

**MINUTES OF THE REGULAR SESSION OF  
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2  
MAY 27, 2025**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Childers, Landry and Arnold.
3. PUBLIC COMMENTS – The following guests were in attendance: Christa Wofford, Auditor from the offices of Mitchell Fontenote, CPA, Inc.; Asst. Chief Taylor; Brennan Dobbs; and Becky M. Buffington, District Administrator.
4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the April 22, 2025, regular session were presented. Motion made by Commissioner Arnold, seconded by Commissioner Childers, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial report for April 2025 was presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Landry, seconded by Commissioner Arnold, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

A. Presentation of 2024 Audit by personnel from Mitchell Fontenote, CPA, Inc.; discussion and possible action regarding acceptance of same – Christa Wofford presented the audit for 2024. Stated that the test basis, etc. were all reviewed and that there were no exceptions and that it was a “clean” audit. After review, motion made by Commissioner Childers, seconded by Commissioner Landry, to accept the audit as presented.

All voted AYE. Motion carried.

B. Discussion and possible action regarding purchase of new information management/reporting software – The Board placed a call to Chief Bodin, who was out of town. Chief Bodin stated that the current software, Emergency Reporting, will not work with the new hardware and ESO. After reviewing the options, it was determined that First Due, a modular program would provide what we currently have and be able to provide additional modules in the future. Cost would be \$9500/year with a \$2300 first year integration fee. Mr. Dobbs stated that Southern Software

may also charge an integration fee of \$1250. After discussion, motion made by Commissioner Landry, seconded by Commissioner Arnold, to accept the proposal to adopt First Due software and authorize Chief Bodin to sign any contracts necessary.

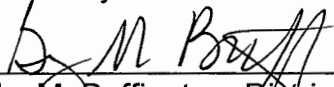
All voted AYE. Motion carried.

C. Discussion and possible action regarding contract with Televon (previous tabled) – Ms. Buffington and Mr. Dobbs stated that the written contract had been received and it was as presented previously. After review, motion made by Commissioner Arnold, seconded by Commissioner Landry, to accept the contract and authorize Ms. Buffington to sign same.

All voted AYE. Motion carried.

7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – Chief Bodin stated inspection on Engine 1 completed by Martin Apparatus. They wish to perform a complete frame replacement, which will take 6-9 months and cost \$400k, not including anything else they find or that occurs during process. However, he wants to meet with their regional maintenance manager before agreeing to the process. Mr. Dobbs reported concrete work done at Station 2 and cover for Conex scheduled to ship June 2. Painter for Conex on Thursday.
8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:18 p.m.

Prepared by:

  
Becky M. Buffington, District Administrator

# CASH FLOW REPORT

## March 31 - April 30, 2025

### TexasClass Investment

Balance as of 03/31/2025 .....	\$3017586.85
Income: interest	+11021.37
Expense:	N/A
Balance as of 04/30/2025 .....	\$3028608.22

### TexPool Investment

Balance as of 03/31/2025 .....	\$734004.28
Income: interest	+2241.88
Expense: xfer to 1 <sup>st</sup> Fin - Reserve	-150000.00
Balance as of 04/30/2025 .....	\$586246.16

### Petty Cash

Balance as of 03/31/2025 .....	\$466.44
Income: t-shirt reimbursements/purchases	+409.00
Expense: supplies	N/A
Balance as of 04/30/2025 .....	\$875.44

### Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance .....	\$20.00
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### Wellspring CU Money Management (interest rate 0.75%)

Balance as of 03/31/2025 .....	\$12392.62
Income: interest	+7.64
Expense:	N/A
Balance as of 04/30/2025 .....	\$12400.26

### Wellspring CU Checking (non-interest bearing)

Balance as of 03/31/2025 .....	\$1242.06
Income: t-shirt reimb.	+528.00
Expense: COS printing (banquet)	-149.85
Balance as of 04/30/2025 .....	\$1620.21

### 1<sup>st</sup> Financial Special Projects (interest rate 0.25%)

Balance as of 03/31/2025 .....	\$4932.41
Income: interest	+1.01
Expenses:	N/A
Balance as of 04/30/2025 .....	\$4933.42

**1<sup>st</sup> Financial Reserve (interest rate 0.10%)**

Balance as of 03/31/2025 ..... \$6802.03  
 Income: interest (0.97); xfer from TexPool (150000.00) +150000.97  
 Expenses: xfer to 1<sup>st</sup> Fin - Gen Op -150000.00  
 Balance as of 04/30/2025 ..... \$6803.00

**1<sup>st</sup> Financial Bank Holding (interest rate 0.10%)**

Balance as of 03/31/2025 ..... \$137100.87  
 Income:

Date	Line Description	Amount
4/04/25	TAX A/C	11533.45
4/11/25	xfer from Reserve	150000.00
4/11/25	TAX A/C	6933.73
4/17/25	TAX A/C	3034.47
4/25/25	TAX A/C	2447.91
4/30/25	FIRST FINANCIAL BANK - interest	10.23

Total Income: +173959.79

Expenses:

Check #	Date	Payee	Amount
TF	4/08/25	1ST FIN - GEN OP	65,000.00
TF	4/14/25	LOAN PMT - DISPATCH CONSOLE	111501.01
TF	4/23/25	1ST FIN - GEN OP	62000.00

Total Expenses: -238501.01

Balance as of 04/30/2025 ..... \$72559.65

**1<sup>st</sup> Financial General Operating (interest rate 0.10%)**

Balance as of 03/31/2025 ..... \$1941.79  
 Income:

Date	Line Description	Amount
4/8/25	CITY OF BRIDGE CITY	3,024.00
4/8/25	1ST FIN - PRIM HOLD	65,000.00
4/23/25	1ST FIN - PRIM HOLD	62,000.00
4/30/25	FIRST FINANCIAL BANK	2.75

Total Income: +130026.75

Expenses:

Check #	Date	Payee	Amount
ACH	4/8/25	O'REILLY AUTO PARTS	163.06
ACH	4/8/25	CANON FINANCIAL SERVICES, INC	166.00
ACH	4/8/25	TEXAS MUNICIPAL LEAGUE	15,172.25
ACH	4/8/25	CASCO INDUSTRIES INC	2,100.00
ACH	4/8/25	CITY OF BRIDGE CITY	114.90
ACH	4/8/25	BECKY BUFFINGTON	205.66
6154	4/8/25	ORANGEFIELD WATER SUPPLY CORP.	71.36
6155	4/8/25	HP5	9,705.19
ACH	4/8/25	CENTERPOINT ENERGY	121.08
ACH	4/8/25	WEX BANK	1,957.09
ACH	4/8/25	AMERICAN WELDING & GAS	126.38
ACH	4/8/25	TRENDZ!	114.95
6156	4/8/25	CITIBANK	251.87
ACH	4/8/25	CITIBUSINESS CARD	8,612.58
ACH	4/8/25	ALISSA R. ARMSTRONG	1,430.79
ACH	4/8/25	BECKY M. BUFFINGTON	1,339.08

ACH	4/8/25	BRANDIE E. EICKER	1,212.91
ACH	4/8/25	BRIAN J. VELEZ	375.87
ACH	4/8/25	CHANCE M. CHATAGNIER	2,460.89
ACH	4/8/25	CHRISTOPHER N. HARVEY	166.58
ACH	4/8/25	CODY W. CAPLES	112.08
ACH	4/8/25	CODY R. SMALL	205.02
ACH	4/8/25	DANIEL J. DIAZ	1,610.78
ACH	4/8/25	DUSTIN K. HARTSFIELD	453.90
ACH	4/8/25	DUSTIN P. PORTER	100.75
ACH	4/8/25	HUNTER G. SPACEK	146.48
ACH	4/8/25	JACOB B. BILBO	340.39
ACH	4/8/25	JOEL G. GILBERT	369.17
ACH	4/8/25	JOSHUA G. TAYLOR	851.27
ACH	4/8/25	KELTON C. HUTSELL	1,201.74
ACH	4/8/25	RICHARD C. BODIN JR	2,076.69
ACH	4/8/25	ROBERT A. MANN	1,094.41
ACH	4/8/25	SEAN E. GRAY	718.81
ACH	4/8/25	TERRY A. VEITCH	362.11
ACH	4/8/25	TRACE A. GREATHOUSE	696.58
ACH	4/8/25	TYLER D. ROBERTS	349.07
ACH	4/8/25	EFTPS - ONLINE	5,831.03
ACH	4/8/25	TCDRS	6,090.81
ACH	4/23/25	Capital One	177.48
ACH	4/23/25	HEALTH CARE SERVICE CORP	4,590.05
ACH	4/23/25	ENTERGY	214.69
ACH	4/23/25	ENTERGY	566.98
ACH	4/23/25	ORANGE OILFIELD SUPPLY	94.85
ACH	4/23/25	BEAUMONT FREIGHTLINER & WESTERN STAR	4,828.55
ACH	4/23/25	U-RENTALL INC	2,349.99
ACH	4/23/25	HP5	3,601.06
ACH	4/23/25	CANON SOLUTIONS AMERICA	33.34
6157	4/23/25	CIMRON CAMPBELL	416.67
6158	4/23/25	WHITE STAR FABRICATORS, LLC	21,178.00
ACH	4/23/25	ALISSA R. ARMSTRONG	1,609.22
ACH	4/23/25	BECKY M. BUFFINGTON	1,294.25
ACH	4/23/25	BRANDIE E. EICKER	1,044.87
ACH	4/23/25	BRANDON P. HOFFPAUIR	363.06
ACH	4/23/25	BRIAN J. VELEZ	209.29
ACH	4/23/25	CHANCE M. CHATAGNIER	2,018.67
ACH	4/23/25	CHRISTOPHER N. HARVEY	508.74
ACH	4/23/25	CODY W. CAPLES	148.09
ACH	4/23/25	CODY R. SMALL	397.22
ACH	4/23/25	DANIEL J. DIAZ	2,080.25
ACH	4/23/25	DUSTIN K. HARTSFIELD	382.22
ACH	4/23/25	DUSTIN P. PORTER	92.21
ACH	4/23/25	HUNTER G. SPACEK	150.75
ACH	4/23/25	HUNTER J. HANRATTY	129.39
ACH	4/23/25	JOEL G. GILBERT	189.09
ACH	4/23/25	JOSHUA G. TAYLOR	851.27
ACH	4/23/25	KELTON C. HUTSELL	1,501.84
ACH	4/23/25	RICHARD C. BODIN JR	2,076.69
ACH	4/23/25	ROBERT A. MANN	1,094.41
ACH	4/23/25	SEAN E. GRAY	701.85
ACH	4/23/25	TERRY A. VEITCH	475.12

ACH	4/23/25	TRACE A. GREATHOUSE	258.78
ACH	4/23/25	RICHARD E. LAND II	191.10
ACH	4/23/25	EFTPS - ONLINE	5,778.76
ACH	4/23/25	WESLEY ARNOLD	600.00

Total Expenses: ..... -130678.38

Balance as of 04/30/2025 ..... \$1290.16