



COVID-19 REOPENING POLICIES

VERSION #4

CREATED: July 9th, 2020

UPDATES

July 13th, 2020

July 27th, 2020

August 31st, 2020

Contents

Environmental Cleaning and Disinfecting Policy	3
Purpose	3
Policy	3
Definitions	3
Procedures	3
Resources	6
Hand Hygiene Policy	7
Purpose	7
Policy Statement	7
Definitions	7
Procedures	7
Resources	10
Health Screening Policy	11
Purpose	11
Policy	11
Procedures	11
Administering the “COVID-19 Health Screening Questionnaire”	14
Resources	17
Infection Prevention and Control Policy	18
Purpose	18
Policy	18
Procedures	18
Resources	22
Isolation of Sick Children Policy	23
Purpose	23
Policy	23
Procedures	23
References	28
Toy Disinfecting Policy	29

Purpose	29
Policy	29
Definitions	29
Procedures	29
Resources	30
COVID-19 Health Screening - Child, Parent/Guardian Screening	31
COVID-19 Health Screening - Staff & Visitor Screening Questions	32

Updated Cohort size on July 27th, 2020, as per Ministry direction.

August 31st changes will be highlighted in yellow

Students refers to ECE placement students

Environmental Cleaning and Disinfecting Policy

Purpose

To ensure that all staff are aware of, and adhere to, **The Three Bears Day Care** policies and procedures and direction by the Porcupine Health Unit regarding cleaning and disinfecting in re-opening Child Care Centre during the COVID-19 outbreak.

Policy

The Three Bears Day Care is committed to providing a safe and healthy environment for staff, children and families. **The Three Bears Day Care** will take every reasonable precaution to prevent the risk of communicable diseases within the child care centre.

This policy applies to all staff, students, children and families.

This policy is in addition to any policy and/or procedure currently in place with respect to environmental cleaning and disinfecting and of any policy and/or procedure that is required under the Child and Early Years Act, 2014

This policy must be reviewed and signed off by all staff prior to re-opening Child Care services and at any time where a change is made.

The Three Bears Day Care is required to follow all existing health and safety requirements and infection prevention and control practices as directed by the local Medical Officer of Health and as outlined in the Child Care and Early Years Act, 2014 and other policies and guidelines issued by the Ministry of Education.

Definitions

Cleaning: refers to the physical removal of foreign material (i.e. dust, soil) and organic material (i.e. blood, secretions, microorganisms). Cleaning removes, rather than kill microorganisms. Warm water, detergent and mechanical action (i.e. wiping) is required to clean surfaces. Rinsing with clean water is required to complete the cleaning process to ensure the detergent film is removed.

Disinfecting: describes a process completed after cleaning in which a chemical solution is used to kill most disease-causing microorganisms. In order to be effective disinfectants must be left on a surface for a period of time (contact time). Contact times are generally prescribed by the product manufacturer. Any items children may come into contact with, requires a final rinse after the required contact time is observed.

Procedures

- 1.0 A deep cleaning and disinfecting of all surfaces will be done prior to re-opening Child Care Services.

- 2.0 All products including cleaning agents and disinfectants must be out of reach of children, labelled, and must have Material Safety Data Sheet (MSDS) up to date (within three years), which are stored in the WHMIS binder.
- 3.0 Cleaning and disinfecting of all surfaces will be done daily prior opening or after closing and as needed.
- 4.0 High touch surfaces are to be cleaned and disinfected twice daily at minimum, with one occurring prior to opening or after closing. (Example, door knobs, light switches, toilets & faucets, electronic devices, and tabletops).
- 5.0 Clean and disinfect upon ENTRY to child care any personal items with hard surfaces. Permitted items are items that are medically necessary and personal electronic devices. Electronic devices should be cleaned with alcohol wipes (70% isopropyl alcohol) ensuring the surface remains wet for at least one minute. <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/health-professionals/guidance-schools-childcare-programs.html>
- 6.0 Cleaning and disinfecting routines **must** be increased as the risk of environmental contamination is higher:
 - **Tables and countertops:** used for food preparation and food service must be cleaned and sanitized before and after each use and as needed throughout the day
 - **Highchairs:** must be cleaned and disinfected before and after serving food
 - **Spills** must be cleaned and area disinfected immediately
 - **Hand wash sinks:** staff and children washroom areas must be cleaned and disinfected at least two times per day and as often as necessary (e.g., when visibly dirty or contaminated with body fluids).
 - **Floors:** cleaning and disinfecting must be performed as required, i.e., when spills occur, and throughout the day when rooms are available, i.e., during outdoor play, at minimum daily.
 - **Outdoor play equipment:** If equipment is shared between 2 or more groups, it must be disinfected between use, and as required (e.g., visibly dirty). Any outdoor play equipment that is used must be easy to clean and disinfect. Remove any toys that cannot be cleaned and disinfected. Toys for outdoor play must be stored in a bin assigned per group and disinfected daily. Hand sanitizer and baby wipes should be available for hand hygiene.
 - **High-touch surfaces:** any surfaces at your location that has frequent contact with hands (e.g., light switches, shelving, containers, hand rails, door knobs, sinks, toilets etc.). These surfaces will be cleaned and disinfected at minimum twice daily and as often as necessary (e.g., when visibly dirty or contaminated with body fluids).
 - **Washrooms:** Only one group at a time should access the washroom at a time and it is recommended that the facilities be cleaned in between each use, particularly if different groups will be using the same washroom.
 - **Other shared items:** (e.g., electronic devices, attendance binders etc.) These must be disinfected between users. Electronic devices should be disinfected with alcohol wipes (70%

isopropyl alcohol) ensuring a 1 minute contact time.

- **Food** must be protected from contamination at all times. This may include ensuring guards or covering for food and utensils.

7.0 Clean and disinfect low-touch surfaces daily such as any surfaces at your location that has minimal contact with hands - e.g. window ledges, doors, sides of furnishings etc.

8.0 Clean and disinfect blood/bodily fluid spills as required using the steps below. The surface must be cleaned first then disinfected.

- Isolate the area around the spill so that no other objects/humans can be contaminated
- Gather all supplies, perform hand hygiene, and then put on single-use gloves.
- Scoop up the fluid with disposable paper towels (check the surrounding area for splash/splatter) and dispose of in separate garbage bag
- Clean the spill area with detergent, warm water and single-use towels
- Rinse to remove detergent residue with clean water and single-use towel
- Discard used paper towels and gloves immediately in a tied plastic bag. *Staff must be trained on proper removal of single-use gloves
- Put on fresh single-use gloves
- Apply disinfectant in and around the spill area and allow the appropriate contact time
- A final rinse is required if children come into contact with the area
- Remove gloves and discard them immediately
- Perform hand hygiene.

Notes: If the spill includes broken glass, ensure a brush and dustpan is used to pick it up and discard. Disinfect the brush and dustpan after use. **NEVER** use your hands to clean up the glass.

9.0 Crib and cot cleaning and disinfecting:

- Cots and cribs **must** be labelled and assigned/designated to a single child per use when possible
- Cots and cribs **must** be cleaned and disinfected before being assigned to a child
- Crib mattresses **must** be cleaned and disinfected when soiled or wet and at minimum daily.
- Cribs **must** be cleaned and disinfected weekly and the bedding laundered weekly or more often as needed.
- Cribs used by more than one child **must** be cleaned and disinfected between each child; bedding must be laundered daily or stored in a labelled, clean, closed container for storage before reuse and laundered weekly or more often as needed.
- Cots **must** be stored in a manner which there is no contact with the sleeping surface of another cot.
- Cots that are stacked for storage must have exposed and handled edges cleaned and disinfected daily.
- Do not shake used bedding.

- 10.0 Soothers must be individually labelled and stored separately (not touching each other), they must not be shared among children. The soother must be washed in soap and water upon arrival to the centre
- 11.0 For creams and lotions during diapering, never put hands directly into lotion or cream bottles, use a tissue or single-use gloves.
- 12.0 Keep a cleaning and disinfecting log to track and demonstrate cleaning schedules.

Resources

Public Health Ontario glove doffing <https://www.publichealthontario.ca/-/media/documents/E/2013/ect-gloves-doffing.pdf?la=en>

Child Care and Early Years Act, 2014 <https://www.ontario.ca/laws/statute/14c11>

Porcupine Health Unit <https://www.porcupinehu.on.ca/en/>

Algoma Public Health www.algomapublichealth.com

COVID-19 local information, posters, and other printable resources.

Ministry of Health – COVID-19 Guidance: Emergency Childcare Centre’s, Version 1, March 29, 2020

Re-opening Child Care Infection Prevention and Control Policy

Re-opening Child Care Hand Hygiene Policy

Re-opening Child Care Toy Disinfecting Policy

MDDS Data Sheets

Hand Hygiene Policy

Purpose

To ensure that all staff and students are aware of, and adhere to sanitary policies and procedures and direction provided by the Porcupine Health Unit regarding hand hygiene in re-opening Child Care Centre during the COVID-19 outbreak.

This policy must be reviewed and signed off by all staff and students prior to re-opening Child Care services and at any time where a change is made.

Policy Statement

The Three Bears Day Care is committed to providing a safe and healthy environment for staff, children and families. The Three Bears Day Care will take every reasonable precaution to prevent the risk of communicable diseases within the child care centre. Hands carry and spread germs. Hand washing, when done correctly, is the single most effective way to prevent the spread of diseases.

This policy applies to all staff, students and children.

This policy is in addition to any policy and/or procedure currently in place with respect to hand hygiene and of any policy and/or procedure that is required under the Child and Early Years Act, 2014.

This policy must be reviewed and signed off by all staff and students prior to re-opening Child Care services and at any time where a change is made.

Definitions

Hand Hygiene is a general term referring to any action of hand cleaning. Hand hygiene relates to the removal of visible soil and removal or killing of transient microorganisms from the hands.

Hand hygiene may be accomplished using soap and running water or a hand sanitizer (70-90% alcohol based). Hand washing with soap and running water must be performed when hands are visibly soiled.

Procedures

1. Handwashing posters will be placed in all areas where handwashing can occur.
2. All staff and students must be familiar with and practice Algoma Public Health recommended handwashing methods.
3. All staff and students will model Public Health recommended handwashing methods with all children.
4. When hands are not visibly dirty, a 70-90% alcohol based hand sanitizer may be used. Staff is encouraged to always wash their hands with liquid soap and running water for 15-20 seconds.
5. Hand sanitizer can only be used on children who are over the age of 2 (two) and must always be used under adult supervision. Adults must ensure that the product has completely evaporated from the child's hands before allowing the child to continue their activity.

6. Staff and students will:
 - Leave jewelry at home or remove it when washing hands or when helping children wash hands.
 - Keep nails short.
 - Avoid artificial nails or nail polish.
 - Wash forearms if they are likely to have been contaminated.
 - Make sure that sleeves are rolled up and do not get wet during washing.
 - Always wash hands as per Public Health instruction.
7. Staff and students will wash their hands:
 - Upon arriving at work or returning from a break
 - After sneezing, coughing, or blowing your nose
 - Before preparing, serving, or eating food
 - After diapering a child or checking a diaper
 - After cleaning up any type of mess
 - After wiping a nose
 - After using the bathroom
 - After assisting a child to use the bathroom
 - Before and after giving any medications
 - After assisting a child with handwashing
 - After handling garbage
 - Before and after handling raw foods
 - After outdoor play
 - After handling soiled toys or other items
 - After coming into contact with bodily fluids
 - After coming into contact with any soiled/mouthed items
 - And any other time contamination may have occurred
 - After applying sun screen to a child (wash hands before applying to next child)
8. Children will wash their hands:
 - Upon arriving at the child care centre
 - After sneezing, coughing, or blowing nose
 - Before and after eating
 - Before and after handling raw food
 - After handling garbage
 - After using the washroom
 - After having their diaper changed

- After sneezing, coughing, or wiping their nose
 - When their hands are dirty
 - After playing with commonly used toys
 - After playing outdoors
 - After coming in contact with bodily fluids
 - After coming in contact with any soiled/mouthed items
 - And any other time contamination may have occurred
 - After applying their own sunscreen, age permitting
9. Staff and students will complete **INFANT** handwashing in the following way:
- Wash their own hands first
 - Wet a paper towel with water and a small amount of liquid soap
 - Rub child's hands soaped paper towel for 15 seconds
 - Rinse child's hands under running water
 - Dry child's hands with a paper towel
 - Dry staff hands with a paper towel
 - Turn water faucet off using paper towel.
10. Staff and students will assist **TODDLER/PRESCHOOL** children with handwashing in the following way:
- Have child wet hands
 - Squirt a drop of liquid soap onto child's hands
 - Help child wash all areas of hands for 20 seconds
 - Rinse child's hands from wrist to fingertips under running water
 - Dry child's hands with a paper towel, then discard
 - Wash your own hands using instructions above.
11. Staff will assist **SCHOOL-AGE** children with handwashing in the following way:
- Staff must model proper handwashing techniques.
 - Teach children proper handwashing techniques using strategically placed Algoma Public Health handwashing posters and other resources.
 - Observe children's handwashing and ask to complete correctly as needed.
 - Remind the children that handwashing will help keep them from getting sick.
12. Single use gloves shall be worn when it is anticipated that hands will come into contact with mucous membranes, broken skin, tissue, blood, bodily fluids, secretions, excretions, contaminated equipment or environmental surfaces.
13. Staff and students must be trained on proper use of gloves including how to put on and safely remove gloves.

14. Hand hygiene shall be practiced before applying and after removing gloves.
15. Gloves shall be discarded after each use.

Resources

Porcupine Health Unit Hand washing posters <https://www.porcupinehu.on.ca/en/your-health/infectious-diseases/novel-coronavirus/covid-resources/how-to-wash-your-hands.pdf>

Algoma Public Health Handwashing posters <http://www.algomapublichealth.com/disease-and-illness/hand-washing/>

Public Health Ontario, Putting on gloves video: <https://youtu.be/UIBmi578NmE>

Public Health Ontario Taking off gloves video:
https://www.youtube.com/watch?v=WDI0Zj573Js&feature=emb_rel_end

Health Screening Policy

Purpose

In order to help reduce the risk of respiratory infections during the COVID-19 outbreak, a health screening is an essential step. Everyone must be screened prior to entering the child care centre.

To ensure the safety, health and well-being of all who enter the child care site, children, staff and students will follow the health screening procedures outlined within this policy.

Policy

The Three Bears Day Care is committed to providing a safe and healthy environment for staff, student, children and families.

This policy applies to all staff, student, children and families, and approved public officials who are required to inspect the premise.

This policy is in addition to any policy and/or procedure currently in place with respect to health screening and of any policy and/or procedure that is required under the Child and Early Years Act, 2014.

This policy must be reviewed and signed off by all staff prior to re-opening Child Care services and at any time where a change is made.

Procedures

- 1.0 The Three Bears Day Care will have established a health screening area that is independent of the child care program.
 - There will be only one designated entry to/exit from the building.
 - The location of the screening area must be clearly identified.
 - A table should be placed between the screener and the child/parent to assist with maintaining 6 feet/2 metres distancing.
 - Visual guides for physical distancing (6 feet/2 metres) must be placed at the entrance and in the screening area. Markers such as pylons and arrows will be used outdoors in the event that a line-up forms at drop-off or pick-up times to ensure physical distancing.
 - The thermometer must be placed on the table in the screening area to easily access. Hand sanitizer, gloves and plastic lined garbage may be required in the screening area depending on the type of thermometer you are using (e.g. contactless).
 - The screening process shall be clearly posted.
 - All staff must be trained on conducting the screening tool
 - All staff will maintain physical distancing when administering the screening tool
 - It is recommended that Covid-19 Public Health resources are sent to parents/guardians electronically when necessary.
- 2.0 All staff in the screening area must wear a mask and eye protection. The mask must cover the nose, mouth and chin. Face shields must be worn over the brow, cover the sides of the face and

extend below the chin to provide adequate protection. Goggles must not have gaps around the eyes and must fit snugly onto the wearer's face around their eyes.

- 3.0 All individuals attending child care including children, staff, students, parents/guardians and approved visitors must be screened each day before entering the child care setting, including daily temperature checks.
- 4.0 There will be no non-essential visitors permitted to enter the licensed child care center. Approved visitors include Ministry staff and other public officials who are essential to the ongoing provision of licensed child care (e.g. fire inspector, public health inspectors), as well as Special Needs Resourcing.
- 5.0 Approved visitors must wear personal protective equipment (mask) and follow any other protocols requested by the Service Provider.
- 6.0 The Three Bears Day Care will make every attempt to stagger children's arrival and departure times in order to reduce the number of persons waiting to be screened at the beginning of the day and exiting the building at the end of the day at the same time.
- 7.0 All staff, student, parents/guardians and children, and approved visitors will practice physical distancing of 6 feet/2 metres using strategically placed markers. Staff will signal parents/guardians or visitors to approach the screening area. Only one parent/guardian and their child(ren), or visitor, will be permitted in the screening area at any given time.
- 8.0 Visitor, staff, students and children's temperature must be taken as part of the screening upon entering the site and before they can be permitted to enter the child care centre.
- 9.0 There must be two staff in the screening area.
 - The first staff will administer the appropriate *COVID-19 Health Screening Questionnaire* and will record the responses, and will record the temperature of the persons being screened.
 - The second staff will accompany children to their designated playroom once the screening is complete and the responses provided permit entry. The second staff will assist all children with hand washing prior to entering a playroom.
- 10.0 Visitors, staff and students will take their own temperature as part of screening. Screening staff will take the temperature of parents/guardians and children.
- 11.0 If using an ear probe thermometer, it must be disinfected after each use using a low level disinfectant for the appropriate contact time or use an alcohol swab (70% isopropyl alcohol) with a 1 minute contact time. Ear probe covers are single use-disposable; do not re-use. If using a contactless thermometer, the screener must sanitize their hands, take the temperature, and then re-sanitize their hands. The thermometer is required to be cleaned/disinfected if the child is symptomatic or it becomes contaminated during the screening process.
- 12.0 Visitors, staff, students and parents/guardians will apply hand sanitizer upon entering the screening area. All children and staff will wash their hands before or upon entering the playroom.

- 13.0 Both the child and the parent/guardian must pass screening before the child(ren) can be admitted into the child care centre. Parents/guardians are not permitted to proceed beyond the screening area.
- 14.0 A second staff will accompany the child(ren) to their designated playroom.
- 15.0 All completed child and parent/guardian screening questionnaires will be kept in the child's file. If there is more than one child attending from the same family, the parent/guardian questionnaire will be kept in the file of the youngest child.
- 16.0 All completed staff and student screening questionnaires will be kept in their personnel file.
- 17.0 It is not necessary to re-screen staff that have left the premise and returned on the same day.
- 18.0 The Three Bears Day Care must maintain a daily record of anyone entering the child care centre. This includes approved visitors, cleaners, persons completing maintenance after hours, special needs resourcing, delivery persons, etc. Records are to be kept on premise and will include the name, contact information, time of arrival/departure, screening completion/result etc., and must be kept up to date and be available to facilitate contact tracing in the event of a confirmed COVID-19 case or outbreak.
- 19.0 Staff and students should be assigned to a specific group where possible. Children are permitted to attend on a part time basis, and as with children attending full time, should be included in one group and should not mix with other groups
- 20.0 Where an individual does not pass the screening and is not permitted to attend the program, this does not need to be reported to the local public health unit.
- 21.0 Following active surveillance, any persons with the following, should be tested as soon as possible. Persons in line with the provincial case definition, who are experiencing one or more of the following symptoms or signs revised from previous guidance:
 - Fever (Temperature of 37.8°C or greater); OR
 - New or worsening cough
 - Shortness of breath
 - Sore throat
 - Difficulty swallowing
 - Decrease or loss of sense of taste or smell
 - Nausea/vomiting, diarrhea, abdominal pain
 - Runny nose/nasal congestion without other known cause

For children specifically, atypical symptoms to look for in addition to the above listed symptoms are:

- Chills
- Headaches
- Unexplained fatigue/malaise/muscle aches
- Unexplained or increased number of falls
- Pink eye (conjunctivitis)
- Exacerbation of chronic conditions
- Delirium
- Acute functional decline
- Croup
- Unexplained tachycardia including age specific tachycardia in children
- Lethargy including difficulty feeding in infants, if no other diagnosis
- Decrease in blood pressure

- Unexplained hypoxia

Administering the “COVID-19 Health Screening Questionnaire”

1.0 Staff will select the appropriate approved screening questionnaire to use: *Child/Parent COVID-19 Health Screening Questionnaire*, or *Staff/Visitor COVID19 Health Screening Questionnaire*.

2.0 Staff will greet all who enter the screening area in a friendly, calm manner:

“Good morning/afternoon/evening. As you are aware COVID-19 continues to evolve, as a result we are conducting active screening for potential risks of COVID-19 for everyone who enters the building. The screening will ensure the safety and well-being of staff, children and families”

3.0 Staff will administer the appropriate **COVID-19 Health Screening Questionnaire** ensuring that all questions are asked and responded to, and all responses have been recorded.

- The questions within the questionnaire are not intended to take the place of medical advice, diagnosis, or treatment.
- The screening result is not equivalent to a confirmed diagnosis of COVID-19.
- The questions asked in the questionnaire are as of the effective date and may be updated as the situation on COVID-19 evolves.

4.0 Once all questions are asked and recorded, staff will proceed asking the visitor/staff to take their own temperature or staff will take the temperature of the parent and child using the available thermometer. The adult is required to sanitize hands and wear gloves when using the thermometer and for disposing of them in the garbage once removed. If using an ear probe thermometer, after putting on gloves the adult must place a onetime use ear probe cover on the thermometer for each temperature reading. The adult will also remove and discard the ear probe cover prior to removing their gloves after temperature readings.

5.0 Staff will document the temperature readings and will disinfect the thermometer as required.

6.0 If the parent/guardian answers **NO** to the screening questions for themselves and for their child(ren), and their temperatures are within the acceptable range (equal to or below 37.8 degrees Celsius), they have passed the screening. The same applies to staff screening another staff or visitor.

Reminder: The parent/guardian is not permitted to go beyond the screening area. The second staff will bring the child(ren) to their designated playroom. Children and staff must perform hand washing prior to or upon entering a playroom.

Visitors must don a mask and follow all other protocols in place by **The Three Bears Day Care**

7.0 If the parent/guardian answers **YES** to any of the screening questions for themselves or for their child(ren), or if the parent/guardian or child(ren)’s temperature is not within the acceptable range (equal to or below 37.8 degrees Celsius) they have failed the screening and will not be permitted to enter the centre.

The parent/guardian is advised to refer to the Porcupine Health Unit website for information on Covid-19.

- 8.0 If a visitor or staff answers **YES** to any of the screening questions or if their temperature is not within the acceptable range (equal to or below 37.8 degrees Celsius) they have failed the screening and will not be permitted to enter the centre.

The Three Bears Day Care will instruct individuals who fail screening to go straight home. **The Three Bears Day Care** will ensure Porcupine Health Unit information is forward electronically. **The Three Bears Day Care** will have a process in place to follow up with a staff if sent home due to health screening.

NOTE: children in re-opening child care only need 1 symptom to qualify for exclusion which is very different from routine exclusion guidelines. Implementing a conservative approach and maintaining a low threshold is very important to protect the health and wellbeing of the other children and staff in the centre and their families.

- 9.0 The screening staff will immediately advise the Supervisor of any visitor, staff or child not permitted to enter due to health screening.

- 10.0 Symptomatic children, students or staff should be referred for testing.

- Those who test negative for COVID-19 must be excluded from the program until 24 hours after symptom resolution.
- Those who test positive for COVID-19 must be excluded from the program for 14 days after the onset of symptoms and/or clearance has been received from the local public health unit.
- Testing of asymptomatic persons should only be performed as directed by the local public health unit as part of case/contact and outbreak management.

NOTE: Please refer to the provincial testing guidance for updated information regarding the requirement for routine testing in a child care setting.

- 11.0 If a visitor, child or staff member presents with symptoms either during screening or throughout the day, they must be assessed by the [Covid-19 Assessment Centre](#) to determine if they may have been exposed to Covid-19. For children, make note of both the typical and atypical symptoms mentioned in Ministry of Health – [COVID-19 Reference Document for Symptoms, Version 6.0 August 6, 2020](#)

Please note, you must make an appointment at an assessment centre, walk-ins are prohibited. Parents/guardians of the child must notify the assessment centre the child was receiving care at a re-opening child care centre when they make the appointment. Staff must also do the same for themselves if they require an assessment.

- 12.0 The Three Bears Day Care must notify The Porcupine Health Unit if a child, staff or student presents with symptoms and a Serious Occurrence report is filed with the Ministry of Education.

- 13.0 a) If the Assessment Centre swabs the staff/student/child for COVID19, the staff/student/child must wait for their test results to be confirmed as COVID19 negative before they are allowed to return to the centre. However, they must be symptom free for at least 24 hours before they are allowed to return.

- b) If the Assessment Centre swabs the staff/child and they are COVID19 positive, The Three Bears Day Care must report the positive case to the Porcupine Health Unit immediately in order to ensure there is no delay in managing the facility. The staff/student/child will not be allowed to return to the centre until 14 days from symptom onset. The Porcupine Health Unit will provide further direction on how to manage close contacts in the facility. NOTE: laboratories are required to report all positive COVID19 test results to the Porcupine Health Unit and The Porcupine Health Unit follows up with all confirmed COVID19 cases.
 - c) If the Assessment Centre does NOT swab the staff/student/child based on their clinical assessment of their patient, the staff/student/child must be symptom free for 24 hours before they are allowed to return.
 - d) If the staff/student/child chooses not to get swabbed, they cannot return to the centre until 14 days after symptom onset.
- 14.0 When the Three Bears Day Care becomes aware of any suspect and/or confirmed case of COVID-19 they must immediately notify the Child Care Quality Assurance and Licensing Branch Regional Manager and must follow the regular Serious Occurrence (SO) reporting requirements including submitting a SO report in CCLS and posting the SO notification form.
- 15.0 The Three Bears Day Care is required to submit a Serious Occurrence if a child/staff/student shows 1 or more symptoms and must record in as an incident in the daily logbook.
- 16.0 If The Three Bears Day Care is required to a room due to shortage of staff then another serious occurrence would be required, 1 for suspected case of COVID_19 and 1 for the disruption of normal operations of the program.
- 17.0 The Three Bears Day Care will notify ADSAB if a child/parent or guardian/staff/student presents with symptoms of COVID-19.
- 18.0 The Three Bears Day Care must notify the school contact immediately of any confirmed child or staff case of COVID-19.

Resources

SCREENING QUESTIONS [COVID-19 Health Screening](#)

Child and Early Years Act, 2014 (CEYA)

Ontario Government COVID-19 self-assessment <https://covid-19.ontario.ca/self-assessment/>

Porcupine Health Unit <https://www.porcupinehu.on.ca/en/>

Algoma Public Health www.algomapublichealth.com

- COVID-19 local information, posters, and other printable resources.

COVID-19 Health Screening Questionnaire for Children and Parents/Guardians

COVID-19 Health Screening Questionnaire for Staff

Ministry of Health – COVID-19 Reference Document for Symptoms, Version 6.0 August, 2020

Ministry of Health – COVID-19 Guidance: Emergency Childcare Centres, Version 1, March 29, 2020

[Ministry of Health – COVID-19 Provincial Testing Guidance Update, April 15, 2020](#)

Ministry of Education – Operational Guidance During COVID-19 Outbreak – Child Care Re-Opening

Infection Prevention and Control Policy

Purpose

In order to help reduce the risk of respiratory infections during the COVID-19 outbreak, infection prevention and control practices have been established. Many infectious diseases and illnesses can be prevented through appropriate hygiene, sanitation, and infection prevention/control practices that help protect the health, safety and well-being of staff, students, children and families.

To ensure that all employees are aware of, and adhere to, The Three Bears Day Care's Sanitary Practices and the directive established by Ministry of Health regarding requirements for health and safety COVID-19 Guidance: Emergency Childcare Centres.

Policy

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The Three Bears Day Care is required to follow all existing health and safety requirements and infection prevention and control practices as directed by the local Medical Officer of Health and as outlined in the Child Care and Early Years Act, 2014 and other policies and guidelines issued by the Ministry of Education.

Procedures

Child care settings may return to their maximum group sizes as set out under the CCEYA (i.e., licensed age groups prior to the COVID-19 outbreak). Staff and students are not included in the maximum group size, but should be assigned to a specific group where possible. Children are permitted to attend on a part time basis, and as with children attending full time, should be included in one group and should not mix with other groups. While groups are permitted to return to the previous maximum group size under the CCEYA, each group should stay together throughout the day and as much as possible should not mix with other groups.

1.0 Staff will set up for child care rooms by:

- Removing area carpets from rooms used for re-opening child care. Carpeted areas cannot be used.

- Ensuring all toys used at the centre are made of material that can be cleaned and disinfected (e.g. avoid plush toys, dress up clothes, remove any toys that are not smooth or that are absorbent).
- Books are not to be distributed to children, only to be used by staff.
- Art supplies such as crayons and markers cannot be cleaned and therefore must be stored in an individual child's bin clearly marked with child name and handed out by educator.
- Playdough is permitted for use by individual children. The child's portion of playdough can be stored in his/her individual bin and must be discarded at the end of each day.
- Removing water and sensory tables.
- Ensuring the child care rooms and washrooms are supplied with paper towels and facial tissue and available at all times.
- Ensuring liquid soap dispensers and/or hand sanitizer are available in each child care room.
- Each group must have their own assigned indoor space, separated from all other groups by a physical barrier. The physical barrier must begin at the floor and reach a minimum height of 8 feet. It must be as wide as the space/room will allow.

2.0 Staff will clean and disinfect:

- Every surface at least daily, including objects, toys.
- Only using disinfectants that have a Drug Identification Number (DIN). Low-level disinfectants may be used for most surfaces as normal just more frequently.
- Checking expiry dates of products used and always following manufacturer's instructions.
- At minimum twice daily, frequently touched surfaces and items that children touch with their hands, mouths, and body fluids such as toys, chairs, door handles, toilet handles, and tabletops. (See Re-opening Child Care Environmental Cleaning and Disinfecting Policy).
- Staff will wash child care linens daily.
- Remove toys from circulation that children have put in their mouths or that have been contaminated by any type of body fluids. These must be placed in a labeled bin until they can be cleaned and disinfected.

3.0 Staff/students will monitor themselves and children during the day for symptoms of COVID-19:

- Should staff/students show any symptoms of COVID-19 they will be sent home immediately. See Ministry of Health – [COVID-19 Reference Document for Symptoms](#)
- The Supervisor or designated Service Provider must be advised immediately as this may impact on service delivery.
- The Supervisor or designated staff will immediately advise ADSAB of any staff or student being sent home.
- Should children show any symptoms, they will be separated from all others immediately.
- The child's parent/guardian will be called and will need to pick up child up immediately.
- Staff will follow all steps outlined in the "Isolation of Sick Children Policy".

- 4.0 Staff will encourage more physical space between children by:
- Spreading children out into different areas.
 - Staggering, or alternating, lunchtime and outdoor playtime.
 - Incorporating more individual activities or activities that encourage more space between children.
- 5.0 Staff will set up outdoor play at licensed child care sites by:
- Removing any toys that cannot be cleaned and disinfected.
 - Ensuring hand sanitizer and baby wipes is available for hand hygiene.
 - Staggering small groups in order to encourage physical distancing.
 - Toys for outdoor play must be stored in a bin assigned per group and disinfected daily.
 - Do not use community playgrounds.
 - Do not go off site during re-opening child care services.
- 6.0 Sleep time:
- Increase the distance between cots, if possible.
 - If space is tight, place children head-to-toe or toe-to-toe.
 - Cots and cribs must be disinfected weekly and the bedding laundered weekly or more often as needed
 - Cribs used by more than one child must be cleaned and disinfected between each child; bedding must be laundered daily or stored in a labelled, clean, closed container for storage before reuse and laundered weekly or more often as needed.
 - Cots that are stacked for storage must have exposed and handled edges cleaned and disinfected daily. Bedding must be laundered weekly or more often as needed.
 - Please refer to section 4 of the Ontario Child Care Centre Licensing Manual (September 2019) for more information.
- 7.0 Children must not share soothers, bottles, sippy cups, toothbrushes, facecloths, etc. Label these items with the child's name to discourage accidental sharing. If a child does use another child's it must be cleaned and disinfected immediately.
- 8.0 Meals and snacks:
- Food sharing is not permitted. Food from home will not be permitted.
 - Meals or snacks will be provided by cook on site or catered and each child will have their own individually plated meal or snack.
 - Multi-use utensils must be sanitized.
- 9.0 Staff/students must cover their mouth during coughing and sneezing either with a facial tissue or a flexed elbow and disposing of used tissues in a plastic lined waste container, followed by hand hygiene.

- 10.0 All adults in a child care setting are required to wear medical masks and eye protection (i.e., face shield) while inside in the child care premises, including in hallways.
- 11.0 All children in grades 4 and above are required to wear a non-medical or cloth mask while inside in the child care premises, including in hallways.
- 12.0 All school-age children are encouraged but not required to wear a mask while inside the child care premises, including in hallways. Parents/guardians are responsible for providing their school-aged child(ren) with a mask(s)
- 13.0 The use of masks is not required outdoors for adults and children if physical distancing of at least 2-meters can be maintained between individuals.
- 14.0 Staff/students must avoid getting close to faces of all children, where possible.
- 15.0 Reasonable exceptions to the requirements to wear masks are expected to be put in place by licensees. Exceptions to wearing masks indoors could include circumstances where a physical distance of at least 2 metres can be maintained between individuals, situations where a child cannot tolerate wearing a mask, reasonable exceptions for medical conditions, etc.
- 16.0 Licensees should document their requirements and exceptions related to masks.
- 17.0 Staff must clearly communicate to parents/guardians to check their own and their children's temperature and if the temperature is equal or greater than 38 degrees Celsius or if the child/children have any cold-like symptoms or vomiting and/or diarrhea or any other symptom indicated in the most updated version of COVID-19 Reference Document for Symptoms, they must stay home (see Re-opening Child Care Isolation of Sick Children Policy).
- 18.0 Staff must check their own temperature daily before coming to the child care centre if the temperature is equal or greater than 37.8 degrees Celsius or if the staff has any cold-like symptoms or vomiting and/or diarrhea, they must stay home.
- 19.0 Staff must have a clean change of clothes available on site.
- 20.0 Staff should avoid bringing items from home unless they are necessary.

Resources

Ontario Ministry of Health and Long Term Care symptoms of COVID19

http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_reference_doc_symptoms.pdf

Ontario Government COVID-19 self-assessment <https://covid-19.ontario.ca/self-assessment/>

Coronavirus Disease 2019 (COVID-19) How to Self-Monitor <https://www.publichealthontario.ca/-/media/documents/ncov/factsheet-covid-19-self-monitor.pdf?la=en>

Public Health Ontario glove doffing <https://www.publichealthontario.ca/-/media/documents/E/2013/ect-gloves-doffing.pdf?la=en>

Child Care and Early Years Act, 2014 <https://www.ontario.ca/laws/statute/14c11>

Porcupine Health Unit www.porcupinehu.on.ca

Algoma Public Health www.algomapublichealth.com

- COVID-19 local information, posters, and other printable resources.

Ministry of Health – COVID-19 Reference Document for Symptoms, Version 1.0 April 22, 2020

Ministry of Health – COVID-19 Guidance: Emergency Childcare Centres, Version 1, March 29, 2020

Re-opening Child Care Hand Hygiene Policy

Re-opening Child Care Environmental Cleaning and Disinfecting Policy

Re-opening Child Care Toy Disinfecting Policy

Re-opening Child Care Isolation of Sick Children Policy

Material Safety Data Sheet (MSDS)

Isolation of Sick Children Policy

Purpose

To ensure that all employees are aware of and adhere to The Three Bears Day Care's policy regarding to the isolation and exclusion of sick children while re-opening Child Care during the COVID-19 outbreak.

Policy

The Three Bears Day Care is committed to providing a safe and healthy environment for children, families, staff and students. The Three Bears Day Care will take every reasonable precaution to prevent the risk of communicable diseases within the centre.

This policy is in addition to any policy and/or procedure currently in place with respect to isolation and exclusion of sick children and of any policy and/or procedure that is required under the Child and Early Years Act, 2014.

This policy applies to all staff, students, families and children.

This policy must be reviewed and signed off by all staff/students prior to re-opening Child Care services and at any time where a change is made.

Procedures

Staff, students and children should be assigned to a specific group where possible and should not mix with other groups.

- 1.0 If a child becomes symptomatic while in the program, they should be isolated in a separate room and family members contacted for pick up. If a separate room is not available, the person is symptomatic should be kept at a minimum of 2 metres from others.
- 2.0 The designated isolation room/or area within a room should be carpet free (if possible) and contain limited non-absorbent furniture and equipment.
- 3.0 Bins containing toys appropriate by age group must be available for use in the isolation room. The staff will ensure that the child being isolated will have access only to the bin that is age appropriate to them.
- 4.0 The bin and the toys within the bin must be cleaned and disinfected after each use. Staff will refer to the appropriate policy for cleaning and disinfecting and must follow the procedures as outlined within.
- 5.0 The isolation room must be thoroughly cleaned and disinfected immediately after each use. Staff will refer to the appropriate policy for cleaning and disinfecting and must follow the procedures as outlined within.
- 6.0 Staff will isolate a child when the child exhibits any signs and/or symptoms indicated in the most updated version of Covid-19 Reference Document for Symptoms.

7.0 Staff must separate children when they exhibit any of the following COVID-19 related symptoms:

- Fever 37.8 degrees Celsius or greater
- New or worsening cough
- Shortness of breath (dyspnea)
- Sore throat
- Difficulty swallowing
- New olfactory or taste disorder(s)
- Nausea/vomiting, diarrhea, abdominal pain
- Runny nose, sneezing or nasal congestion - *in absence of underlying reasons for these symptoms such as seasonal allergies, post nasal drip, etc.*
- Clinical or radiological evidence of pneumonia
- Unexplained fatigue/malaise
- Delirium (acutely altered mental status and inattention)
- Unexplained or increased number of falls
- Acute functional decline
- Exacerbation of chronic conditions
- Chills
- Headaches
- Croup
- Conjunctivitis
- Unexplained tachycardia, including age specific tachycardia for children
- Decrease blood pressure
- Unexplained hypoxia (even if mild i.e. O₂ sat <90%)
- Lethargy, difficulty feeding in infants (if no other diagnosis)

8.0 When deemed necessary to isolate a child:

- One designated staff will accompany the child to the designated isolation room, remain with the child, and will continue to monitor symptoms until the arrival of the parent/guardian.
- The parent/guardian must be contacted and instructed to immediately pick up their child.
- Symptoms of ill health will be recorded in the child's daily record and in a daily log as per the *Child Care and Early Years Act, 2014*.
- Staff will follow protocols in place for children requiring immediate medical attention. If it appears that the child requires immediate medical attention, the child will be taken to the hospital by ambulance and examined by a legally qualified medical practitioner.
- Staff will attempt to maintain physical distancing. If physical distancing is not possible or practical the staff must wear an isolation gown, surgical mask and eye protection (i.e. goggles or a face shield) and if tolerated and the child is over the age of two, the child should wear a mask.
- Proper hand hygiene must be practiced at all times.
- Staff should discard all PPE & wash hands thoroughly before returning to the classroom. If they have a change of clothes they can change their clothes and put used clothing in the wash immediately.

9.0 Use of non-medical masks (eg. home-made), face shields/goggles:

- All adults in a child care setting are required to wear a medical mask and eye protection (i.e., face shield) while inside in the child care premises, including in hallways.
- All children in grades 4 and above are required to wear a non-medical or cloth mask while inside in the child care premises, including in hallways.
- All school-age children are encouraged but not required to wear a mask while inside the child care premises, including in hallways. Parents/guardians are responsible for providing their school-aged child(ren) with a mask(s)
- The use of masks is not required outdoors for adults and children if physical distancing of at least 2-meters can be maintained between individuals.
- Staff/students must avoid getting close to faces of all children, where possible.
- Reasonable exceptions to the requirements to wear masks are expected to be put in place by licensees. Exceptions to wearing masks indoors could include circumstances where a physical distance of at least 2 metres can be maintained between individuals, situations where a child cannot tolerate wearing a mask, reasonable exceptions for medical conditions, etc.
- Licensees should document their requirements and exceptions related to masks.

Staff must read the info under “wearing masks or face coverings” section on PHAC’s link found in this policy’s resource section. Non-medical masks (for example a homemade cloth mask) have not been proven to protect the person wearing it. A homemade mask can reduce the chance that others are coming into contact with your respiratory droplets. Staff are not expected to wear masks while providing care at this time but can choose to if they wish but they must wear it properly. Furthermore, non-medical masks or facial coverings should not be placed on:

- children under age 2
- anyone who has trouble breathing
- anyone who is unconscious, incapacitated or otherwise unable to remove the mask without assistance

If staff present with symptoms on site, they must leave the centre immediately. For symptomatic children, a mask, if tolerated (and you received parental consent), may offer some added protection to the staff member who may be within 2m of the symptomatic child until they can be picked up by their guardian.

10.0 Unless following ambulance protocol for a staff requiring immediate medical attention, a staff that must isolate due to illness or symptoms of COVID-19 must immediately and safely go home.

11.0 In accordance with the Ministry of Health’s Covid-19 Provincial Testing Guidance Update (May 2 or current), following active surveillance any persons with the following should be tested as soon as

possible. Persons in line with the provincial case definition, who are experiencing one of the following symptoms or signs revised from previous guidance:

- Fever (Temperature of 37.8°C or greater); OR
- New OR worsening cough
- Shortness of breath
- Difficulty breathing
- Sore throat
- Difficulty swallowing
- Decrease or loss of sense of taste or smell
- Nausea/vomiting, diarrhea, abdominal pain
- Runny nose/nasal congestion without other known cause

For children specifically, atypical symptoms to look for in addition to the above listed symptoms are:

- Chills
- Headaches
- Unexplained fatigue/malaise/muscle aches
- Pink eye (conjunctivitis)
- Exacerbation of chronic conditions
- Delirium
- Acute functional decline
- Croup
- Unexplained tachycardia including age specific tachycardia in children
- Lethargy including difficulty feeding in infants if no other diagnosis

NOTE: children in re-opening child care only need 1 symptom to qualify for exclusion which is very different from routine exclusion guidelines. Implementing a conservative approach and maintaining a low threshold is very important to protect the health and wellbeing of the other children and staff in the centre and their families.

- 12.0 If a child or staff member presents with symptoms either during screening or throughout the day, they should be assessed by the [Covid-19 Assessment Centre](#) to determine if they may have been exposed to Covid-19. For children, make note of both the typical and atypical symptoms mentioned [in Ministry of Health – COVID-19 Reference Document for Symptoms, August 6, 2020 \(or current\)](#).

Please note, you must make an appointment at an assessment centre, walk-ins are prohibited. Parents/guardians of the child must notify the assessment centre the child was receiving care at re-opening child care centre when they make the appointment. Staff must also do the same for themselves if they require an assessment.

- 13.0 The Three Bears Day Care does not need to report to the local public health unit if a child/parent or guardian/staff/student presents with symptoms.

- 14.0 a) If the Assessment Centre swabs the staff/child for COVID19, the staff/child must wait for their test results to be confirmed as COVID19 negative before they are allowed to return to the centre. However, they must be symptom free for at least 24 hours before they are allowed to return.

- b) If the Assessment Centre swabs the staff/child and they are COVID19 positive, the Service Provider must report the positive case to Porcupine Health Unit immediately in order to ensure there is no delay in managing the facility. The staff/child will not be allowed to return to the centre until 14 days from symptom onset. Porcupine Health Unit will provide further direction on how to manage close contacts in the facility. NOTE: laboratories are required to report all positive COVID19 test results to Porcupine Health Unit and the Porcupine Health Unit follows up with all confirmed COVID19 cases.
 - c) If the Assessment Centre does NOT swab the staff/child based on their clinical assessment of their patient, the staff/child must be symptom free for 24 hours before they are allowed to return.
 - d) If the staff/child chooses not to get swabbed, they cannot return to the centre until 14 days after symptom onset.
- 15.0 A single, symptomatic, laboratory confirmed case of COVID-19 in a staff member, student or child must be considered a confirmed COVID-19 outbreak, in consultation with the local public health unit. Outbreaks should be declared in collaboration between the program and the local public health unit to ensure an outbreak number is provided.
 - 16.0 When The Three Bears Day Care becomes aware of any confirmed case of COVID-19 they must immediately notify the Child Care Quality Assurance and Licensing Branch Regional Manager and must follow the regular Serious Occurrence (SO) reporting requirements including submitting a SO report in CCLS and posting the SO notification form.
 - 17.0 The Three Bears Day Care is required to submit a serious occurrence if a child, staff or student shows 1 or more symptoms and must record the incident in the daily logbook.
 - 18.0 If the Three Bears Day Care is required to close a room due to shortage of staff then another serious occurrence would be required, 1 for a suspected case of COVID-19 and 1 for the disruption of normal operations of the program.
 - 19.0 The Three Bears Day Care will share only information upon the advice of the Porcupine Health Unit, with parents/guardians deemed necessary and while maintaining the confidentiality of others.
 - 20.0 The Three Bears Day Care must notify ADSAB immediately of any suspicion of a child, staff or student exhibited symptoms of COVID-19 and any confirmed child or staff/student case of COVID-19.
 - 21.0 The Three Bears Day Care must notify the school contact immediately if any confirmed child or staff/student case of COVID-19
 - 22.0 The Three Bears Day Care must follow regular Serious Occurrence reporting requirements for all suspected and/or confirmed cases COVID-19.
 - 23.0 Children and staff who have isolated due to COVID-like symptoms or who have been tested for COVID-19 may return to the child care centre only upon the advice of the Porcupine Health Unit.
 - 24.0 The Three Bears Day Care will adhere to all requirements and regulations of the Occupational Health and Safety Act and the Workplace Safety and Insurance Act, 1997.

References

Child Care and Early Years Act, 2014

Porcupine Health Unit www.porcupinehu.on.ca

Algoma Public Health www.algomapublichealth.com

Ministry of Health's Covid-19 Provincial Testing Guidance Update (May 2 or current)

http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_covid_testing_guidance.pdf

Ministry of Health COVID-19 Reference Document for Symptoms

http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_reference_doc_symptoms.pdf

Occupational Health and Safety Act

Workplace Safety and Insurance Act, 1997

PHAC – Wearing masks link <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/prevention-risks.html#p>

Ministry of Health COVID-19 Guidance: Emergency Childcare Centres, Version 1, March 29, 2020

Re-opening Child Care Infection Prevention and Control Policy

Re-opening Child Care Hand Hygiene Policy

Re-opening Child Care Environmental Cleaning and Disinfecting Policy

Re-opening Child Care Toy Disinfecting Policy

Ministry of Education - Operational Guidance during COVID-19 Outbreak – Child Care Re-Opening

Toy Disinfecting Policy

Purpose

The disinfection of toys is vital to ensuring the health and safety of children during the COVID-19 outbreak as it reduces and mitigates the potential spread of germs and viruses among children and those who may come into contact with them.

Policy

The Three Bears Day Care is committed to providing a safe and healthy environment for staff, students, children and families. The Three Bears Day Care will take every reasonable precaution to prevent the risk of communicable diseases within the child care centre.

This policy applies to all staff, students, children and families.

This policy is in addition to any policy and/or procedure currently in place with respect to toy cleaning and disinfecting, and of any policy and/or procedure that is required under the Child and Early Years Act, 2014

This policy must be reviewed and signed off by all staff/students prior to re-opening Child Care services and at any time where a change is made.

The Three Bears Day Care is required to follow all existing health and safety requirements and infection prevention and control practices as directed by the local Medical Officer of Health and as outlined in the Child Care and Early Years Act, 2014 and other policies and guidelines issued by the Ministry of Education.

Definitions

Cleaning: refers to the physical removal of foreign material (i.e. dust, soil) and organic material (i.e. blood, secretions, microorganisms). Cleaning removes, rather than kill microorganisms. Warm water, detergent and mechanical action (i.e. wiping) is required to clean surfaces. Rinsing with clean water is required to complete the cleaning process to ensure the detergent film is removed.

Disinfecting: describes a process completed after cleaning in which a chemical solution is used to kill most disease-causing microorganisms. In order to be effective disinfectants must be left on a surface for a period of time (contact time). Contact times are generally prescribed by the product manufacturer. Any items children may come into contact with, requires a final rinse after the required contact time is observed.

Procedures

- 1.0 It is important to clean and disinfect all toys, at minimum daily.
- 2.0 Toys must be washed, rinsed and disinfected as per The Three Bears Day Care policy following the product guidelines.
- 3.0 Choose toys that are made of non-absorbent materials and that can be cleaned and disinfected.

- 4.0 Remove plush, absorbent toys and/or toys that are not smooth (e.g. stuffed animals, dress up clothes etc.).
- 5.0 Books are not to be distributed to children, only to be used by staff. Remove books from the play space, out of a child's reach.
- 6.0 Remove toys from circulation that children have put in their mouths or that have been contaminated by any type of body fluids. These must be placed in a labeled bin until they can be cleaned and disinfected and then placed back into circulation.

Wash rinse and disinfect as per product instruction

Resources

Ministry of Health – COVID-19 Guidance: Emergency Childcare Centres, Version 1, March 29, 2020
http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_child_care_guidance.pdf

Child Care and Early Years Act, 2014 <https://www.ontario.ca/laws/statute/14c11>

Re-opening Child Care Infection Prevention and Control Policy

Re-opening Child Care Environmental Cleaning and Disinfecting Policy

Material Safety Data Sheet (MSDS)

COVID-19 Health Screening - Child, Parent/Guardian Screening

Screening Questions: Question 5 applies to children only.

1. Have you or your child travelled outside of Canada in the last 14 days?
2. Have you or your child had close contact with a confirmed or probable case of COVID-19?
3. Have you or your child had close contact with a person with acute respiratory illness who has not been in isolation in the last 14 days?
4. Do you or your child have any of the following symptoms:
 - sore throat
 - decrease or loss of sense of smell or taste
 - runny nose or nasal congestion (without other known cause)
 - Diarrhea, abdominal pain, or nausea/vomiting?
 - difficulty swallowing
5. Does the child have any of the atypical signs or symptoms of COVID-19 including:

<ul style="list-style-type: none"> • Unexplained fatigue/malaise; • Delirium (acutely altered mental status and inattention); 	<ul style="list-style-type: none"> • Unexplained or increased number of falls; • Acute functional decline; • Exacerbation of chronic conditions; 	<ul style="list-style-type: none"> • Chills; • Headaches; • Croup; • Pink eye (conjunctivitis)
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Please Note: Prior to the child's entry into a child care centre, temperature reading of child and parent will be taken and recorded on this form by a Child Care Centre Staff. Readings must not exceed 37.8 degrees Celsius or 100.04 degrees Fahrenheit.

COVID-19 Screening Results

If **ALL** the screening question response is **NO** and temperature reading is within acceptable range for both parent/guardian and child:

COVID Screen Negative, the Child may enter the Child Care Centre.

If response to **ANY** of the screening questions is **YES**, or if the temperature reading is higher than the acceptable range for either the child or the parent/guardian:

COVID Screen Positive, the Child may NOT enter the Child Care Centre. Refer to Assessment Centre.

COVID-19 Health Screening - Staff & Visitor Screening Questions

Screening Questions:

1. Have you travelled outside of Canada and returned in the past 14 days?
2. Have you come in close contact with a confirmed or probably case of COVID-19
3. Have you had close contact with a person with an acute respiratory illness who has travelled outside of Canada and returned in the past 14 days?
4. Do you have any of the following symptoms: fever/feverish (37.8°C or greater), new or worsening shortness of breath?
5. Do you have any of the following symptoms:
 - sore throat
 - runny nose/sneezing (without other known cause)
 - nasal congestion (without other known cause)
 - difficulty swallowing
 - decrease or loss of sense of smell
 - chills
 - headaches
 - unexplained fatigue/malaise
 - diarrhea
 - abdominal pain or nausea/vomiting
 - pink eye (conjunctivitis)

Please Note: Prior to the staff entry into the child care centre, temperature reading will be taken and recorded. Readings must not exceed 37.8 degrees Celsius or 100.04 degrees Fahrenheit.

COVID-19 Screening Results

If **ALL** the screening question response are **NO** and temperature reading is within acceptable range:

COVID Screen Negative, the Staff may enter the Child Care Centre.

If response to **ANY** of the screening questions is **YES**, or if the temperature reading is higher than the acceptable range:

**COVID Screen Positive, the Staff or Visitor may NOT enter the Child Care Centre.
Staff will be referred to our local COVID-19 Assessment Centre.**