

ORDER FORM SALES:

Forms will be provided for your sales. These are a simple to use front/back brochure with pictures of the candles on the front. **Your cost is \$3.33/candle for jars and tins. Your cost for the cubes is \$2.50 per pack** and they need to be sold @ \$5.00. It will be necessary for you to keep up with the number of 3 for SPECIALS. We suggest that you mark each order form with 1 (*) for the 3/\$20 deals and 2(**) for the 3 for \$14 deals. It is also suggested to use 2 different colored highlighters to double check ALL orders. You WILL be charged \$3.50 per jar and tin if the SPECIALS are not tallied properly.

If a sale does not occur for whatever reason, brochures need to be returned. If not, your cost for the brochures will be at that rate of 0.05/each.

Sale dates may be 2-6 weeks in length. Organizations must allow a minimum of one week from the end of the sale for completion of candle order. If candles must be delivered, a \$25.00 delivery fee will be applied outside of a 50 mile radius.

Orders placed with Southern Scents Candles will require a 50% payment at the time of the order. The balance is due upon receipt of candles.

CHECKS MUST BE MADE PAYABLE TO THE ORGANIZATION, not Southern Scents Candles We do not take personal checks from your customers.

Samples of the candles (not to exceed 12 candles) may be used to assist in the fundraiser. The cost of these candles will be determined by the cost of the products used and added to the total, if not returned.

All tax exempt organizations MUST provide a tax ID number to avoid being charged sales taxes. Bartow County tax base is currently 7%.

FUND RAISER GUIDELINES:

CONSIGNMENT SALES: Offered ONLY to prior customers with good credit standings with Southern Scents Candles Inc.

Organizations must pay a deposit of \$100.00 for every 5 cases signed out to sell.

The deposit will be applied to the balance of the account on the 1st day of fundraiser, if a check or credit card is used. Cash deposits will be applied immediately.

The organization will then have 1 more payment for the balance of the account. **Accounts must be paid in full before more candles can be signed out.** Candles may be traded at anytime if some fragrances will not sell. ***Candles must be in original condition to be traded or returned for credit on account.***

***Please sign and return the information on the following page.

I have read the guidelines for **Consignment/Order Form** sales through Southern Scents Candles Inc. I understand these regulations as explained to me. I further understand that by signing below, I am responsible for this binding contract between my organization and Southern Scents Candles Inc. I will be responsible for upholding this contract. **Should the undersigned fail or refuse to pay any balance when requested, undersigned will be charged interest at the legal rate and be responsible for attorney's fees not to exceed 15% of the balance due.**

Organization's Name _____

Person Responsible _____

Address _____

City _____ State _____ Zip _____

Phone # _____ Cell _____

Signed _____ Date _____

E-mail address _____

Tax Exempt Number _____

Beginning Balance: _____ Start Date: _____

(only if samples are needed)

End Date: _____

Please allow 5-7 days for orders to be produced

Pick up/Delivery Date: _____

Please sign and fax back page to 470-315-4926