

Contract To Close

NO NEGOTIATIONS ARE DONE BY COORDINATOR

Send Executed Contract with intro email to all parties

Weekly emails (all parties) with updates as needed

Manage all deadlines and remind parties

Prepare and send amendments

Order Home Warranty

Keep Realtors program up to date/organized

Review all contract documents for completeness

Send for Compliance Approval

Complete and Send CDA (with agent approval)

Schedule Closing

Receive Final HUD

\$300 (Buyer/Seller)

\$425 (Dual Sides)

Paid At Closing

*** Paid via CDA with a TC fee to Jolie Maison, LLC OR

An invoice will be emailed to you through Quickbooks, from Jolie Maison, LLC once funded. This will be due within 3 business days of funding. If a transaction does not close, no payment is required.