

**MINUTES OF THE REGULAR SESSION OF
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
SEPTEMBER 30, 2025**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Childers, Arnold and Barnes.
3. PUBLIC COMMENTS – The following guests were in attendance: Fire Chief, Richard Bodin; Asst. Chief, Josh Taylor; Brennan Dobbs; and Becky M. Buffington, District Administrator.
4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the August 13, 2025, regular session, the public hearing held August 25, 2025 and the special session held August 25, 2025, were presented. Motion made by Commissioner Barnes, seconded by Commissioner Childers, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial report for August 2025 was presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Arnold, seconded by Commissioner Barnes, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

- A. Discussion and possible action regarding employee pay issues – President LeBlanc stated that he had been approached about adding holiday pay for the per diem firefighters. Ms. Buffington also stated that it had been some time since any employees had been granted a COLA. The Board decided to only act on the holiday pay for the per diem firefighters and a motion was made by Commissioner Barnes, seconded by Commissioner Arnold to grant time and a half for any per diem firefighter working an approved holiday.

All voted AYE. Motion carried.

- B. Discussion and possible action regarding setting policy regarding insurance billing and discounts that may or may not be granted once billing is issued – Ms. Buffington stated that due there had been fires at two apartment complexes owned by the Messer family that the District had billed for responses. After the billing had gone out, the Messers had requested that the bills be “discounted” due

to some issues with their insurance. So, rather than address just those requests, Ms. Buffington felt it would be better for the Board to address the problem as a whole. Chief Bodin weighed in and stated that only commercial accounts were being billed and the owners should have a policy of insurance in place. The Board agreed and stated that no discounts would be granted and no policy was adopted whereby discounts would be granted.

C. Discussion and possible regarding issuing amended notice/order for Local Sales and Use Tax election within the District on November 4, 2025 (change of one polling place) – Ms. Buffington stated that the County was having to change one polling place in Vidor due to a problem with the original. She presented the amended notice/order. After review, motion made by Commissioner Arnold, seconded by Commissioner Barnes to amend the notice/order for Local Sales and Use Tax election within the District on November 4, 2025 (change of one polling place). See website for new notice/order.

All voted AYE. Motion carried.

7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – Chief Bodin stated the fire service grant resulted in him ordering new thermal imaging equipment and once the bill was paid, he would turn it in for reimbursement, less the required match. He is also trying to communicate with Beaumont Freightliner regarding Engine 1. Also a rumor that a 2017 TRS grant may result in money for a brush truck - he will report back. Open House to be held 10/16/25.
8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:22 p.m.

Prepared by:



Becky M. Buffington, District Administrator

CASH FLOW REPORT

July 31 - August 31, 2025

TexasClass Investment

| | |
|---|--------------|
| Balance as of 07/31/2025 | \$3062423.37 |
| Income: interest | +11096.11 |
| Expense: xfer to 1 st Financial Reserve | -150000.00 |
| Balance as of 08/31/2025 | \$2923519.48 |

TexPool Investment

| | |
|------------------------------------|-------------|
| Balance as of 07/31/2025 | \$290556.13 |
| Income: interest | +1062.41 |
| Expense: | N/A |
| Balance as of 08/31/2025 | \$291618.54 |

Petty Cash

| | |
|------------------------------------|----------|
| Balance as of 07/31/2025 | \$964.69 |
| Income: | N/A |
| Expense: | N/A |
| Balance as of 08/31/2025 | \$964.69 |

Wellspring CU Savings

| | |
|--|---------|
| No Income or Expenses (non-interest bearing) - Current Balance | \$20.00 |
|--|---------|

Wellspring CU Money Management (interest rate 0.75%)

| | |
|------------------------------------|------------|
| Balance as of 07/31/2025 | \$10587.05 |
| Income: interest | +6.74 |
| Expense: | N/A |
| Balance as of 08/31/2025 | \$10593.79 |

Wellspring CU Checking (non-interest bearing)

| | |
|------------------------------------|----------|
| Balance as of 07/31/2025 | \$350.01 |
| Income: | N/A |
| Expense: USPS | -125.76 |
| Balance as of 08/31/2025 | \$224.25 |

1st Financial Special Projects (interest rate 0.25%)

| | |
|------------------------------------|-----------|
| Balance as of 07/31/2025 | \$4936.53 |
| Income: interest | +1.08 |
| Expenses: | N/A |
| Balance as of 08/31/2025 | \$4937.61 |

1st Financial Reserve (interest rate 0.10%)

| | |
|---|-------------|
| Balance as of 07/31/2025 | \$38822.14 |
| Income: interest 7.93; xfer from TexPool 150000.00 | +150009.15 |
| Expenses: xfer to 1 st Fin - Gen Op | -69000.00 |
| Balance as of 08/31/2025 | \$119831.29 |

1st Financial Bank Holding (interest rate 0.10%)

| | |
|--------------------------------|------------|
| Balance as of 07/31/2025 | \$12242.26 |
| Income: | |

| Date | Line Description | Amount |
|---------|---------------------------------|---------|
| 8/01/25 | TAX A/C | 1499.81 |
| 8/08/25 | TAX A/C | 1882.18 |
| 8/15/25 | TAX A/C | 2029.29 |
| 8/22/25 | TAX A/C | 2493.72 |
| 8/29/25 | TAX A/C | 1156.55 |
| 8/31/25 | FIRST FINANCIAL BANK - interest | 1.52 |

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|---------------|----------|
| Total Income: | +9063.07 |
|---------------|----------|

| | |
|-----------|-----|
| Expenses: | N/A |
|-----------|-----|

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|--------------------------------|------------|
| Balance as of 08/31/2025 | \$21305.33 |
|--------------------------------|------------|

1st Financial General Operating (interest rate 0.10%)

| | |
|--------------------------------|-----------|
| Balance as of 07/31/2025 | \$2445.35 |
|--------------------------------|-----------|

| | |
|---------|--|
| Income: | |
|---------|--|

| Date | Line Description | Amount |
|---------|-------------------------------|-----------|
| 8/11/25 | CITY OF WO; CITY OF PINEHURST | 18,750.00 |
| 8/13/25 | 1ST FIN - RESERVE | 35,000.00 |
| 8/25/25 | GEICO/TX FARM BUREAU | 910.00 |
| 8/27/25 | 1ST FIN - RESERVE | 34,000.00 |
| 8/31/25 | FIRST FINANCIAL BANK | 1.89 |

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|---------------|-----------|
| Total Income: | +88661.89 |
|---------------|-----------|

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|-----------|--|
| Expenses: | |
|-----------|--|

| Check # | Date | Payee | Amount |
|---------|---------|--|----------|
| 6186 | 8/13/25 | ALLIED ELECTRICAL SYSTEMS & SOLUTIONS, | 255.00 |
| ACH | 8/13/25 | WEX BANK | 1,720.07 |
| ACH | 8/13/25 | SOUTHERN SOFTWARE, INC. | 1,250.00 |
| ACH | 8/13/25 | HP5 | 3,752.39 |
| ACH | 8/13/25 | HEALTH CLAIMS PLUS | 207.60 |
| ACH | 8/13/25 | CASCO INDUSTRIES INC | 5,934.00 |
| ACH | 8/13/25 | AMERICAN WELDING & GAS | 126.38 |
| ACH | 8/13/25 | O'REILLY AUTO PARTS | 151.39 |
| ACH | 8/13/25 | AFLAC | 30.64 |
| ACH | 8/13/25 | CITIBUSINESS CARD | 7,368.82 |
| ACH | 8/13/25 | BECKY BUFFINGTON | 328.30 |
| ACH | 8/13/25 | ALISSA R. ARMSTRONG | 1,426.34 |
| ACH | 8/13/25 | BECKY M. BUFFINGTON | 1,294.25 |
| ACH | 8/13/25 | BRANDON P. HOFFPAUER | 162.30 |
| ACH | 8/13/25 | BRIAN J. VELEZ | 205.02 |
| ACH | 8/13/25 | CHANCE M. CHATAGNIER | 1,755.22 |
| ACH | 8/13/25 | CHRISTOPHER N. HARVEY | 337.66 |
| ACH | 8/13/25 | CODY W. CAPLES | 157.10 |
| ACH | 8/13/25 | CODY R. SMALL | 328.89 |
| ACH | 8/13/25 | DANIEL J. DIAZ | 1,970.64 |
| ACH | 8/13/25 | DUSTIN K. HARTSFIELD | 610.47 |

| | | | |
|------|---------|--|----------|
| ACH | 8/13/25 | HUNTER G. SPACEK | 142.21 |
| ACH | 8/13/25 | HUNTER J. HANRATTY | 364.19 |
| ACH | 8/13/25 | JACOB B. BILBO | 349.63 |
| ACH | 8/13/25 | JOEL G. GILBERT | 378.17 |
| ACH | 8/13/25 | JOSHUA G. TAYLOR | 876.03 |
| ACH | 8/13/25 | KELTON C. HUTSELL | 1,237.82 |
| ACH | 8/13/25 | NATALIE D. DAVIS | 1,253.57 |
| ACH | 8/13/25 | RICHARD C. BODIN JR | 2,076.69 |
| ACH | 8/13/25 | ROBERT A. MANN | 1,116.33 |
| ACH | 8/13/25 | SEAN F. SANDERS | 120.85 |
| ACH | 8/13/25 | SEAN E. GRAY | 314.44 |
| ACH | 8/13/25 | TERRY A. VEITCH | 155.02 |
| ACH | 8/13/25 | TRACE A. GREATHOUSE | 907.44 |
| ACH | 8/13/25 | TYLER D. ROBERTS | 283.15 |
| ACH | 8/13/25 | TCDRS | 9,332.28 |
| ACH | 8/13/25 | EFTPS - ONLINE | 5,758.67 |
| 6187 | 8/19/25 | CITIBANK, N.A. | 180.96 |
| ACH | 8/27/25 | HEALTH CARE SERVICE CORP | 3,672.04 |
| ACH | 8/27/25 | Capital One | 399.76 |
| ACH | 8/27/25 | ENTERGY | 411.54 |
| ACH | 8/27/25 | ENTERGY | 1,139.26 |
| ACH | 8/27/25 | AFLAC | 98.34 |
| 6188 | 8/27/25 | CIMRON CAMPBELL | 416.67 |
| ACH | 8/27/25 | QUILL CORP | 262.12 |
| ACH | 8/27/25 | TOUCHSTONE DISTRICT SERVICES | 3,250.00 |
| ACH1 | 8/27/25 | CANON SOLUTIONS AMERICA | 27.04 |
| ACH2 | 8/27/25 | ALLIED ELECTRICAL SYSTEMS & SOLUTIONS, | 255.00 |
| ACH | 8/27/25 | NITRON AUTO REPAIR | 1,341.00 |
| ACH | 8/27/25 | ORANGE OILFIELD SUPPLY | 178.35 |
| ACH | 8/27/25 | CLARK CHEMICALS, INC. | 146.15 |
| ACH | 8/27/25 | CANON FINANCIAL SERVICES, INC | 166.00 |
| ACH | 8/27/25 | ALISSA R. ARMSTRONG | 1,889.08 |
| ACH | 8/27/25 | BECKY M. BUFFINGTON | 1,316.66 |
| ACH | 8/27/25 | BRANDON P. HOFFPAUIR | 290.44 |
| ACH | 8/27/25 | BRIAN J. VELEZ | 397.22 |
| ACH | 8/27/25 | CHANCE M. CHATAGNIER | 2,097.83 |
| ACH | 8/27/25 | CHRISTOPHER N. HARVEY | 162.08 |
| ACH | 8/27/25 | CODY W. CAPLES | 242.64 |
| ACH | 8/27/25 | CODY R. SMALL | 560.44 |
| ACH | 8/27/25 | DANIEL J. DIAZ | 1,577.49 |
| ACH | 8/27/25 | DUSTIN K. HARTSFIELD | 380.14 |
| ACH | 8/27/25 | DUSTIN P. PORTER | 267.82 |
| ACH | 8/27/25 | HUNTER J. HANRATTY | 148.09 |
| ACH | 8/27/25 | JACOB B. BILBO | 286.83 |
| ACH | 8/27/25 | JOEL G. GILBERT | 180.08 |
| ACH | 8/27/25 | JOSHUA G. TAYLOR | 876.03 |
| ACH | 8/27/25 | KELTON C. HUTSELL | 1,210.38 |
| ACH | 8/27/25 | NATALIE D. DAVIS | 1,258.02 |
| ACH | 8/27/25 | RICHARD C. BODIN JR | 2,076.69 |
| ACH | 8/27/25 | ROBERT A. MANN | 1,094.41 |
| ACH | 8/27/25 | SEAN F. SANDERS | 330.14 |
| ACH | 8/27/25 | SEAN E. GRAY | 129.39 |
| ACH | 8/27/25 | TERRY A. VEITCH | 166.10 |
| ACH | 8/27/25 | TRACE A. GREATHOUSE | 671.97 |

| | | | |
|------------------------------------|---------|------------------|-----------|
| ACH | 8/27/25 | TYLER D. ROBERTS | 120.85 |
| ACH | 8/27/25 | EFTPS - ONLINE | 5,897.55 |
| Total Expenses: | | | -89611.57 |
| Balance as of 08/31/2025 | | | \$1495.67 |