant #2

EMAIL#1: _____ EMAIL#2: _____

FULL NAME (List all minors (17 & Under)) AGE RELATIONSHIP

RENTAL HISTORY PLEASE LIST YOUR RENTAL HISTORY FOR THE LAST THREE YEARS.

1) CURRENT ADDRESS

FROM _____ TO _____ AMT RENT PAID _____ APT. COMPLEX NAME _____
MO/YR MO/YR Number Street Apt. No. City State Zip

OWNER/MGR _____
Full Name Number Street Apt. No. City State Zip

MORTGAGE CO. (IF OWNED) _____
Name Address Loan No.

OWNER/MGR OR MORTGAGE CO PHONE (_____) _____ REASON FOR LEAVING _____
Area Code (Daytime)

2) PREVIOUS ADDRESS

FROM _____ TO _____ AMT RENT PAID _____ APT. COMPLEX NAME _____
MO/YR MO/YR Number Street Apt. No. City State Zip

OWNER/MGR _____
Full Name Number Street Apt. No. City State Zip

MORTGAGE CO. (IF OWNED) _____
Name Address Loan No.

OWNER/MGR OR MORTGAGE CO PHONE (_____) _____ REASON FOR LEAVING _____
Area Code (Daytime)

3) PRIOR ADDRESS

FROM _____ TO _____ AMT RENT PAID _____ APT. COMPLEX NAME _____
MO/YR MO/YR Number Street Apt. No. City State Zip

OWNER/MGR _____
Full Name Number Street Apt. No. City State Zip

MORTGAGE CO. (IF OWNED) _____
Name Address Loan No.

OWNER/MGR OR MORTGAGE CO PHONE (_____) _____ REASON FOR LEAVING _____
Area Code (Daytime)

EMPLOYMENT

Applicant #1

EMPLOYER _____ ADDRESS _____
Company Name Street City State Zip

GROSS MONTHLY SALARY \$ _____ POSITION/MIL. GRADE _____ HOW LONG _____ YRS _____ MOS _____

SUPERVISOR _____ BUSINESS PHONE (_____) _____
Full Name Position Area Code

Applicant #2

EMPLOYER _____ ADDRESS _____
Company Name Street City State Zip

GROSS MONTHLY SALARY \$ _____ POSITION/MIL. GRADE _____ HOW LONG _____ YRS _____ MOS _____

SUPERVISOR _____ BUSINESS PHONE (_____) _____
Full Name Position Area Code

BANKING INFORMATION

CHECKING ACCOUNT _____
Bank Name Branch City Phone Account No.

SAVINGS ACCOUNT _____
Bank Name Branch City Phone Account No.

REFERENCES - Cannot be other listed applicants

FAMILY _____
Full Name Number Street
City State Relationship Phone

EMERGENCY _____
Full Name Relationship Phone

MISCELLANEOUS INFORMATION

PETS _____
Description Number

WATER-FILLED FURNITURE _____
Description

AUTOMOBILES/MOTORCYCLES/BOATS TO BE PARKED ON PREMISES:

Make	Model	Year	License Number

HAVE YOU EVER BEEN DELINQUENT IN PAYMENT OF YOUR RENT OR ANY OTHER FINANCIAL OBLIGATION? IF YES, PLEASE EXPLAIN:

HAVE YOU EVER BEEN A DEFENDANT IN AN UNLAWFUL DETAINER (EVICTION) LAWSUIT OR DEFAULTED (FAILED TO PERFORM) ANY OBLIGATION OF A RENTAL AGREEMENT OR LEASE? IF YES, PLEASE EXPLAIN:

The information on this application is true and correct to the best of my knowledge. I hereby authorize Summit Realty and Management INC. to verify the above information and obtain either a consumer or investigative credit report. I understand that the \$ _____ fee for verifying this rental application is not a deposit or rent, and will not be applied to future rent, or refunded, even if this application to rent is declined.

NOTE: ALL APPLICANTS MUST SIGN BELOW.

If approved; The undersigned agrees to accept said apartment on: _____ at a rental rate of \$ _____ per month with a security deposit of \$ _____. It is further agreed that if prospective resident does not take apartment on the above specified date, that deposit shall be considered as and for rental of said apartment for up to 15 days from the date of this receipt. LESSOR shall in no way be liable if through no fault of LESSOR, if the premises cannot be delivered upon commencement date. In this event, LESSEE'S rent shall abate until said possession is given or made available.

SIGNATURE _____ DATE _____

SIGNATURE _____ DATE _____

VERIFICATION RESULTS — FOR OFFICE USE ONLY

NOTE TO MANAGER: Verify driver's license number and advise applicant to authorize employers, banks, and landlords to release all relevant information to

APPLICANT _____ D/L # _____

APPLICANT _____ D/L # _____

INVOICE# _____ RESULTS _____ DATE _____

REMARKS _____

MOVE IN DATE _____ UNIT # _____ UNIT TYPE _____ RENT _____

NOT ACCEPTED: REASON _____

BLDG # _____ ADDRESS: _____