Byers Water & Sanitation District

**421 S. Sherman St., P.O. Box 301, Byers, Colo. 80103**

**303-822-5384**

**Suggested Agenda for Meeting to Be Held 7:00 pm**

**November 11th, 2024**

**Pledge of Allegiance:**

**Call Meeting to Order:** Meeting was called to order at 7:23pm

**ROLL CALL:**

 Directors present Tarantino, Mehsling, Roth, Morrissey, & Manager Kitzman. Also in attendance: Kathy Smiley.

1. Read minutes of October 9th, 2024 Special meeting.

Discussion and approval of the minutes.

Director Morrissey motioned, Director Mehsling second. Motion Carried 4-0.

1. Read minutes of October 14th, 2024 regular meeting.

Discussion and approval of the minutes.

Director Tarantino motioned, Director Morrissey second. Motion Carried 4-0.

1. Review financial statement as of October 31, 2024.

Financial statements were reviewed, discussion conducted.

Director Tarantino motioned, Director Mehsling second. Motion Carried 4-0.

1. Water lab reports.

Review and discussion of water lab reports was conducted.

1. Wastewater lab reports.

Review and discussion of wastewater lab reports was conducted.

1. Manager Update:
2. GMS Project Update:

Discussion on business and progress of the GMS project was conducted.

Manager reported, there will be a quick meeting with GMS on Thursday at 11am, schedule’s will be reviewed. Discussion on progress of the permits with global was conducted.

l. Water line and tank coating start dates – Discussion on coating dates.

2. Tank lining test results – Discussion on tank lining results.

3. Acceptance of the next draw – Discussion on the next draw.

Director Tarantino motioned, Director Morrissey second. Motion Carried 4-0.

1. Water usage for October 2024, 3,971,011 was Gallons down 1,971,799 Gallons from last month.

Manager Kitzman reviewed the water usage for October. Discussion on chlorine levels and cost of chlorine was discussed. The rates have increased and doubled in cost.

1. Inclusion agreement with May Farms Investment Group.

Discussion took place regarding the paperwork and other information regarding the inclusion agreement. Manager Kitzman is working with Jep Seaman the Investment group’s attorney. Discussion of required amount of time to notify the public was conducted. Discussion included information about water rates, camping trailers, pools, showers. The board discussed having engineering documentation prepared from the Investment group regarding a study with all of the information included in the paperwork. Discussion regarding Lark Spur and how the town serviced the Jelly Stone RV Park there. The Lark Spur RV park had to build their own mechanical plant to service the park due to the long distance the water had to be moved. There was not enough pressure. The board discussed having all of the information presented in a study completed by the investment group. There was a motion for the signing of the inclusion agreement. Director Tarantino motioned, Director Morrisey second. Motion Carried 4-0.

D. Budget review capital improvements and approval for publishing.

Discussion was conducted on the budget for capital improvements. Building improvements were discussed. Discussion on the publishing of the budget to review the budget in the newspaper was conducted.

1. Would the Board like to transfer $10,000 from Merchant account to Main checking account.

The board conduced discussion regarding a transfer of money. Director Tarantino motioned, Director Mehsling second. Motion Carried 4-0.

1. Backflow testing.

Backflow testing was discussed and only one or two tests needed to be finished all others were completed. Everything is due in December so the district is running on schedule for these tests to be completed.

1. Next Requirements on the Lead and Copper Services.

Discussion on the progress and information concerning the Lead and Copper Services were discussed. Only one area of concern arose with some of the older houses in the community. We actually tested one of the oldest houses in town and didn’t get any hits of lead or anything in our samples. We may have to do some potholing. Cost of projects were discussed.

1. Discussion of the open board seat was conducted.

The board discussed Janet Herman and appointing her to fill the seat. A motion was made to have Janet Herman fill the open seat on the board of directiors.

Director Tarantino motioned, Director Morrissey second. Motion Carried 4-0.

1. 90 days and shut offs.

Last 90 days were reviewed and shut offs discussed.

1. Executive Session Board only.

The board went into executive session

Director Tarantino motioned to move into an executive session, Director Mehsling second. Motion Carried 5-0.

The board of directors moved to end the executive session. Director Roth motioned to conclude an executive session, Director Morrissey second. Motion Carried 5-0.

There was a motion by Director Tarantino to adjourn, Director Morrissey second motion and the meeting The meeting adjourned at 9:25pm .