



# COMMUNITY EDUCATION COUNCIL DISTRICT 15

131 Livingston Street, Room 301, Brooklyn, New York 11201

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## Special Sessions Meeting - Communications Committee Approved on 03/27/17 at a Business Meeting

**Date: 03/19/2018**

**Time: 9:15 a.m.**

**Location: Board of Education Office Building, 131 Livingston Street, Room 508B**

### Communications Committee Meeting Special Session Agenda (as publicly posted)

1. Call to Order and Roll Call
2. Welcome - Co-Vice President Kathy Park Price
3. Discussion of Statement of Information Disclosure
4. Development of Mission Statement
5. Brainstorm External Communications Strategy for May Diversity Forum
6. Review of Website Scope, Purpose and Practices
7. New Business

**Call to Order 9:15 a.m.**

#### 1. Roll Call - Kathy Park Price

Present:

Camille Casaretti, President

Kathy Park Price, Co-Vice President

Scott Powell, Co-Vice President

Antonia Ferraro

Elena Romero

Yanfeng Zhang

Invited Guest:

Jai Griem, FACE

#### 2. Welcome - Committee Chairperson Kathy Park Price

#### 3. Discussion of Statement of Information Disclosure

- Encourage a mutual exchange of information.
- There's an order of progression when a parent makes a complaint about their school.
- CEC15 should be kept informed but can't be part of the conflict.
- Everything sent to CEC15 is public. Everything spoken in meetings is public. Everything shared with the entire council is public.
- CEC15 can't claim transparency if it's only one sided. It represents all voices.
- Discussion of requirements of Open Meetings Law.



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- The statement will be circulated during the next business meeting and council will vote on it.
- It was suggested to hold a Special Sessions Business Meeting on March 27 at 9:15 a.m. to hold council's vote on the Statement of Disclosure.

#### **4. Development of Mission Statement**

- Ideas were shared. The Communications Committee will work on the Mission Statement and vote on it during next Communications Committee meeting.
- The "What is CEC15?" page on the website was edited.

**All 6 members in attendance were in favor of the page edits.**

#### **5. Brainstorm External Communications Strategy for May Diversity Forum**

- This item was tabled until next business meeting.

#### **6. Review of Website Scope, Purpose and Practices**

- Website should be used for basic information about CEC15.
- A section for Resolutions should be added
- Add a resource page to website: presentations and handouts could be uploaded in this section.
- Discussion of cost of website.

#### **7. New Business**

- Discussion of what the agenda for the next business meeting could include.

#### **8. Adjournment**

**Motion to adjourn meeting - Kathy Park Price**

**2nd motion to adjourn meeting - Camille Casaretti**

**Meeting adjourned by unanimous consent at 11:12 a.m.**