



COMMUNITY EDUCATION COUNCIL DISTRICT 15

Office: 131 Livingston Street, Room 301, Brooklyn, New York 11201

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APPROVED ON 06/01/2020

Special Session - Budget Revision

Teleconference Via Zoom

Date: Wednesday, May 13, 2020

Time: 6 p.m.

AGENDA

1. Call to Order and Roll Call
2. Budget Revision and Vote
3. Adjournment

Call to Order at 6:38 p.m.

Delay in starting time due to lack of quorum.

1. Roll Call

Present:

Camille Casaretti, President

Antonia Ferraro, Co-Vice President 2

Bess Abrahams, Secretary

Kimmerly Scott, Treasurer

Tia Schellstede, BPA

Ivan Banda, BPA

Late:

Mark Bisard, Co-Vice President 1, IEP Rep - 6:52 pm

Excused:

Krystal Cason, Parliamentarian - work emergency

Camille Casaretti, President of CEC15 shared the following information:

Tonight's meeting is a Special Session related specifically to the CEC15 Budget. The DOE announced recently that CEC budgets were reopened to allow for Covid related modifications. We will be reviewing the options and voting to amend the budget. This is the only item on the agenda. This budget closes on June 30, 2020. Any funds that we do not use will purge back to the City. These monies do not stay within the DOE.

2. Budget Revision and Vote - Kimmerly Scott, CEC15 Treasurer

One of the main reasons to adjust the budget is to assist Students in Temporary Housing during Covid. Pooling CEC resources together will allow the DOE to buy in bulk. We can not designate which shelter these funds go to but there is a need that has been recognized.



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Proposed to reduce the member reimbursement line as we are working remotely. At this time only members with students who have an IEP are allowed to be reimbursed. We did not purchase the interpretation equipment or the office chair, and shipments must go to the 131 Livingston Office but no one is there to receive. We require a new laptop for the office. We are using a borrowed laptop, ours stopped working a couple of months ago.

Proposed additions: CEC15 laptop, and Communications templates and programs and DOE Initiative for STH assistance

The Council discussed each line item and adjusted accordingly resulting in the following allocations totalling \$25,000:

- **\$5000 to the Procurement Card (P-CARD) (object code 0100)**
- **\$3000 for member's reimbursement and meeting expenses (object code 0400),**
- **\$4000 for toner/other office supplies (object code 0100),**
- **\$2500 for parent workshops and activities (object code 0686),**
- **\$400 for CEC15 AA travel expenses (object code 0451),**
- **\$1000 for new CEC15 laptop (object code 0300), and**
- **\$1000 for communication templates and programs, and**
- **\$8100 for DOE Initiative for STH assistance;**

Tia made a motion to vote.

Antonia Ferraro second the motion

Roll Call Vote

All seven members present voted unanimously to Approve the Budget Amendments

Camille Casaretti motioned to adjourn the meeting.

Antonia Ferraro seconded the motion.

All in favor of adjournment.

Adjourned at 7:05

Minutes respectfully submitted by: Saida Barker, Administrative Assistant.

From: **Krystal Cason** <krystalcasoncec15@gmail.com>

Date: Wed, May 13, 2020 at 6:43 PM

Subject: We are waiting for you to start the budget meeting

To: Camille Casaretti <camillecasaretticec15@gmail.com>

Sorry I have a work emergency !!!

Krystal Cason
CEC15 Member