

**MINUTES OF THE REGULAR SESSION OF
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
JUNE 18, 2024**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Landry, Childers and Barnes.
3. PUBLIC COMMENTS – The following guests were in attendance: Chief Bodin; Asst. Chief Taylor; Brennan Dobbs; and Becky M. Buffington, District Administrator.
4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the May 30, 2024, regular session were presented. Motion made by Commissioner Childers, seconded by Commissioner Landry, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial report for May 2024 was presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Barnes, seconded by Commissioner Childers, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

A. Discussion and possible action regarding HCP billing contract – Ms. Buffington explained that from June 2023 - April 2024 we had uploaded 81 incidents and received \$3450 in payment and been charged \$710.11 for HCP's services. Ms. Chatagnier was researching other providers but no information received yet. After discussion, no action was taken.

B. Discussion and possible action regarding authorizing District Administrator to sign all documents necessary to enter into contract with County of Orange, Texas to provide election services for November 2024 general election – Ms. Buffington stated that the election process was about to begin and she had received the proposed contract from the County with approximately same terms as last time. After discussion, motion made by Commissioner Barnes, seconded by Commissioner Landry, to authorize the District Administrator to sign all documents necessary to enter into contract with County of Orange, Texas to provide election services for November 2024 general election.

All voted AYE. Motion carried.

C. Discussion and possible action regarding Acadian Ambulance Service's response times within the District – Chief Bodin stated that at the request of Commissioner Barnes, he had prepared various information regarding Acadian's response times. He reminded the Board that we have no contract with Acadian and that only the City of Orange and the City of Vidor currently have contracts. He reviewed the response zones, times, etc. After discussion wherein it was determined that a hospital district may be the only feasible measure to get any meaningful response from Acadian, no action was taken.

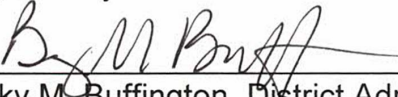
7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – Ms. Buffington reported that former dispatcher, Shelby Goff had filed for unemployment and that she was disputing the claim. A telephonic hearing would be held on 6/16/24.

Chief Bodin reported the emergency management conference was last month and that the bi-annual inspection was held - only missing a hydrostatic test on SCBA bottles but was able to find a copy of the test. Also discussed the compensation to the volunteers with the volunteers but no consensus from the volunteers.

Mr. Dobbs reported that MREs would need to be ordered as well as "fresh" water for hurricane preparedness. Also need to use fuel in the PODS and then top off the PODS at end of July. Further, the new server was delivered and the last Motorola piece for dispatch had finally been delivered but no idea on install time.

8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:51 p.m.

Prepared by:



Becky M. Buffington, District Administrator

CASH FLOW REPORT April 30 - May 31, 2024

TexasClass Investment

Balance as of 4/30/2024	\$2403229.61
Income: interest	+11071.51
Expense:	N/A
Balance as of 5/31/2024	\$2414301.12

TexPool Investment

Balance as of 4/30/2024	\$1073795.35
Income: interest	+4607.75
Expense: xfer to 1 st Fin Reserve	-150000.00
Balance as of 5/31/2024	\$928403.10

Petty Cash

Balance as of 4/30/2024	\$1201.79
Income:	N/A
Expenses: E6 inspection	-7.00
Balance as of 5/31/2024	\$1194.79

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance	\$20.00
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Wellspring CU Money Management (interest rate 0.75%)

Balance as of 4/30/2024	\$15219.80
Income: interest	+9.67
Expenses:	N/A
Balance as of 5/31/2024	\$15229.47

Wellspring CU Checking (non-interest bearing)

Balance as of 4/30/2024	\$781.67
Income:	N/A
Expenses: COS Printing	-149.85
Balance as of 5/31/2024	\$631.82

1st Financial Special Projects (interest rate 0.25%)

Balance as of 4/30/2024	\$4921.13
Income: interest	+1.11
Expenses:	N/A
Balance as of 5/31/2024	\$4922.24

1st Financial Reserve (interest rate 0.10%)

Balance as of 4/30/2024		\$20750.16
Income:		
interest	7.20	
xfer from TexPool	150000.00	
Total Income:		+150007.20
Expenses:		N/A
Balance as of 5/31/2024		\$170757.36

1st Financial Bank Holding (interest rate 0.10%)

Balance as of 4/30/2024		\$140192.89
Income:		
	<u>Date</u>	<u>Line Description</u>
	5/6/24	TAX A/C
	5/10/24	TAX A/C
	5/16/24	TAX A/C
	5/28/23	TAX A/C
	5/31/24	FIRST FINANCIAL BANK
Total Income:		+10666.41
Expenses:	xfers to 1 st Fin. Gen	-91000.00
Balance as of 5/31/2024		\$59859.30

1st Financial General Operating (interest rate 0.10%)

Balance as of 4/30/2024		\$389.66
Income:		
	<u>Date</u>	<u>Line Description</u>
	5/7/24	CASH - SALE OF MARINE 2
	5/8/24	1ST FIN - PRIM HOLD
	5/20/24	STATE FARM INS. (wreck billing)
	5/22/24	1ST FIN - GEN OP
	5/23/24	STATE FARM INS. (wreck billing)
	5/31/24	FIRST FINANCIAL BANK
Total Income:		+94831.61
Expenses:		

	<u>Check #</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>
	5939	5/6/24	KAREN FISHER, TAX A/C	22.50
	5940	5/6/24	ROBERT MANN (svc award)	400.00
	5941	5/6/24	BECKY BUFFINGTON (mileage)	107.87
	ACH	5/8/24	CENTERPOINT ENERGY	56.35
	ACH	5/8/24	WEX BANK	1,799.88
	ACH	5/8/24	O'REILLY AUTO PARTS	93.13
	5942	5/8/24	ORANGEFIELD WATER SUPPLY CORP.	69.35
	5943	5/8/24	CITY OF BRIDGE CITY	102.90
	5944	5/8/24	MUCA'S TIRES & SERVICE	21.00
	5945	5/8/24	ETFFMA	45.00
	5946	5/8/24	VICTOR INSURANCE MANAGERS INC.	154.00
	5947	5/8/24	DELTA INDUSTRIAL SERVICE & SUPPLY	200.00
	ACH	5/8/24	CITIBUSINESS CARD	26,442.63
	ACH	5/8/24	ALISSA R. ARMSTRONG	1,432.79
	ACH	5/8/24	BECKY M. BUFFINGTON	1,292.15
	ACH	5/8/24	BRANDIE E. EICKER	1,020.88
	ACH	5/8/24	BRIAN J. VELEZ	340.77

ACH	5/8/24	CHANCE M. CHATAGNIER	1,765.30
ACH	5/8/24	CHRISTOPHER N. HARVEY	328.99
ACH	5/8/24	DANIEL J. DIAZ	1,688.05
ACH	5/8/24	DUSTIN K. HARTSFIELD	398.96
ACH	5/8/24	HUNTER J. HANRATTY	145.32
ACH	5/8/24	JACOB B. BILBO	487.11
ACH	5/8/24	JESSICA L. GARZA	174.48
ACH	5/8/24	JOEL G. GILBERT	425.50
ACH	5/8/24	JOSHUA G. TAYLOR	849.26
ACH	5/8/24	JUSTIN J. JOURNEY	336.55
ACH	5/8/24	KELTON C. HUTSELL	1,419.62
ACH	5/8/24	RICHARD C. BODIN JR	2,032.14
ACH	5/8/24	RICHARD E. LAND II	586.60
ACH	5/8/24	ROBERT A. MANN	1,069.68
ACH	5/8/24	SEAN E. GRAY	128.69
ACH	5/8/24	TERRY A. VEITCH	512.60
ACH	5/8/24	TRACE A. GREATHOUSE	145.38
ACH	5/8/24	TYLER D. ROBERTS	698.03
ACH	5/8/24	EFTPS - ONLINE	5,424.79
ACH	5/8/24	TCDRS	6,008.29
ACH	5/8/24	SEAN E. GRAY	137.00
ACH	5/22/24	ENTERGY	275.46
ACH	5/22/24	ENTERGY	749.04
ACH	5/22/24	HEALTH CARE SERVICE CORP	4,449.75
ACH	5/22/24	Capital One	89.41
ACH	5/22/24	CANON FINANCIAL SERVICES, INC	166.00
5948	5/22/24	BRIDGE CITY VOL. FIRE & RESCUE	2,798.46
5949	5/22/24	SANDIFER'S LP GAS	380.00
5950	5/22/24	ORANGE OILFIELD SUPPLY	173.11
5951	5/22/24	CANON SOLUTIONS AMERICA	34.05
5952	5/22/24	AT&T	761.62
5953	5/22/24	HP5	1,261.66
5954	5/22/24	HEALTH CLAIMS PLUS	295.57
5955	5/22/24	CITIBANK	420.57
5956	5/22/24	COASTAL WELDING SUPPLY, INC.	113.23
5957	5/22/24	CIMRON CAMPBELL	416.67
ACH	5/22/24	ALISSA R. ARMSTRONG	1,496.59
ACH	5/22/24	BECKY M. BUFFINGTON	1,292.15
ACH	5/22/24	BRANDIE E. EICKER	1,023.84
ACH	5/22/24	BRIAN J. VELEZ	357.40
ACH	5/22/24	CHANCE M. CHATAGNIER	1,906.44
ACH	5/22/24	CHRISTOPHER N. HARVEY	166.69
ACH	5/22/24	CODY R. SMALL	286.75
ACH	5/22/24	DANIEL J. DIAZ	1,638.40
ACH	5/22/24	DUSTIN K. HARTSFIELD	494.54
ACH	5/22/24	HUNTER J. HANRATTY	153.63
ACH	5/22/24	JOEL G. GILBERT	416.73
ACH	5/22/24	JOSHUA G. TAYLOR	849.26
ACH	5/22/24	JUSTIN J. JOURNEY	299.15
ACH	5/22/24	KELTON C. HUTSELL	1,170.34
ACH	5/22/24	RICHARD C. BODIN JR	2,032.14
ACH	5/22/24	RICHARD E. LAND II	590.52

ACH	5/22/24	ROBERT A. MANN	1,069.68
ACH	5/22/24	SEAN E. GRAY	116.23
ACH	5/22/24	TERRY A. VEITCH	712.10
ACH	5/22/24	TRACE A. GREATHOUSE	369.79
ACH	5/22/24	TYLER D. ROBERTS	357.27
ACH	5/22/24	EFTPS - ONLINE	5,170.93
5958	5/30/24	MITCHELL T. FONTENOTE, CPA	7,500.00
5959	5/31/24	KAREN FISHER, TAX A/C	7.50

Total Expenses: -100226.21
Balance as of 4/30/2024 -\$5035.77