



LDR Events Solution/ LDR Weddings and Events  
book@ldreventssolution.com 0998.971.5373

## SPECIAL EVENTS ON THE DAY COORDINATION P50,000.00

### DETAILS:

- 1 Event Head Planner
- 2 Senior Coordinators
- 2 Event Assistant
- In uniforms with name plates
- 2 way radio communication/ Loaded cellphone(s) for faster communications
- Up to 12-hour on the day service
- Coordinators' service vehicle from Hotel to Reception

### ON THE DAY COORDINATION

- At least/ update total of 4 meeting depends on schedule
- Unlimited Consultation through Phone and Email upon booking
- Confirmation with Suppliers re: needed requirements (before the event)
- Program Planning/Development & Direction
- On-the day Party Coordination and Management
- Registration Set-up (Basic Only)

### TERMS:

- Reservation of Php 5,000.00
- Remaining balance will be paid on the day of the event.

Conforme:

\_\_\_\_\_  
CLIENT'S NAME & SIGNATURE  
Date signed:

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE  
LDR EVENTS SOLUTION  
Date signed:



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