



COMMUNITY EDUCATION COUNCIL DISTRICT 15

131 Livingston Street, Room 301, Brooklyn, New York 11201

CEC15@schools.nyc.gov | tel. 718-935-4267 | [facebook.com/CECD15](https://www.facebook.com/CECD15) | CECD15.org

Annual & Business Meeting

Approved on 08/13/2019 at a Business/Calendar Meeting

Date: 07/16/2019

Time: 6:30 p.m.

Location: 131 Livingston Street, Room 508 A/B

Agenda (Annual Meeting):

1. Call to Order and Roll Call
2. Introduction of Council Members
3. Nomination and Election of Chair Pro Tem
4. Nomination and Election of CEC15 Officers
5. Adjournment

Agenda (Business Meeting Session)

Directly following the Annual Meeting - Approximate start time 7:00 p.m.

1. Call to Order and Roll Call
2. President's Welcome
3. Office of District Planning - Review of 6.20 Rezoning Presentation
4. Approval of Minutes of May 23, June 12 and June 20
5. Vote on CEC15 Meeting Dates
6. Review iPlan Portal
7. Discussion and Vote on Budget Resolution
8. New Business
9. Public Comment
10. Adjournment

As per the CEC15 Bylaws, 6 members are required to be present for quorum. CEC15 members cannot vote without quorum. Due to not having a quorum CEC15 decided to start with the Business Meeting Agenda.

Business Meeting - Call to Order at 6:42 p.m.

1. Roll Call - Camille Casaretti

Present:

Mark Bisard, IEP Representative
Camille Casaretti, Member
Antonia Ferraro, Member
Kimmerly Scott, Member

Late:

Krystal Cason, Member
Kathy Park Price, Member

Absent:



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Bess Abrahams, Member - Excused
Anna Nadal Burgues, ELL Representative - Excused
Scott Powell, Member - Excused

Invited Guests:

Anita Skop, D15 Superintendent
Max Familian, Director of Planning, Office of District Planning
Steven Wieser, District Based Parent Liaison, Office of Family and Community Empowerment (FACE)

Agenda items were moved out of order due to lack of quorum.

2. Office of District Planning - Review of [6.20 Rezoning Presentation](#)

- Max Familian, Director of Planning, Office of District Planning (ODP) is at the meeting to meet the new CEC15 members and share overview of what's happening with rezoning. Will review the presentation from the June 20 meeting.
- This process began several months ago with a new approach to looking at rezoning and thinking about admissions planning. They have talked to communities in schools and public meetings about what's important to the school community that might be impacted. ODP has been collecting feedback on potential zoning and admissions ideas and has been working with the Red Hook community to set up a special meeting this summer for more community engagement.
- Planning for the new addition opening at P.S. 32 in September 2020 which will bring 436 new seats to the Subdistrict.
- During the June 20th meeting 2 potential proposals were presented:
 - Individual Zones
 - Shared Zone
- Community members are looking for a more inclusive environment. ODP is working towards this goal.
- CEC15 members will vote on the rezoning proposal. The vote will ideally happen by November the latest. Once the formal proposal is presented to CEC15, members have 45 days to vote.
- The DOE confirmed it received many questions about transportation. Actively working with the Office of Pupil Transportation (OPT) more closely to understand the specific roles around transportation and potential implication to this plan. For more information on transportation visit: <https://www.schools.nyc.gov/school-life/transportation>
- ODP has been responding to questions and feedback via email.
- For feedback and/or [more information](#) please email
 - Community Education Council District 15 - CEC15@schools.nyc.gov
 - D15 Superintendent Anita Skop - askop@schools.nyc.gov
 - Office of District Planning - BrooklynZoning@schools.nyc.gov or visit <https://www.schools.nyc.gov/about-us/school-planning/district-planning>

3. Public Comment

- CEC15 Members and members of the public asked questions and provided feedback.

4. Review [iPlan Portal](#)

- CEC15 President Camille Casaretti reviewed the iPlan Portal website with the CEC15 members. This website can be used to download the District Comprehensive Education Plan (DCEP) and the Comprehensive Education Plan (CEP) for any school in New York City. There was a review of how to locate the Quality Review Report for each



school and what information can be found there. We will review the BCAS at our next meeting. These documents will help members to review information prior to visiting their liaison schools.

5. Adjournment

Motion to adjourn the Business Session of the meeting - Antonia Ferraro

2nd motion to adjourn the Business Session of the meeting - Mark Bisard

Business Session of the meeting adjourned by unanimous consent at 8:41 p.m.

The council will go back to Business Session after the election of officers.

Annual Meeting - Call to Order 8:41 p.m.

1. Roll Call - Camille Casaretti

Present:

Mark Bisard, IEP Representative

Camille Casaretti, Member

Krystal Cason, Member

Antonia Ferraro, Member

Kathy Park Price, Member

Kimmerly Scott, Member

Absent:

Bess Abrahams, Member - Excused

Anna Nadal Burgues, ELL Representative - Excused

Scott Powell, Member - Excused

BP Appointees - Excused, not yet appointed

Invited Guests:

Anita Skop, D15 Superintendent

Steven Wieser, District Based Parent Liaison, Office of Family and Community Empowerment (FACE)

2. Nomination and Election Chair Pro Tem

- Kathy Park Price was nominated.

Motion to elect Kathy Park Price as Chair Pro Tem - Mark Bisard

2nd motion to elect Kathy Park Price as Chair Pro Tem - Antonia Ferraro

All 6 members present were in favor. Kathy Park Price Elected Chair Pro Tem

3. Nomination and Election of Officers

Kathy Park Price, as Chair Pro Tem, runs the nomination and election of the CEC15 President

- To be elected a candidate must have at least 6 votes.
- The Council will vote for each position before moving on to the next.
- Members can nominate themselves.
- Nominated members who are absent will be treated the same as those who are present.
- All positions will be voted on by roll call.



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President:

- Camille Casaretti - Nominated herself. She gave a statement.
- Scott Powell - Nominated himself via email prior to the meeting. Mark Bisard read the statement Scott Powell sent.

Nominations for President were officially closed.

All 6 members present voted.

6 votes for Camille Casaretti, 0 votes for Scott Powell.

Camille Casaretti was elected President.

Camille Casaretti, as the newly elected CEC15 President, ran the rest of the Nomination and Election of Officers.

1st Vice President:

- Mark Bisard - Nominated himself. He gave a statement.
- Krystal Cason - Nominated herself. She gave a statement.
- Antonia Ferraro - Nominated herself. She gave a statement.

Nominations for 1st Vice President were officially closed.

6 members present.

1st Round of Voting: 5 votes for Mark Bisard, 0 vote for Krystal Cason, 1 vote for Antonia Ferraro

2nd Round of Voting: 6 votes for Mark Bisard, 0 vote for Krystal Cason, 0 vote for Antonia Ferraro

Mark Bisard was elected 1st Vice President

2nd Vice President:

- Krystal Cason - Nominated herself.
- Antonia Ferraro - Nominated herself.

Nomination for 2nd Vice President were officially closed.

6 members present.

1st Round of Voting: 1 vote for Krystal Cason, 1 vote for Antonia Ferraro

Before the 1st round of voting ended, Krystal Cason removed her nomination.

2nd Round of Voting: 6 votes for Antonia Ferraro.

Antona Ferraro was elected 2nd Vice President.

Recording Secretary:

- No nominations for Recording Secretary.
- Elections for Recording Secretary will be held at the next CEC15 meeting.

Treasurer:

- Kimmerly Scott nominated herself. She gave a statement.

Nominations for Treasurer were officially closed.

All 6 members present voted.

Vote was unanimous.

Kimmerly Scott was elected Treasurer.



Parliamentarian:

- No nominations for Parliamentarian.
- Elections for Parliamentarian will be held at the next CEC15 meeting.

4. Adjournment

Meeting adjourned by unanimous consent at 9:09 p.m.

CEC15 voted to start Business Meeting again to vote on the Budget at 9:09 p.m.

Discuss/Vote on Budget Plan

- The proposed Budget Plan for 2019-20 is as follows:
 - \$8,000 for Member Reimbursement/Meeting Expenses
 - \$5,000 for P-Card
 - \$2,152 for CEC AA Salary Increase
 - \$1,548 Purchase Orders for Toner for the Lexmark Printer
 - \$1,500 for Purchase Orders/Office Supplies
 - \$1,400 for Parent Workshops/Activities
 - \$200 for a New Office Chair
 - \$200 for CEC AA Travel Expenses

Motion to vote on the proposed Budget Plan for 2019-20 - Mark Bisard

2nd motion to vote on the proposed Budget Plan for 2019-20 - Antonia Ferraro

Motion passed by all 6 members present.

Discussion/Vote on [Budget Resolution](#)

- Camille Casaretti read the resolution.

Resolution passed by 6 YES votes, 0 No vote, 0 Abstain.

Motion to adjourn meeting - Krystal Cason

2nd motion to adjourn meeting - Mark Bisard

Meeting adjourned by unanimous consent at 9:21 p.m.

- Minutes submitted by Francisca Andino, Administrative Assistant