



QUALITY CONTROL MANAGER

Enigma International is seeking a **Quality Control Manager** to provide support on a Department of Defense Language Interpretation and Translation Enterprise (DLITE II) task order. This specification is for OCONUS locations.

If you are interested in being considered for this position please email your resume to ywong@enigma-i.com.

Job Title	Quality Control Manager	
Location	OCONUS	
Employment	Full Time	
Clearance Required	Secret	
Responsibilities	<ul style="list-style-type: none"> • Responsible for implementation of task order Quality Control Plan (QCP). • Ensures QCP is reviewed, updated, and approved by Government annually or as required. • Ensures all service deliverables meet quality standards and performance requirements. • Responsible for monitoring key aspects of program and contract management, including subcontractor management, recruiting, and staffing, security management, and linguist support processes and procedures to ensure compliance with DLITE and TO requirements. • Responsible for periodic, routine, and scheduled inspections of all aspect of contract performance, Responsible for coordinating with program office staff on identified concerns or issues. • Ensures corrective measures eliminate deficiencies and re occurrence. Recommends process performance improvements. • Responsible for timely and accurate reporting on quality. 	
Qualifications (Required)	Education*	Bachelor's degree in business-related field
	Experience	<ul style="list-style-type: none"> • 5 years Quality Control Management experience within the last 10 years • Documented Quality Control Training
	Skills	<ul style="list-style-type: none"> • Communication skills to effectively interface with senior military officials, managers, and subordinates • Competency with project management tools • Microsoft Office proficient
	*Education Equivalency: In lieu of degree requirement: 10 years of Quality Control experience with 2 years of management experience	
Qualifications (Desired)	<ul style="list-style-type: none"> • Experience performing quality control audits and preparing reports in support of OCONUS programs • Experience and preparation operating in austere conditions • Previous experience performing quality control for DOD linguist contracts highly desired 	

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