Personal Move-In / Move-Out Report (Page 1 of 2)

Property Address:		Date /		
Form Completed By:	Move-In Date:	/ Move-Out Date:/	//	
		thout damage or stains, unless otherwi		
noted below under "Move-In Excep	otions":			
ltem	Move-In Exceptions	Move-Out Condition	Charges	
Living Rm Dining, Hall				
Walls / Ceiling				
Floor / Carpet				
Closets / Doors / Locks				
Lights / Mirrors				
Drapes / Rods / Blinds				
Windows / Tracks / Screens				
Fireplace				
Kitchen				
Walls / Ceiling / Floor				
Counter Tops / Tile				
Cabinets / Closets				
Oven / Stove				
Hood / Fan / Lights				
Refrigerator				
Dishwasher				
Sink / Faucet / Disposal				
Windows / Doors / Screens				
Bedrooms (Specify)				
Walls / Ceiling				
Floor / Carpet				
Closets / Doors / Shelves				
Lights / Mirrors				
Drapes / Rods / Blinds				
Windows / Tracks / Screens				
Bathrooms (Specify)				
Walls / Ceiling				
Floor				
Cabinets / Mirrors				
Sink				
Tub / Shower				
Tile / Grout				
Lights / Vent Fan				
Toilets				
Windows / Doors				

Towel Bars / Accessories

Personal Move-In / Move-Out Report (Page 2 of 2)

Washer / Dryer Heat / AC Balcony / Deck / Patio Storage / Parking Area Garden / Plants / Grass Smoke Detector Number of Keys Unit_Entry_Moilbox_Other Unit_Entry_Moilbox_Other Further Move-In Comments: Move-Out Comments: Date of Move-Out Inspection: Note Charges / Deposits Here (Indicate dates of payments / charges) Security Deposit: First Month: Last Month: Other (Rental): TOTAL: Note Other Move-In Expenses / Deposits, such as keys, locks, etc., if applicable: Note any refundable / deductible expenses, such as, painting or replacements for which the landlord may be responsible:	ltem	Move-In Exceptions	Move-Out Condition	Charges
Balcony / Deck / Patio Storage / Parking Area Garden / Plants / Grass Smoke Detector Number of KeysUnit_Entry_Mailbox_OtherUnit_Entry_Mailbox_Other Further Move-In Comments: Move-Out Comments: Date of Move-Out Inspection: Date of Move-Out Inspection: Note Charges / Deposits Here (Indicate dates of payments / charges) Security Deposit. First Month:Other (Rental):TOTAL:Note Other Move-In Expenses / Deposits, such as keys, locks, etc., if applicable: Note any refundable / deductible expenses, such as, painting or replacments for which the landlord may be responsible:	Washer / Dryer			
Storage / Parking Area Garden / Plants / Grass Smoke Detector Number of Keys	Heat / AC			
Garden / Plants / Grass Smoke Detector Number of KeysUnit_Entry_Mailbox_OtherUnit_Entry_Mailbox_Other Further Move-In Comments:	Balcony / Deck / Patio			
Smoke Detector Number of Keys Unit_Entry_Mailbox_OtherUnit_Entry_Mailbox_Other Further Move-In Comments: Move-Out Comments: Date of Move-Out Inspection: Date of Move-Out Inspection: Note Charges / Deposits Here (Indicate dates of payments / charges) Security Deposit: First Month: Last Month: Other (Rental): TOTAL: Note Other Move-In Expenses / Deposits, such as keys, locks, etc., if applicable: TOTAL: Note any refundable / deductible expenses, such as, painting or replacements for which the landlord may be responsible:	Storage / Parking Area			
Further Move-In Comments: Date of Move-Out Comments: Move-Out Inspection:	Garden / Plants / Grass			
Further Move-In Comments: Date of Move-Out Comments:	Smoke Detector			
Date of Move-In Inspection: Date of Move-Out Inspection:	Number of Keys	UnitEntryMailboxOther	UnitEntryMailboxOther	
Date of Move-In Inspection: Date of Move-Out Inspection:			<u> </u>	
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