

Chapter 2:

Chunk Your Work into Smaller Pieces and schedule them into your daily calendar, treating each bite-size piece of work as you would a daily assignment.

Task	Start Date	Completion Date	Done?
Look at resources.	1/24	1/26	Yes
Write thesis.	1/27	1/28	Yes
Create outline.	1/29	2/1	Yes
Write intro paragraph.	2/2	2/3	Yes
Write section about impact on children.	2/4	2/6	Yes
Write section about impact on social status.	2/7	2/9	Yes
Write section about politics.	2/10	2/12	
Write section about implications for national security.	2/13	2/15	
Write conclusion.	2/16	2/18	
Edit.	2/19	2/22	

Now make your own:

[illegible]