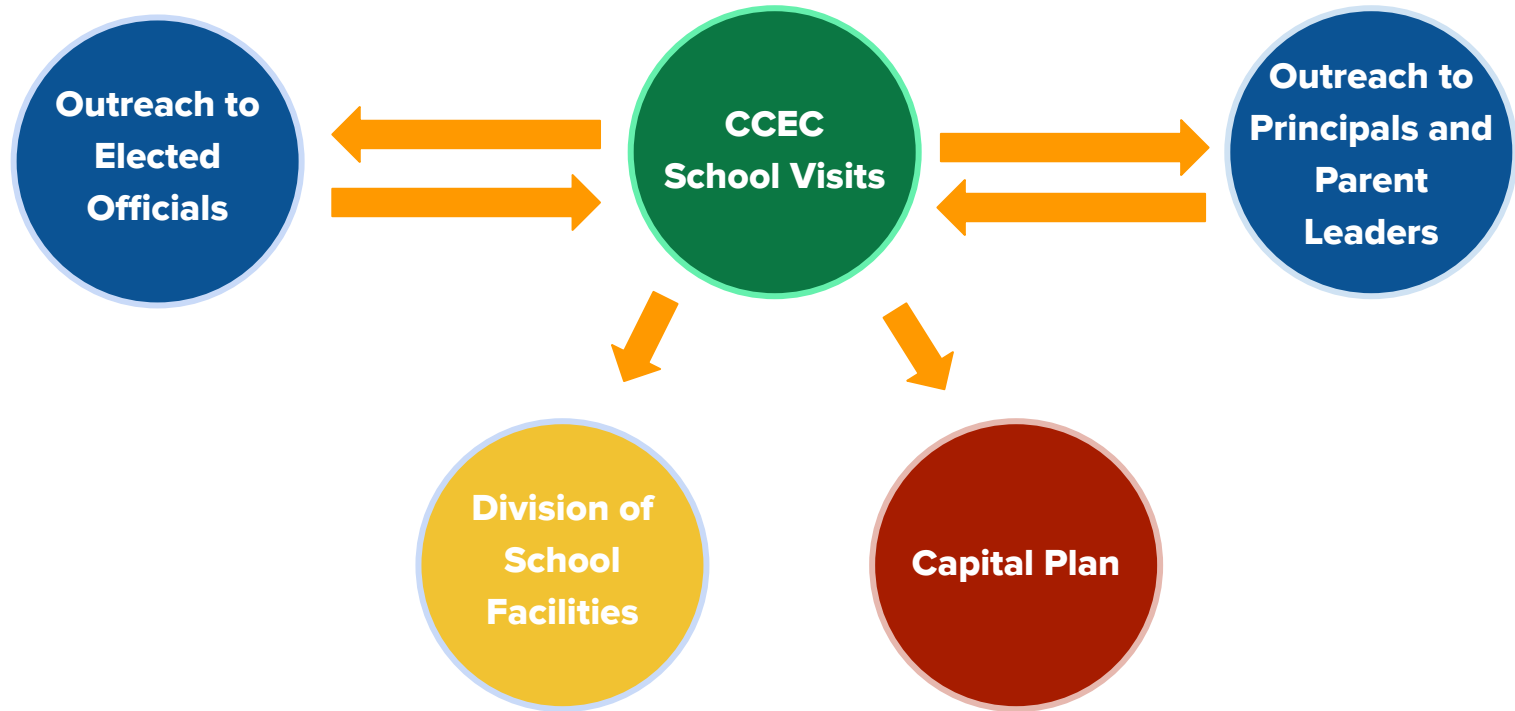


Effective CEC School Visits



CEC 15 Brooklyn
Oct 8, 2024

Working Together to Support Schools



Purpose of School Visits

- Build relationships with liaison schools
- Attend SLT meetings
- Connect with parent leaders, PTA/PTA presidents and District Councils
- Understand the issues and challenges of each school to better assist and support parents & schools
- Identify facility needs for the CEC Priority List

Prior to the Visit

- CCEC Members are expected to research the school before each visit
 - DOE School webpage <https://www.schools.nyc.gov/>
 - Building Condition Assessment Survey (BCAS) Reports
<https://survey.nycsca.org/bcas/?bldg=K032>
 - Comprehensive Education Plan (CEP) <https://www.iplanportal.com/>
 - SCA Capital Plan
<http://www.nycsca.org/Community/Capital-Plan-Reports-Data#Capital-Plan-67>

Collection of Information

- Administrative Assistant schedules building walk through with school leader
- Invite parents, students and elected officials
 - Collect feedback through your CEC designed forms or email communications
 - Discuss district needs with the Superintendent
 - Review work already in progress
 - Review work that was identified but not yet started
 - Inspect schoolyards and sidewalks

School Construction Authority

- For “bricks & mortar” projects within schools that costs \$35,000 or more
 - Bathroom renovation
 - Cafeteria renovation
 - Roof replacement
 - New school building
- Three parts of the Plan
 - Capacity (new school seats)
 - Capital Investments (renovations, repairs, enhancements)
 - Mandated programs (boiler conversion, lead & asbestos removal, etc.)
- <http://www.nycsca.org/Community/Capital-Plan-Reports-Data#Capital-Plan-67>

Division of School Facilities (DSF)

- Day to day maintenance and repair of school buildings
 - Custodial Staff, handymen, cleaners in each school
 - DSF subcontractors
 - Ventilation Inspections
 - Paint Inspections
 - Sustainability
- DSF can provide funding for smaller projects
 - Air conditioning replacements
 - Cafeteria benches
 - Auditorium seats

Outreach to Elected Officials

- NYC Local NYC
 - Borough President
 - City Council Member
 - Participatory Budget
- New York State
 - Senator
 - Assembly Member
- Federal
 - Congress Member

Capital Plan Timeline

November	New five-year plan or annual amendments released
December	CECs/CWs solicit capital project requests from schools
January	CECs/CWs submit ranked project requests as well as any comments to SCA
February	Revised capital plan amendments released
March	PEP vote on the Capital Plan
June	City Council vote on the Capital Plan

SCA Priority List

- CEC next steps
 - Discuss projects publicly
 - Prioritize top 5 facility needs - Citywide Councils choose 5 per borough
 - CECs votes in a public meeting
 - Submit complete list to the SCA - highlight top 5 items
 - Continue to do outreach to elected officials