



Annual/Business Meeting

Approved on 08/14/2018 at a Business/Calendar Meeting

Annual Meeting

Date: 07/17/2018

Time: 6:30 p.m.

Location: 131 Livingston Street, Room 301

Agenda (Annual Meeting Session)

1. Call to Order & Roll Call
2. Nomination and Election of Chairperson (Pro Tem)
3. Nomination and Election of Officers
4. Adjournment

Call to Order 6:37 p.m.

1. Roll Call - Camille Casaretti

Present:

Camille Casaretti

Kathy Park Price

Scott Powell

Charles Star

Mark Bisard

Antonia Ferraro

Late:

Lili Velez

Absent:

Nicole Brier - Excused

Elena Romero - Excused

Yanfeng Zhang - Excused

Neal Zephyrin

Invited Guests:

Jai Griem, Senior Liaison, Parent Leadership, FACE

2. Nomination and Election Chairperson (Pro Tem)

- Scott Powell nominated himself.



All 6 members present were in favor. Scott Powell Elected Chair Pro Tem

3. Nomination and Election of Officers

Scott Powell, as Chair Pro Tem, runs the nomination and election of the CEC15 President

- To be elected a candidate must have at least 6 votes.
- The Council will vote for each position before moving on to the next.
- Members can nominate themselves.
- Nominated members who are absent will be treated the same as those who are present.
- All positions will be voted on by roll call.

President:

- Camille Casaretti - Nominated herself. She gave a statement.
- No one else was nominated.

Nominations for President were officially closed.

All 6 members present voted.

Vote was unanimous.

Camille Casaretti was elected President.

Camille Casaretti, as the newly elected CEC15 President, runs the rest of the Nomination and Election of Officers.

Co-Vice President 1:

- Kathy Park Price nominated herself. She gave a [statement](#).
- Elena Romero - Nominated by Charles Star. *Elena Romero was absent, but she had sent a statement expressing her interest of running for Co-Vice President. Charles Star read her statement.*
- Nicole Brier - Nominated by Charles Star. *Nicole Brier was absent, but she had sent a statement expressing her interest in running for Co-Vice President. Charles Star read her statement.*
- No one else was nominated.

Nominations for Co-Vice President 1 were officially closed.

7 members present.

1st Round of Voting: 4 votes for Elena Romero, 2 votes for Kathy Park Price, 1 Abstain

2nd Round of Voting: 4 votes for Elena Romero, 2 votes for Kathy Park Price, 1 Abstain

Motion to move the election of the Co-Vice Presidents positions to the September Business Meeting on September 6 - Lili Velez

2nd motion to move the election of the Co-Vice Presidents positions to the September Business Meeting on September 6 - Scott Powell

6 members in favor



1 member against
Motion passed by 6 votes.

Co-Vice President 2: (Tabled until September 6 Business meeting. See above)

Recording Secretary:

- Antonia Ferraro nominated herself. She gave a statement.
- No one else was nominated.

Nominations for Recording Secretary were officially closed.

7 members present.

6 votes for Antonia Ferraro. 1 Abstain

Antonia Ferraro was elected Recording Secretary.

Treasurer:

- Scott Powell nominated Charles Star.
- Charles Star accepted the nomination. He gave a statement.
- No one else was nominated.

Nominations for Treasurer were officially closed.

All 7 members present voted.

Vote was unanimous.

Charles Star was elected Treasurer.

Parliamentarian:

- Scott Powell nominated Mark Bisard. Mark Bisard did not accept the nomination.
- Camille Casaretti nominated Lili Velez. Nomination was accepted. She gave a statement.
- No one else was nominated.

Nominations for Parliamentarian were officially closed.

All 7 members present voted.

Vote was unanimous.

Lili Velez was elected Parliamentarian.

4. Adjournment

Motion to adjourn the Annual Meeting - Charles Star

2nd motion to adjourn the Annual Meeting - Scott Powell

Meeting adjourned by unanimous consent at 7:22 p.m.



Business Meeting

Date: 07/17/2018

Time: Following Annual Meeting

Location: 131 Livingston Street, Room 301

Agenda (Business Session)

1. Call to Order and Roll Call
2. President's Report
3. Superintendent Report - D15 Superintendent Anita Skop
4. Selection of School Liaisons
5. Budget Report
6. Approval of Minutes from June 13, June 19 and June 26
7. New Business
8. Adjournment

Call to Order 7:25 p.m.

1. Roll Call - Scott Powell

Present:

Camille Casaretti, President

Antonia Ferraro, Secretary

Charles Star, Treasurer

Lili Velez, Parliamentarian

Kathy Park Price

Scott Powell

Mark Bisard

Absent:

Nicole Brier - Excused

Elena Romero - Excused

Yanfeng Zhang - Excused

Neal Zephyrin

Invited Guests:

Anita Skop, D15 Superintendent

Jai Griem, Senior Liaison, Parent Leadership, FACE

2. President's Report - CEC15 President Camille Casaretti

- Hopes that everyone is enjoying their summer



- Congratulations to the newly elected members

3. Superintendent Report - D15 Superintendent Anita Skop

- Announced 3 new incoming principals to D15 schools:
 - PS 38 - Principal Pascuale Pradel
 - PS 154 - Principal Jason Foreman
 - PS 172 - Principal Erica Gunderson
- The work with WXY was completed. The final report will come out at the end of July. The Chancellor will review it.

4. Selection of School Liaisons

- Each Council Member should pick 4 schools.
- Members can choose to keep their current schools or choose new ones.
- One liaison per school instead of 2.
- Should members choose to liaise their children schools? Is that a conflict interest? The Council must take a position on this. FACE strongly encourages members not to serve as their children's schools liaisons as a suggested best practice.

Motion to adopt the policy as a Council to follow the best practice and not serve as our child's school liaison - Charles Star

2nd motion to adopt the policy as a Council to follow the best practice and not serve as our child's school liaison - Camille Casaretti

4 members in favor

1 member against

2 members abstained

Motion did not pass.

- PS 133 was removed from CEC15 School Liaison List because it is in District 13. Discussion ensued regarding whether or not to have a CEC15 member liaise PS 133.
- Members had a discussion on which schools they will liaise this fiscal year. The Council decided to table the finalization of the school liaison selection process until the Business/Calendar Meeting on August 14 to give the members who are absent an opportunity to choose their schools.

5. Budget Report - CEC15 Treasurer Charles Star

- During last meeting the Council voted on the 2018-19 Budget Plan. \$6,568 was allocated for the P-card.
- Received news from FACE that the maximum amount that can be allocated is \$5,000. This line on the budget needs to be amended.
- The \$1,568 can be used towards making a purchase order for office supplies. The Administrative Assistant made a list of items that will be needed throughout the fiscal year. The total for this purchase is \$624.61.



- The Council can vote to amend the budget again before the February deadline. More money can be added to the P-card later.

Motion to amend the P-card line from \$6,568 to the maximum amount of \$5,000, and add a new line of \$1,568 for Meeting Expenses and supplies by Purchase Order - Charles Star

2nd motion to amend the P-card line from \$6,568 to the maximum amount of \$5,000, and add a new line of \$1,568 for Meeting Expenses and supplies by Purchase Order - Camille Casaretti

Motion passed by all 7 members present.

6. Approval of Minutes from June 13, June 19 and June 26

- Minutes from June 13: Some edits were suggested

Motion to approve Minutes from June 13 with suggested edits - Charles Star

2nd motion to approve Minutes from June 13 - Lili Velez

Minutes from June 13 were approved by all 7 members present.

- Minutes from June 19: Some edits were suggested

Motion to approve Minutes from June 19 with suggested edits - Charles Star

2nd motion to approve Minutes from June 19 with suggested edits - Scott Powell

Minutes from June 19 were approved by all 7 members present.

- Minutes from June 26: Some edits were suggested

Motion to approve Minutes from June 26 with suggested edits - Charles Star

2nd Motion to approve Minutes from June 26 with suggested edits - Antonia Ferraro

Minutes from June 26 were approved by all 7 members present.

7. New Business

- The Council had previously discussed adding a Diversity, Equity & Inclusion Committee, but never voted on it.

Motion to establish a Diversity, Equity & Inclusion Committee - Scott Powell

2nd motion to establish a Diversity, Equity & Inclusion Committee - Charles Star

Motion pass by all 7 members present.

- Charles nominated Neal Zephyrin for Diversity, Equity & Inclusion Committee Chair. Scott nominated himself.

Motion to table election of committee chairs until Sept. 6 Business Meeting - Scott Powell

2nd motion to table election of committee chairs until Sept. 6 Business Meeting - Mark Bisard.

Motion pass by all 7 members present.



COMMUNITY EDUCATION COUNCIL DISTRICT 15

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8. Adjournment

Motion to adjourn meeting - Camille Casaretti

2nd motion to adjourn meeting - Charles Star

Meeting adjourned by unanimous consent at 8:38 p.m.

- Minutes submitted by Francisca Andino, Administrative Assistant