



# COMMUNITY EDUCATION COUNCIL DISTRICT 15

131 Livingston Street, Room 301, Brooklyn, New York 11201

[CEC15@schools.nyc.gov](mailto:CEC15@schools.nyc.gov) | tel. 718-935-4267 | [facebook.com/CECD15](https://facebook.com/CECD15) | [CECD15.org](http://CECD15.org)

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## Special Sessions Meeting - Budget Planning/Superintendent's Evaluation Approved on 07/17/2018 at a Business Meeting

**Date: 06/26/2018**

**Time: 6:00 p.m.**

**Location: D15 Office Building, 131 Livingston Street, Room 508B**

### Agenda

1. Call to Order and Roll Call
2. Discuss/vote on Budget Plan 2018-19
3. Review of Draft Letter to End MS Admissions Screens
4. Finalize Superintendent's Evaluation
5. Adjournment

**Call to Order 6:10 p.m.**

### 1. Roll Call - Scott Powell

Present:

Camille Casaretti, President

Kathy Park Price, Co-Vice President

Scott Powell, Co-Vice President

Charles Star, Treasurer

Antonia Ferraro

Lili Velez

Yanfeng Zhang

Late:

Elena Romero

Absent:

Neal Zephyrin, Secretary - Excused

Nicole Brier - Excused

Mark Bisard - Excused

Guest:

Jai Griem, Senior Liaison, Parent Leadership - FACE

### 2. Discuss/Vote on Budget Plan - Charles Star, CEC15 Treasurer

- Maximum amount for reimbursement for CEC15 president is \$200 per month. Maximum amount for council members is \$125 per month.



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- Budgeted dollars for 2017-18 was as follows: \$2,400 for President Reimbursement, \$8,600 for Member Reimbursement, \$2,500 for P-Card, \$4,032 for the Lease of Copier and \$2,468 was allocated for Optional/Meeting Expenses.
- More money should be allocated this year to the P-Card since most of CEC15's expenses will be done with the P-Card. Money can always be reallocated before the deadline in February.
- There was a lot of money left over in the Member Reimbursement line. Some members are not claiming reimbursement for personal expenses.
- The proposed Budget Plan for 2018-19 is as follows: \$2,400 for President Reimbursement, \$6,000 for Member Reimbursement, \$6,568 for P-Card, \$4,032 for the Lease of Copier and \$1,000 for Optional/Meeting Expenses.

**Motion to vote on the proposed Budget Plan for 2018-19 - Charles Star**

**2nd motion to vote on the proposed Budget Plan for 2018-19 - Scott Powell**

**Motion passed by all 8 members present**

### **3. Review of Draft Letter to End MS Admissions Screens**

- This letter was drafted by D15 Coalition For Equitable Schools in support of ending middle school admissions screens but it may not be necessary now since the D15 Diversity Plan recommendations are out and one of their recommendations is to eliminate middle school admissions screens.
- New plan is to draft a letter on behalf of the council in support of the D15 Diversity Plan recommendations.

### **4. Finalize Superintendent's Evaluation**

**Motion to go into Executive Session to discuss the Superintendent's evaluation - Camille Casaretti**

**2nd motion to go into Executive Session to discuss the Superintendent's evaluation - Charles Star**

**Motion passed by all 8 members present**

**Executive Session began at 6:52 p.m.** Francisca Andino, CEC15 Administrative Assistant was invited to stay.

#### Members Present:

Camille Casaretti, President

Kathy Park Price, Co-Vice President

Scott Powell, Co-Vice President

Charles Star, Treasurer

Antonia Ferraro

Elena Romero

Lili Velez

Yanfeng Zhang

**Motion to end Executive Session - Camille Casaretti**



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**2nd motion to end Executive Session - Elena Romero**

**Motion passed by all 8 members present.**

**Executive Session ended at 7:17 p.m.**

**Motion to only use CEC15's Form for Superintendent's Evaluation - Charles Star**

**2nd motion to only use CEC15's Form for Superintendent's Evaluation - Antonia Ferraro**

**Motion passed by all 8 members in attendance**

### **3. Adjournment**

**Motion to adjourn meeting - Camille Casaretti**

**2nd motion to adjourn meeting - Charles Star**

**Meeting adjourned by unanimous consent at 7:21 p.m.**

- Minutes submitted by Francisca Andino, Administrative Assistant