

**MINUTES OF THE REGULAR SESSION OF
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
AUGUST 13, 2025**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Childers and Barnes.
3. PUBLIC COMMENTS – The following guests were in attendance: Fire Chief, Richard Bodin; Brennan Dobbs; various firefighters, and Becky M. Buffington, District Administrator.
4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the July 21, 2025, regular session were presented. Motion made by Commissioner Barnes, seconded by Commissioner Childers, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial report for July 2025 was presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Childers, seconded by Commissioner Barnes, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

A. Discussion and possible action regarding accepting TFS equipment grant – Chief Bodin explained that we had applied in 2017 and he had been informed that the grant was approved for 90% up to \$25,000.00. He would recommend acceptance and using the funds for purchasing thermal imaging equipment. Motion made by Commissioner Barnes, seconded by Commissioner Childers, to approve acceptance of the TFS grant as stated, authorizing a 10% match if needed, and additionally granting Chief Bodin authority to sign all documents related to same.

All voted AYE. Motion carried.

B. Discussion and possible action regarding repairs to Engine 1 – Chief Bodin stated that insurance has stated it is not a covered repair. Discussion was had regarding obtaining bids for the repairs from local sources. No further action was taken.

C. Discussion and possible action to accept and approve the 2025 certified value and corresponding reports from OCAD – Ms. Buffington presented the OCAD documents. After review, motion made by Commissioner Barnes, seconded by Commissioner Childers, to accept and approve same.

All voted AYE. Motion carried.

D. Discussion and possible action to accept and approve the 2025 tax rate calculation worksheet from the County Tax A/C – Ms. Buffington presented the Tax A/C documents. After review, motion made by Commissioner Childers, seconded by Commissioner Barnes, to accept and approve same.

All voted AYE. Motion carried.

E. Discussion and possible action regarding 2026 budget - may adopt budget at this meeting – Ms. Buffington presented two options for the 2026 budget. After review, motion made by Commissioner Barnes, seconded by Commissioner Childers, to adopt a budget based upon a tax rate of 10¢/\$100 of value (copy of adopted budget may be seen on the website).

All voted AYE. Motion carried.

- F. Discussion and possible action regarding tax rate for 2025
- a. Propose tax rate
 - b. Set date for public hearing; and
 - c. Set date for meeting to adopt budget (if not adopted previously) and tax rate
 - d. Authorize publication/posting of required notices regarding 2025 property tax rate and authorizing District Administrator to take said actions

Based upon the adoption of the budget in Item E, Ms. Buffington reminded the Board that “a” must be 10¢/\$100 of value. She also stated that based upon statutory deadlines, the recommended dates for the hearing and next meeting should be August 25, 2025. After discussion, motion made by Commissioner Barnes, seconded by Commissioner Childers, to (a) propose a tax rate of 10¢/\$100 of value; (b) set August 25, 2025, at 6 p.m. as the date for the public hearing; (c) no action needed; (d) authorize the publication/posting of the required notices regarding 2025 property tax rate and authorizing Ms. Buffington to take said actions.

All voted AYE. Motion carried.

G. Discussion and possible action regarding issuing an order calling Election to Adopt a Local Sales and Use Tax within the District for November 4, 2025 and giving notice of said election – Ms. Buffington stated that the statutory deadline for calling the election was fast approaching and she presented the proposed order and notice of election. After discussion and review of the documents, motion made by

Commissioner Barnes, seconded by Commissioner Childers, to issuing an order calling Election to Adopt a Local Sales and Use Tax within the District for November 4, 2025 and giving notice of said election.

All voted AYE. Motion carried.

H. Discussion and possible action authorizing District Administrator to sign Joint Election Agreement Services Contract with the County of Orange for November 4, 2025 Election – After discussion, motion made by Commissioner Barnes, seconded by Commissioner Childers, to authorize Ms. Buffington to sign any documents necessary regarding entering into a contract with the County for the November 4, 2025 election.

All voted AYE. Motion carried.

I. Discussion and possible action authorizing publication/posting of all required notices regarding said election and granting District Administrator authority to take said actions – After discussion, Commissioner Barnes, seconded by Commissioner Childers, to authorize the publication/posting of all required notices regarding the November 4, 2025 election and granting Ms. Buffington authority to take said actions.

All voted AYE. Motion carried.

7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – None.
8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:20 p.m.

Prepared by:


Becky M. Buffington, District Administrator

CASH FLOW REPORT

June 30 - July 31, 2025

TexasClass Investment

Balance as of 06/30/2025	\$3050985.15
Income: interest	+11438.22
Expense:	N/A
Balance as of 07/31/2025	\$3062423.37

TexPool Investment

Balance as of 06/30/2025	\$439478.09
Income: interest	+1078.04
Expense: xfer to 1 st Financial Reserve	-150000.00
Balance as of 07/31/2025	\$290556.13

Petty Cash

Balance as of 06/30/2025	\$964.69
Income:	N/A
Expense:	N/A
Balance as of 07/31/2025	\$964.69

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance	\$20.00
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Wellspring CU Money Management (interest rate 0.75%)

Balance as of 06/30/2025	\$10580.31
Income: interest	+6.74
Expense:	N/A
Balance as of 07/31/2025	\$10587.05

Wellspring CU Checking (non-interest bearing)

Balance as of 06/30/2025	\$794.81
Income: t-shirt reimb	+161.00
Expense: Josh Taylor - TEEX per diem	-605.80
Balance as of 07/31/2025	\$350.01

1st Financial Special Projects (interest rate 0.25%)

Balance as of 06/30/2025	\$4935.48
Income: interest	+1.05
Expenses:	N/A
Balance as of 07/31/2025	\$4936.53

1st Financial Reserve (interest rate 0.10%)

Balance as of 06/30/2025	\$37814.21
Income: interest 7.93; xfer from TexPool 150000.00	+150007.93
Expenses: xfer to 1 st Fin - Gen Op	-149000.00
Balance as of 07/31/2025	\$38822.14

1st Financial Bank Holding (interest rate 0.10%)

Balance as of 06/30/2025	\$18302.49
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Income:

Date	Line Description	Amount
7/03/25	TAX A/C	2626.80
7/11/25	TAX A/C	724.36
7/18/25	TAX A/C	586.89
7/31/25	FIRST FINANCIAL BANK - interest	1.72

Total Income: +3939.77

Expenses: xfer to 1st Fin. Gen Op -10000.00

Balance as of 07/31/2025	\$12242.26
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1st Financial General Operating (interest rate 0.10%)

Balance as of 06/30/2025	\$2442.15
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Income:

Date	Line Description	Amount
7/2/25	RICHARD BODIN, JR. (reimb for cc use)	3,029.91
7/2/25	1ST FIN - RESERVE	53,000.00
7/15/25	GEICO INS (ins. billing)	260.00
7/16/25	1ST FIN - RESERVE	71,000.00
7/28/25	1ST FIN - PRIM HOLD	10,000.00
7/28/25	TAX A/C	169.46
7/30/25	JCESD #3 (dispatch billing)	12,075.00
7/30/25	1ST FIN - RESERVE	25,000.00
7/31/25	FIRST FINANCIAL BANK	2.31

Total Income: +174536.68

Expenses:

Check #	Date	Payee	Amount
ACH	7/2/25	AMERICAN WELDING & GAS	200.70
ACH	7/2/25	ORANGFIELD WATER SUPPLY CORP.	71.36
ACH	7/2/25	24HR SAFETY	27.83
ACH	7/2/25	AFLAC	30.64
ACH	7/2/25	AFLAC	49.17
ACH	7/2/25	CLARK CHEMICALS, INC.	207.50
ACH	7/2/25	CENTERPOINT ENERGY	63.67
ACH	7/2/25	ENTERGY	1,045.76
ACH	7/2/25	HP5	1,646.51
ACH	7/2/25	CANON SOLUTIONS AMERICA	27.25
6173	7/2/25	MAXIMUM OVERDRIVE ENTERPRISES	2,300.00
6174	7/2/25	MANUEL HERNANDEZ	5,750.00
6175	7/2/25	BD INDUSTRIES	16,880.48
ACH	7/2/25	BECKY BUFFINGTON (mileage)	120.61
ACH	7/2/25	ALISSA R. ARMSTRONG	1,494.59
ACH	7/2/25	BECKY M. BUFFINGTON	1,316.66
ACH	7/2/25	BRANDON P. HOFFPAUIR	712.79
ACH	7/2/25	BRIAN J. VELEZ	961.15
ACH	7/2/25	CHANCE M. CHATAGNIER	1,755.22

ACH	7/2/25	CHRISTOPHER N. HARVEY	135.06
ACH	7/2/25	CODY W. CAPLES	152.60
ACH	7/2/25	DANIEL J. DIAZ	1,991.40
ACH	7/2/25	DUSTIN K. HARTSFIELD	198.09
ACH	7/2/25	DUSTIN P. PORTER	271.62
ACH	7/2/25	HUNTER J. HANRATTY	161.60
ACH	7/2/25	JACOB B. BILBO	120.02
ACH	7/2/25	JOEL G. GILBERT	378.17
ACH	7/2/25	JOSHUA G. TAYLOR	876.03
ACH	7/2/25	KELTON C. HUTSELL	1,162.89
ACH	7/2/25	NATALIE D. DAVIS	1,075.51
ACH	7/2/25	RICHARD C. BODIN JR	2,076.69
ACH	7/2/25	ROBERT A. MANN	1,094.41
ACH	7/2/25	SEAN F. SANDERS	330.14
ACH	7/2/25	SEAN E. GRAY	313.98
ACH	7/2/25	TERRY A. VEITCH	314.67
ACH	7/2/25	TRACE A. GREATHOUSE	301.50
ACH	7/2/25	TYLER D. ROBERTS	129.39
ACH	7/2/25	EFTPS - ONLINE	5,728.39
ACH	7/2/25	TCDRS	6,115.88
ACH	7/4/25	CITY OF BRIDGE CITY	106.90
ACH	7/16/25	ENTERGY	366.25
ACH	7/16/25	O'REILLY AUTO PARTS	502.08
ACH	7/16/25	WEX BANK	1,308.65
ACH	7/16/25	CANON FINANCIAL SERVICES, INC	166.00
ACH	7/16/25	CITIBUSINESS CARD	11,274.81
ACH	7/16/25	24HR SAFETY	27.12
ACH	7/16/25	HEALTH CLAIMS PLUS	107.28
ACH	7/16/25	TEXAS MUNICIPAL LEAGUE	15,172.25
ACH1	7/16/25	CANON SOLUTIONS AMERICA	53.06
ACH	7/16/25	ORANGE OILFIELD SUPPLY	170.30
ACH	7/16/25	HP5	2,142.13
6176	7/16/25	COLUMBANUS MOTOR SPORTS	156.99
6177	7/16/25	SANDIFER'S LP GAS	20.00
6178	7/16/25	VOICE PRODUCTS SERVICE LLC	3,715.00
6179	7/16/25	TOUCHSTONE DISTRICT SERVICES	3,250.00
6180	7/16/25	CIMRON CAMPBELL	416.67
6181	7/16/25	OCTAVIA GUZMAN, TAX A/C	22.50
6182	7/16/25	LOCALITY MEDIA INC dba FIRST D	11,800.00
6183	7/16/25	SOUTHERN SOFTWARE, INC.	5,889.00
6184	7/16/25	CJ TECH SERVICES, LLC	1,500.00
ACH	7/16/25	ALISSA R. ARMSTRONG	1,533.16
ACH	7/16/25	BECKY M. BUFFINGTON	1,294.25
ACH	7/16/25	BRANDON P. HOFFPAUIR	533.79
ACH	7/16/25	BRIAN J. VELEZ	200.75
ACH	7/16/25	CHANCE M. CHATAGNIER	2,256.18
ACH	7/16/25	CHRISTOPHER N. HARVEY	328.66
ACH	7/16/25	CODY R. SMALL	549.02
ACH	7/16/25	DANIEL J. DIAZ	2,409.30
ACH	7/16/25	DUSTIN P. PORTER	433.46
ACH	7/16/25	HUNTER G. SPACEK	321.62
ACH	7/16/25	HUNTER J. HANRATTY	581.78
ACH	7/16/25	JOEL G. GILBERT	409.69
ACH	7/16/25	JOSHUA G. TAYLOR	876.03

ACH	7/16/25	KELTON C. HUTSELL	1,477.46
ACH	7/16/25	NATALIE D. DAVIS	559.62
ACH	7/16/25	RICHARD C. BODIN JR	2,076.69
ACH	7/16/25	RILEY N. DICKERSON	110.82
ACH	7/16/25	ROBERT A. MANN	1,094.41
ACH	7/16/25	SEAN F. SANDERS	125.12
ACH	7/16/25	TERRY A. VEITCH	523.72
ACH	7/16/25	TRACE A. GREATHOUSE	280.14
ACH	7/16/25	TYLER D. ROBERTS	283.15
ACH	7/16/25	EFTPS - ONLINE	6,030.90
6185	7/20/25	MAXIMUM OVERDRIVE ENTERPRISES	1,261.00
ACH	7/30/25	HEALTH CARE SERVICE CORP	3,672.04
ACH	7/30/25	AFLAC	98.34
ACH	7/30/25	CENTERPOINT ENERGY	63.96
ACH	7/30/25	Capital One	125.69
ACH	7/30/25	ENTERGY	1,115.44
ACH	7/30/25	HP5	3,366.92
ACH	7/30/25	ROBERTS FORD	2,039.12
ACH	7/30/25	ALISSA R. ARMSTRONG	1,712.33
ACH	7/30/25	BECKY M. BUFFINGTON	1,316.66
ACH	7/30/25	BRIAN J. VELEZ	162.30
ACH	7/30/25	CHANCE M. CHATAGNIER	1,755.22
ACH	7/30/25	CHRISTOPHER N. HARVEY	499.73
ACH	7/30/25	CODY W. CAPLES	152.60
ACH	7/30/25	CODY R. SMALL	384.40
ACH	7/30/25	DANIEL J. DIAZ	1,663.55
ACH	7/30/25	DUSTIN K. HARTSFIELD	587.92
ACH	7/30/25	HUNTER J. HANRATTY	161.60
ACH	7/30/25	JACOB B. BILBO	342.70
ACH	7/30/25	JOEL G. GILBERT	193.59
ACH	7/30/25	JOSHUA G. TAYLOR	876.03
ACH	7/30/25	KELTON C. HUTSELL	1,162.89
ACH	7/30/25	NATALIE D. DAVIS	934.17
ACH	7/30/25	RICHARD C. BODIN JR	2,076.69
ACH	7/30/25	ROBERT A. MANN	1,116.33
ACH	7/30/25	SEAN F. SANDERS	535.15
ACH	7/30/25	SEAN E. GRAY	441.19
ACH	7/30/25	TERRY A. VEITCH	467.51
ACH	7/30/25	TRACE A. GREATHOUSE	616.60
ACH	7/30/25	TYLER D. ROBERTS	142.21
ACH	7/30/25	EFTPS - ONLINE	5,442.96

Total Expenses: -174533.48

Balance as of 07/31/2025 \$2445.35