

## RECORD OF PROCEEDINGS

Minutes of Kenton City Council

Meeting

Lilienthal Southeastern, Inc., 1-800-837-1904, Re-Order 66665K

Held November 14, 2022

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**21<sup>st</sup> REGULAR SESSION:**

Kenton City Council met in their 21<sup>st</sup> Regular Session on November 14, 2022, at 7:00 PM, in Council Chambers. Present: President Joel Althaus, Sue Fox Buroker, David Beazley, Antwillia Davis, Ray Lawrence, Pegg Wren, Anda Tudor, Robin Jones, Law Director John Schwemer, Mayor Lynn Webb and Safety Service Director Cindy Murray.

Prayer given by President Althaus and the Pledge of Allegiance recited.

**MINUTES:**

Althaus: In your emailed packet were the minutes from the October 24<sup>th</sup> meeting of City Council. Are there any additions or corrections to those minutes? Hearing none, we will list them to be approved as submitted.

**CITIZENS REQUESTING TIME TO SPEAK:**

None.

**COMMUNICATIONS:**

Althaus: Have a few, you see the proceedings from the Kenton Hardin Health Department minutes, meeting from September 27<sup>th</sup>. Any questions or concerns with those? And Hardin Chamber and Business Alliance, their update for the month, it was also included. Something we don't see too often; we do have an announcement from FEMA. It's a flood map information open house. They have updated the preliminary flood insurance rate maps. Those have been released for Hardin County and that open house is on Monday, December 5<sup>th</sup>, 5-7pm at the Jacob Parrot Safety and Security Center; that would be in the Russ Ludwig conference center. So, all of those interested in that information, make sure you beat the door down to get there. And finally, David, our fellow council member, Dave Beazley submitted a letter from a citizen, a very passionate letter, regarding the, mostly Pioneer Park but parks somewhat in general. He gave that to every council member. So, you should have that also. Any thoughts on that or anything you would want to add to that?

Beazley: I just wanted to share the information and concern.

Althaus: Any other communications that we might have missed?

**PETITIONS:**

None.

**ADMINISTRATION REPORTS:**

Althaus: It is very nice to see the face of Chief Musser here tonight. Kenton Police Department report, monthly report is in your packet. Chief Musser, anything you would like to add?

Musser: No, I have nothing, thank you.

Althaus: Fire Chief? Chief Donnelly? Parks & Rec Director, Jacqueline, anything you want to talk about this evening?

Jacqueline Fitzgerald: No, not at this time.

Althaus: Okay, Economic Development, anything you want to talk about there or community development?

Fitzgerald: You know, we're still working on the port authority. Hopefully we'll be seeing legislation come through that. We've done some site visits. So, we've got some good things going on.

Althaus: Great! Income tax, the report from the income tax department for the end of October is in your packet. Any questions? Alright. Then, we will move onto the auditor. So, I'm going to turn it over to Brian to make introductions as he sees fit. First of all, Brian, or Pam, any report? Auditor, number stuff?

Brian Hattery: Nothing official. I think the legislation coming up is quite a bit of a report. The budget, plus the legislation also. I guess at this time I would introduce, the official, well I guess it's like clerk, right? What's your official?

Elena Bean: I'm the account clerk.

Hattery: The account clerk, for this year, for the auditor's office is Elena Bean. She has been helping Pam in numerous ways but a significant project she's been working on is record retention. So, I've asked her to put together a presentation on what exactly that look like because it's been a number of years since the city has dealt with that. Are we good to proceed Mr. President?

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Althaus: Yea, go right ahead. It's all yours. And just a little background, Brian had reached out. This is something Elena has been working on...

Bean: Since I started in January.

Althaus: A lot and is way overdue. So, we though it'd be important, appropriate to share with you all.

Bean: So, I want to start by explaining what record retention is. So essentially, it's the rules that state how long you have to keep records, and records are just anything that comes in or out of the office. That can be a document, that can be an email, it can be a voicemail, or something you download, like if you download a bank statement, that's all considered records and it has to be submitted. Retention is managed by the Ohio History Connection, which used to be the Ohio Historical Society and their task is to share and preserve our state's history. So, that is why they are in charge of how long we have to keep records. The reason record retention is important is because it shows, it helps us know which records we have to keep and which ones we can get rid of. For instance, you have to keep payroll documents for like 50 years. So, you can't just get rid of those whenever you decide you don't want to keep them anymore. So, having a good record retention schedule, makes sure that you keep the correct records, and you don't throw away things that are important, and you need in the future. Without an up-to-date record retention schedule, you can't get rid of documents. So, even if it's an email that you can delete if it's no longer necessary, you can't get rid of it without it being on your record retention schedule. So, you couldn't throw away a copy or if you get something in the mail, that doesn't matter, you can't get rid of that unless it's on your record retention schedule. Documents can also be requested by the public, according to the Ohio Public Records Law and if you dispose of something without it being approved, or if you can't find it, the city can get fined up to, I think it's \$1,000 per document and I think each case can cap out at like \$10,000 but, it's a chunk. So, if you can't submit a document and someone requests it then the person can file a writ of mandamus and then that goes to the Ohio court and then you can get fined a lot of money, and it's just really not worth it. It also helps to keep clutter out of the city. I mean, the entire utilities office down at the end of the hallway is full of old records from the auditor's office and the Allen building is full of old records. It's just, you know, stuff that you don't really have to keep. So, what I've done so far, that I started in January, first I went through every single box that is in the Auditor's Office possession and made an inventory of every document and everything else that we have. So, I've been through, I'd say 300 and something boxes; plus, the safety deposit box and the safe in the Auditor's office and I have a spreadsheet with a lot of things on it. It was like 1300 lines. So, we have stuff back from the 1930's that we don't need to keep anymore. So, I made the inventory, and made sure that we had everything that is in each box and where it is, that way if we need to locate it in the future, we can reference the inventory and go find that exact document. So then, from that inventory I created what's called an RC-2. Which is a form that the Ohio History Connection provides for you and that is what's called your record retention schedule and through your RC-2, you submit that. Oh I'm getting ahead of myself. The RC-2 form, you have to finalize first through your records commission, that has to have your schedule number, which essentially is decided by the office. You have to have what the document is, and how long you have to keep it and what type of media it is. So, the biggest part of this project after the inventory was organizing that inventory in the categories that we put onto the RC-2 because we have paid vouchers for, we have probably 100 boxes of vouchers. So, that's a huge chunk that was on our spreadsheet that just needed to be put into one section. So, our RC-2 is not as long as our inventory is. So, once you have your RC-2 finished you submit that to the records commission through the city and that records commission is made up of the chief executive, which is Cindy, your chief fiscal officer, which would be Brian or Pam, your chief legal officer which is John Schwemer, and a private citizen, and we also include all of our department heads in that meeting that way our department heads can go and submit their own RC-2s. So, after you get your RC-2 submitted and approved by your records commission, you have to send it to the Ohio History Connection, and once they approve it, they will forward it to the Ohio Auditor of State. That took us about 6 weeks. So, we got ours back and once it's returned you can start on your RC-3. Your RC-3 is what you're actually going to get rid of. So, you would put things that, like vouchers, time sheets, anything you don't want to keep, you would put that on your RC-3. Your RC-3, that one, not everything has to be on. When you get your RC-2 back there is a column that is for only for the Ohio History Connection's use and they will put a check mark in that box if they need to see it before you dispose of it. For our list, I don't think we had

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anything that had to go through the Ohio History Connection. So, that means that you only have to go through your records commission and for that you don't have to have an RC-3 you can just make your own list in a different format. So, we sent ours through the Ohio Records Commission, or the City's records commission and so once the documents are approved for destruction through your records commission, if it has a check mark, you send it to the Ohio History Connection and then they will again send that to the Ohio Auditor of state. Once that has all been done then you can destroy the said record but you cannot destroy it without it being approved at those 3 places if it's necessary because again, it can be requested and if it approved for disposal and you never get rid of it, which has happened before because it just gets lost and if a citizen requests that, you still have to supply it and even if you can't find it you still have to supply it to that citizen, and you can again get fined for that. So, that's the basic steps that you have to go through. As far as the city goes, the last time the entire city, every department, went through and updated their record retention was in 1979. Certain departments have done it since then; I know Brenda had done a new one, the auditor's office had one, and there are a couple other offices that had one. But most offices hadn't done one since 1979. So, it is something that needs to be done. We created the records commission board last month and officially got a few departments up to date. Municipal court, parks & rec, and the auditor all have approved RC-2s. Municipal court and parks & rec are still going through the state but as far as the city goes, they've all been approved. I know the fire department and the water office have also started working on RC-2s, they just haven't been submitted to the city yet. The auditor's office and the clerk's office have gotten records approved for disposal. So, we are working on that. Income tax has items that were approved to be disposed of, in the past but never were, and currently I'm working on getting quotes from a few companies trying to see how much it's going to be for us to try to get rid of all of those documents, but the Ohio Historical Society updated their requirements for record retention in 2000. So, even since 1979 we are still out of date. So, if we can update the departments as far as RC-2s go, then we'll be better off. The next step that the city needs to take would be to get to a place where all of the departments have an RC-2 or a record retention schedule. Like I said, we have several departments actively working on it and once they're further ahead we will set another records commission meeting. If we can get the departments to a place where they're organized, and everybody has an updated RC-2 then we can start disposing of records at the beginning of every year. When the record becomes eligible to be disposed of, all you would have to do is submit it and once that's approved you could get rid of it and that would significantly lessen the clutter. Schedules should be updated every 5-10 years. That way if the state updates their requirements we are on track with them. Like I said, it's been 20 years since the state updated their requirements so 5-10 might be too often but, and then we have to make sure that all of the documents that were submitted for disposal and were approved actually get disposed of, otherwise it was all for nothing and then if you go to the next slide, you can click on those templates and it'll show what the RC-2 and RC-3 look like. The RC-3 is the one that you dispose or records with, like I said we don't actually have to use that one in the auditor's office, but you would list your document, what dates from and to, the documents start and end, and then again the schedule number and how long you have to keep them. So, that would be a significant list for our office. That is RC-2, it is pretty easy for the most part. Most records for most of the office are paper, other than things like e-mails, and anything that you downloaded is usually 3 years and most of that we can't get rid of yet. The box that Brian has highlighted is where they would check it if you could get rid of it or if it had to go through the state to be destroyed, but our office doesn't have any of those boxes checked and then, Brian if you close out of the PowerPoint and go back to my desktop, then scan, that is our office's RC-2. So, this is the RC-2 for our office, the auditor's office. I think it's 7 pages long, something like that, and that's just the documents that we have in our office that, everything has to be on the RC-2 in order for you to get rid of it. So, if you have copies in your office and you don't list it on your RC-2, you can't get rid of it. Even if, I mean there, you only have to keep them until they're no longer administratively necessary, but you can't get rid of them if they're not on there and when it gets destroyed you do have to document it so that you can prove it for any citizens who request. And then if you keep scrolling our RC-3 will be on there. So, what Brian has up now is what we submitted to the records commission to be destroyed. That's the condensed version. Our detailed version of our disposal list was 11 pages on an excel spreadsheet. So, we have a significant amount of records to get rid of. But if we can get the rest of the city on board and up-to-date then it'll help. It'll make the city more efficient. Does anyone have any questions?

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Lynn Webb: Thanks Elena.

Althaus: Do you anticipate us freeing up a lot of space?

Bean: That entire office, I mean the municipal court was using the other side. They already have all of their records out. Pam is moving all of our permanent files to filing cabinets. Right now, they're just in boxes. So, we'll destroy 90% of the records that are in that room and then I know that Lynn wants to potentially move someone else up to that office. So, it'll free up office space for sure. The Allen building is not empty. I spent 3 days down there. Municipal court has stuff down there, the police department has stuff down there. There's a lot of records. Income tax also, all of income tax's office that was approved for disposal were down there. So, we can get rid of those we just have to find someone to do that.

Althaus: Thank you very much. That's long overdue. Brian anything else to add?

Hattery: No but thank you Mr. President.

Althaus: Pam? Alright then Treasurer, Law Director, John anything tonight? Safety Service Director?

Cindy Murray: Okay so, the work is going to start on the Columbus Street storm project. It starts next week with saw cutting. It will begin on the 28<sup>th</sup> with digging and I know a lot of people are getting very anxious about this project but there should be no change to trash pickup. Every night the street will be open for locals to travel and park on. If it affects people's parking in front of their houses, we will let them know beforehand and the detour for outsider traffic is county road 195 over to Franklin and into town and if you're going out of town it's Franklin out to 175 to get over to 67. So, the work is being done between Wayne and Barron or Wayne and Jac N Dos Pizza. That's the scope of the project and most of the work will take place right down the center of the road. So, again we will notify the citizens if it affects them in any way possible that live on that area. Next one I'm going to hit on is, we made an executive decision that the city will not be hanging banners anymore. The corner of Detroit and Franklin, and Main and Columbus, it was a safety issue for our guys to try to hang these banners and they weren't coming in with the correct size and it was a pain to try to adjust the cables and everything to get the banners hung so we just made an executive decision, no more banners. The next one I have in the WENS system; we are not supporting WENS anymore. We cancelled our subscription. We will try to get something out to let people know how they can find out about things that are going on that we used to announce on WENS. Most of it will be on our Facebook page they can sign up for the Sheriff's Office for Nixle.

Webb: Yea Nixle and the Hardin County Sheriff's Department App has a great notification.

Murray: So, we will get that out as to what all you can sign up for. The next one I have is the FEMA Meeting, and I know it sounds very exciting, but the floodplain is changing and so if you live anywhere near the Scioto River, you might consider coming to this meeting because you will be affected. It is getting larger. So, not smaller, it's getting larger. So, again that's on December 5<sup>th</sup> from 5-7 at the Sheriff's Office. The next one I have is we are changing our deposit amounts for the water and sewer for rentals and anyone on land contract from \$150 to \$250. We have an ordinance that says that amount should be able to cover 3 months' worth of bills. So, that's why the increase from \$150 to \$250 that takes effect on December 1<sup>st</sup>. We have an opening at the Water Treatment Plant. So, be watching our website. We will post that to our website, that job opening. We didn't have any internal bids for that one. So, we will post that one and the last one I have is, the mayor and Logan can expand in this, they have started cameraing the trunk line that runs along the Scioto River. It's park of the SSES project that we had an outside contractor come do that because, being made out of bricks, if we get in there and damage it, we are in deep, deep doo-doo, more than we already are. Any questions for me?

Althaus: Alright, thanks Cindy. Mayor, anything at this time?

Webb: Just wanna commend the guys, Wednesday night on the valve replacement and fire hydrant. Again, we are seeing that pattern when we do have that leak that we can plan ahead. We can get a good grasp on how we can isolate it. We certainly do take precautions in case something really bad goes but they did a phenomenal job again, it's a great thing to watch them work. So, they did a great job for that. Also, Christmas parade's next Tuesday. I can't believe it's this fast but. So, the guys are getting, the guys worked on snow flaked today. So, we'll keep getting the Christmas decorations put up. Leaf pickup continues. We are in ward 3 right now. Next week will go 1, and the following week will go 2 and if we have weather depending, we'll keep making a cycling around to make sure we get everything

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picked up. So, that's where we are with that. Last but not least, we are a solid team at the city building and it's good to have Chief Musser back in the building, so we are now complete again and rest easy, we are all in good hands.

Althaus: Maybe things will be a little more orderly up here, it got kind of crazy.

Musser: It's gone south. (Laughter)

Althaus: Alright, thank you Lynn and looking forward to, Logan we'll get to you here in just a few minutes.

**REPORTS OF STANDING COMMITTEES AND/OR SPECIAL COMMITTEES:**

Althaus: Finance, anything to report?

Beazley: We have the written and then we'll see most of our work in legislation tonight.

Althaus: MOP?

Pegg Wren: MOP has not met.

Althaus: Public Utilities?

Robin Jones: We had a meeting, was that last week, and we're discussing, like Cindy mentioned, some different things that will work better to cover cost down there and it's always a good meeting. It's very informative.

Althaus: Streets? Legislations? And then I would say, you gonna, John is going to forward to you all a draft of port authority legislation, or port authority documents, creation documents is really what they are, for you all to look at. We're just going to handle the port authority as a committee of the whole. So, look those over, we may or may not call a specific meeting on this or we may just discuss it in open council at the next council. I'll leave it up to you to introduce that in your e-mail, John. These are a first draft of some documents to establish the port.

Murray: Joel, the legislative will also need to look back again at the solar. The solar panel fields and issues, that legislation because we're getting more requests for them.

Althaus: And where, well you can talk about that in committee. Basically, you're doing some research looking at other communities weren't you?

**REPORTS FROM COUNCIL MEMBERS:**

Althaus: Regional Planning?

Beazley: No, sir.

Althaus: Anything additional, Robin with park & rec that you want to talk about?

Jones: We had a good park & rec meeting last week and our next meeting is January 11<sup>th</sup>.

Althaus: Gove Cemetery Board?

Antwillia Davis: Just remind everybody to be here at 6:30 next, two weeks, sorry.

Althaus: And tree commission?

Sue Fox-Buroker: They meet this Thursday.

Althaus: And finally, BKP will meet this coming Monday. Should get those minutes from the last meeting anytime now. We did have a special meeting only to handle something we forgot to do that the prior meeting.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**ORDINANCES/RESOLUTIONS:**

**1<sup>ST</sup> READING**

- **ORDINANCE NO. 22-038, TITLE ONLY; AN ORDINANCE PROVIDING FOR ADDITIONAL APPROPRIATIONS FOR THE YEAR 2022, FOR THE CITY OF KENTON, OHIO AND DECLARING AN EMERGENCY.**

Althaus: And there was a replacement to this, David, do you want to clarify?

Beazley: I just wanted to note that you're looking at, please look at the one that has under the general fund, the last item transfer to storm should be \$62,617. It also inserted an item under waterworks and sewer fund, increasing each of those by \$12,917 that would be for the GIS, which is the last item listed on the explanation.

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Althaus: Very detailed explanation from Pam, do you have any questions on that?

Beazley: I would also note, Mr. President, there are significant one-time expenditure on here.

This is a sizable piece of legislation, but it was provided to finance, and if you would I'd ask to go ahead and send this carry over projection, to the balance of council after tonight's meeting. After the impact of the proposed financial legislations that are in out packet currently, we're still projecting a little over 2.9 million-dollar carry over in the general fund, even with these capitol expenditures. So, I would want to note that for our go ahead.

Althaus: Okay, if there are no objections, we will move that onto a second reading in two weeks.

- **ORDINANCE NO. 22-039, TITLE ONLY; AN ORDINANCE TO MAKE APPROPRIATION FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF KENTON, STATE OF OHIO, DURING JANUARY 1, 2023 THROUGH DECEMBER 31, 2023, AND DECLARING AN EMERGENCY.**

Althaus: So, this is our annual expenditure ordinance. Just a reminder for everyone on council. Remember we don't actually approve the revenue side. We approve the expenditure side. If you have been at any of the finance committee meetings, especially this evening, what Pam has presented to finance is very detailed, her worksheet is very, covers all the bases, and what we can assure you is, finance and the auditor's office, and all the department heads spent a lot of time to make certain that we are a zero balance. So, Pam anything you want to add to that?

Pam Romanko: No, I'm just very thankful for a great administration, for finance so that we can get this completed and done, and it's balanced. It's a lot of work and I appreciate all the input and help getting it done.

Althaus: So, this is one of those things, council members, if you can take some time to study this. Some of you have been on board through all of the finance committee meetings are up to speed on it. If you have questions, please reach out to Brian, Pam, Cindy, Lynn, and the finance committee.

Romanko: Or if you have any questions on a certain line item, as far as what thought went into that, and what expense we expect to come out of that. We did put some considerable thought into where each expense is spent and, like IT support, that's all of our software support and as well as coming in with out IT person coming in and doing help tickets and everything, took a pretty broad look at all of it.

Althaus: And I commend everyone for having this at the first meeting in November. I can't stress how much of a cushion that gives us because there will probably be changes to this, possibly. But many years, there's something that we add before we pass it at the end of the year, and that's okay. That's fine. That's part of the reason to allow the time, the three readings. So, again having this the first meeting in November, especially when you consider holiday and absences that could happen, this is a really good job. Very appreciative, everybody that worked hard on that. Alright, if there are no objection then, we'll read this again in 2 weeks. Nothing else to bring up now on that. Okay, we have nothing else on first reading.

**2<sup>nd</sup> READING**

- **ORDINANCE NO. 22-037, TITLE ONLY; AN ORDINANCE PROVIDING FOR ADDITIONAL APPROPRIATIONS FOR THE YEAR 2022, FOR THE CITY OF KENTON, OHIO AND DECLARING AN EMERGENCY.**

Althaus: And this still can go for another read, it's fine. I don't think there's any updates on it. So, if there are no objections then, that's what we'll do. And finally, the last item.

**3<sup>rd</sup> READING**

- **ORDINANCE NO 22-035, TITLE ONLY; AN ORDINANCE ESTABLISHING THE ANNUAL SALARIES OF ELECTED OFFICIALS OF THE CITY OF KENTON, OHIO.**

Althaus: Any comments on this before I ask for a motion? Okay, it's the 3<sup>rd</sup> reading so we can entertain a motion at this time.

Pegg Wren: This is something that we've talked about for quite a while so MOP committee decided it was time to bring it up before the next election. Keep in mind it does not go into effect until 2024. So, with that being said...

**Motion by Mrs. Wren and seconded by Ms. Jones to approve Ordinance No. 22-035.**

Althaus: Any Discussion?

**(Roll call vote, 7 ayes, motion carried)**

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**SCHEDULING OF COMMITTEE MEETINGS:**

Althaus: Okay, as far as committee meetings, I think the utilities meeting has been cancelled that's on there? Any other that you....

Murray: January 11<sup>th</sup>.

Althaus: January 11<sup>th</sup> for utilities. Finance I assume you'll be meeting next Monday, or in two...never mind. So, anything with legislation, streets, MOP? And we'll handle the port authority once you guys get your e-mail.

**OTHER MATTERS:**

None.

**COMMENTS FROM THE PUBLIC:**

None.

**COMMENTS FROM THE NEWS MEDIA:**

None

**COMMENTS FROM COUNCIL MEMBERS AND ADMINISTRATION:**

Althaus: Let's turn it over to the mayor and we've got Logan here with some interesting equipment, and I am actually looking forward to this so.

Webb: So, again I just wanted to have the opportunity to show you guys what, by our wonderful collaboration and you approving some of our monies and kind of the direction that we're going to get us up to speed and this is, Logan does, spend a lot of time with this, so he's kind of the expert there. So, I really wanted him to come and show off what we're doing and how we're going to really, this will really make us more efficient. Up to you Logan.

Logan Johnson: I'm not going to give you guys anything super pretty I'm just going to show you. This is the heart and soul of the entirety (inaudible). That's all it is. It's got a battery. The battery goes in. It hooks up to a pretty green pole, and after we're done with that, you guys have already seen this; I guess you're excited. So, I'll let you see it. So anyways, it just hooks up to the pole. There's not really too much as far as this is concerned. Most of it gets done here. This was, like I was really excited about this when we first got it, and since I bashed Cindy when I walked in the door, I should probably show her first. So, I only have access to what I've done with the sewers. I don't have access to the water and stuff like that and I'll explain it all you guys here in a few minutes. This is the whole second ward. This is everything we already cameraed and cleaned, and then we dropped down into this ward and we started working through here and finding a lot of there. We actually had 6 of these just where we have to go back and get. We've only got a couple more here that we have to work on. Every one of those is a manhole, in the alleys. Discovered shortly after we started really working on the project and things like that, that it wasn't quite hitting the details that we needed it to. So, we had to do a couple of adjustments, but I think we've got it fixed now. So, this is down in the fourth. I think half of it's 4<sup>th</sup>, half of it's 3<sup>rd</sup> ward, 2<sup>nd</sup> ward, 3<sup>rd</sup> ward. So everything already been cleaned and cameraed. The goal is that once a year we're going to try to go through every one of the wards and clean, camera. As long as it's been cleaned and cameraed it shouldn't have to be cleaned again for another 10 years. Shouldn't have to be cameraed again for at least another 5 years unless we have problem areas, which I don't think you've got to see this yet. Problem areas obviously those present issues but it does make things a little bit easier for planning and then when we come in and say hey we've got to do something, you know you guys don't feel like the money is being wasted on it. This is the whole 2<sup>nd</sup> ward. 4<sup>th</sup> ward & 3<sup>rd</sup>, kind of a split between the two of them and then, like I said we still have a lot more work to do. We're barely scratching it. So, this was all great and stuff like that. We've got it set up with the Hardin County Engineer and we send all that information to him. We can upload everything and send all that information to him. We can upload everything and stuff like that. Essentially what we want to get to because digital mapping is just where the future is at. I mean, whether we like it or not, that's where it's going and you guys have made a lot of considerable jumps in that direction. Unfortunately, I mean, I was really excited about this when we first got it, and as far as this goes, this is a really good part. The programming obviously turned out to be something that it was not. You know, it was supposed to be, I should be able to click on this and you should be able to see all the pictures that I took. Everything that I did with it, all of the information. You can still pull the information; you can't pull the pictures. So then,

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what happens is we send all that stuff over to the Hardin County Engineer and now we've got to waste even more time going over and sitting with him and helping him organize all that stuff. Hence the reason why we're asking to kin of, like you know what I mean, this was a very rudimentary entry thing, and I liked it. It was really cool and for the basics of what we needed it to do. But just like when we kind of got going me and Eric started working on this like, well this is not, this is not going to get it done. You know what I mean? Because like I said, we spend all of our time in the post process of this, trying to fix this and we do getting it while we're doing it. The new software, I haven't got a chance to sit in on it. There was a webinar on about it last week, but we were working on, I had a sewer I had to fix then we were working on light and stuff down here on Columbus Street. So, I didn't get a chance to sit in, but the way I'm understanding is these engineers are supposed to be setting this entire program up so that way all I've got to do is walk up, I can set the stick, grab it, the pictures everything is done right here. I don't have to go, you know the engineer and me we can still upload stuff to him because essentially, what's going to happen is they're going to get access to it and then they're going to put a digital map because the day will come that this will have multiple layers laid into it, like I said mine doesn't necessarily have a whole lot going on. Multiple layers laid into it, and as those layers are laid into you it'll be able to look at this and say, hey well I don't have the water guys here with me but I can pull up all the water maps that I need to have. I can putt up all the lines. You know we can set all the trajectories. We discovered while we were cameraing and stuff like that many sewer lines in town that do not go the directions that our maps go. So, I had to write a lot of that stuff on there but unfortunately this will help eliminate some of that. Like I said, it's very, very, very beginning stages. It's not, it's not even close to being what we need it to be. So, we've got a lot of work and honestly, depending on the kind of time that we can give to it, you know, because I'm not sinking much time into this because we've got, I mean we're doing this, yes, but we're not sinking too much in this because we can't afford, you know, we've still got other things that we have to do. So, we've got projects planned throughout the year and we have to leave some room for those things that happen like what we're talking about a valve replacement and having to replace a hydrant. All of that started because we needed to shut a valve off so we could fix a hydrant and then you know this line busted, this busted and it just kind of keeps on going. So, even though you guys do give consideration to dropping twelve grand on something like that, do keep in mind that it is going to take time. It is not going to be something that we're going to nail down, you know, I might be able to look like I've got a whole lot done here, but if you look at Eric's tablet and you saw all the water and stuff like that; it doesn't look nothing like mine. Why? Because he's going down Franklin Street and he's got to go all the way down one side of it and he's got to go all the way back down the other side of it and it is a very, very long process but I think when we get done with it, it'll be worth it. Especially if we can kind of pin down where that stuff is at you know, and then you know you think about it, we're here, all the guys who's retired out of here and stuff like that, you know, they took all that with them. You know, we don't, like we were just having a discussion on record retention and stuff like that. Well you've got 1994 map and it's not accurate. I proposed the idea once before that I really truly believe that what it was was supposed to be a completed process because I've also got all the maps that support that map and all these maps were supposed to be man hole (inaudible). They were supposed to be replacements. They were supposed to be all this stuff was supposed to be done, never got done. So, this map is a, it shows that and so you know that's why we spent 20 years on Silver Street digging the middle of the road out, never finding anything, we put a camera in there and found out there's nothing under there. You know what I'm saying? How much money did you waste on spending that road? I'm not being rude, I'm just asking in general about it, know what I mean? So hopefully, while it looks, I mean it looks a little sketchy right now, but I promise you, give us some time, let us work on it, and we'll get it figured out. Thanks all I got.

Althausen: Any questions for Logan? Well, it is good to see that we're making small steps into the 21<sup>st</sup> century finally.

Johnson: No, I, and like I told you guys last time I came in here, you know that truck, that was a huge jump for us. That camera, big jump. It's all you can do. Now we just got to have time to work on it. We got to have time to put it together and that's the problem because everybody's like oh well we've got this and we've got this, we should have this done and I'm like no, it's not gonna work that fast. You've got to be patient and you've got to be winning to work through the process and when we get through it, we get through it and it might not be something that any of us get to see in the next 10-15



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years but maybe it will be something we get to see. We'll just have to, the way I understand it with this engineer, if he sets everything up, cause I got to see a list of everything that he's supposed to be setting up for us on this, if we get it, and it's much more detailed than this. This is very limited, and a lot of those things, yes can be done but like I said it's a lot of post process, you know and do you guys really want to be paying us the kind of money that you pay us to go sit in the engineer's office and stuff not get done? Know what I mean? That's just kind of silly. So, if we can eliminate a lot of that on the ground before it even goes there, that would benefit us.

Althaus: Thank you, any questions? Anything you want to summarize?

Webb: No, again, it just shows the guys' commitment down there and how we're all trying to go, move forward in it and retain it and again like Logan says, so we actually have true documentation. It's been a long time coming cause these guys go in blind, a lot of times. So, I think we become much more efficient, which in long term, saves us money and then we can direct that to where it needs to be. Thanks Logan, you did a great job!!

Ray Lawrence: They just had that down at my house actually with Gene next door to find out where his sewer was and to find out where mine isn't. So, at least we know where his is and now we think mine goes into his house before it goes to the sewer.

Johnson: We found a lot of that, we found a lot of places that are like that, and one person owned it and they're like hey, we're not paying \$1,400 so jus tap it together.

Lawrence: They did find a line that was bricked shut, that they thought was mine but it's not mine. Now we'll find out where mine's at.

Althaus: Well, Logan thank you for being here late, Elena the same thing, thank you both for coming. It is very helpful, and it helps council out a great deal to see this firsthand. So, we'll get back to comments and go to Sue. David?

Beazley: I would take a moment to echo your thanks to the auditor's office and our administration and our department heads for their work on this budget. Almost a pleasure to work on this year, almost.

Althaus: I just want to wish everybody a Happy Thanksgiving coming up and remind everyone that Dave is actually making two turkeys, so if you don't have anywhere to go, he's opening up his house for dinner. (laughter)

Beazley: If you don't have anywhere to go, you're more than welcome.

Althaus: Anda anything? Robin?

Jones: Happy Thanksgiving. Don't forget the parade and thank you so much for everything you guys have done because it's long overdue it sounds like and it's a step forward in the right direction. So, thank you very much.

Althaus: Brian, anything to add?

Hattery: No, thank you.

Althaus: John?

Schwemer: I would just really kind of off the note here, with something Cindy said with that meeting in December on the flood zone. Just so council is aware, that is going to cause a lot of problems. I cannot underestimate or understate that and the problem kind of is two fold as a property owner. One, if your property is in a flood zone and you have a loan, you're then going to be required to get flood insurance on your property. Flood insurance, in my experience, is typically 2-3 times the cost of your annual homeowner's insurance. That will be paid annually.

Beazley: And very restrictive on its coverage.

Schwemer: Exactly. But there's that expense but there's also the fact that because we're part of the flood program we're required to manage any kind of construction improvements that are within flood zones and it becomes very expensive for you to do any kind of construction in a flood zone. You have to have certain areas that the water can flow through. You have to build certain things up to height and the reality is, it makes most construction cost prohibitive. So, I'm just warning and this is not something we can just enforce at our discretion. The state review and makes sure we enforce and if we're not enforcing it, they come and penalize us, and we've been there before. So, this is kind of a big deal and especially if you have people that are on fixed income and all the sudden now they have this extra cost or you want to do an improvement to the house, you may not be able to do it. You know. So, it is a big deal for those people that were not in a flood zone. Now, all of the sudden they're finding out that's a problem. So, I just want to throw that out there in case you, as council members, get inquiries and such,

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Meeting

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it's not a good picture. There are companies that specialize in getting the property out of a flood zone, the reality is if you're down below a certain level determined a flood zone there is no way, except bringing the surface area up and there's issues with doing that because then if you bring your surface area up does it increase the ability to flood for the neighboring property. There's no good solution for this. So, I just want to be aware that this will cause issues moving forward.

Althausser: Okay well, just as some reminders then the next meeting in 2 weeks, the 28<sup>th</sup>, here council chambers 7pm but we will have the joint meeting with the townships. All township trustees involved with the Grove Cemetery Association, and that meeting will be at 6:30. I think everyone has probably attended one of those before except maybe Sue and Anda. That is, it would be ourselves, and Goshen, Buck, Pleasant are a part and the City of Kenton comprise with that cemetery and we have to meet once a year, and that would be all of the legislative and the trustees of those entities. So, that is, by statute on that second Monday of November. So, be here for that at 6:30. Other than that Happy Thanksgiving, next week everyone and hopefully it's very blessed for you and we're adjourned.

Joel Althausser, President of Council

Emma Boutwell, Clerk