



## COMMUNITY EDUCATION COUNCIL DISTRICT 15

Office: 131 Livingston Street, Room 301, Brooklyn, New York 11201

[CEC15@schools.nyc.gov](mailto:CEC15@schools.nyc.gov) | tel. 718-935-4267 | [facebook.com/CECD15](https://facebook.com/CECD15) | [CECD15.org](http://CECD15.org)

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### Minutes Approved at the 11/09/21 CEC15 Business Meeting

#### June 29 Calendar Meeting

131 Livingston St., 6th Fl.

Tuesday, Jun 29, 2021 - 6:30 - 9:00 p.m.

#### AGENDA

1. Call to Order and Roll Call (2 min)
2. Approval of Minutes - Bess Abrahams, CEC15 Secretary (3 min)
  - a.  2021 06 09 Special Session Meeting Minutes
3. Introduction to CEC15 (3 min)
4. Teleconference Protocol (2 min)
5. President's Report - Camille Casaretti, CEC15 President (10 min)
6. **Ventilation and Air Filtration in Schools - Joe Lazarus, Division of School Facilities (10 min)**
  - Public Comment (10 min)
  - CEC15 Member Questions and Comments (10 min)
7. District 15 Report - Superintendent Skop (10 min)
  - Public Comment (10 min)
  - CEC15 Member Questions and Comments (10 min)
8. High School Updates from Superintendent Janice Ross - Jen Goldberg (5 min)
  - a. Public Comment (5 min)
  - b. CEC15 Member Questions and Comments (5 min)
9. **Introduction of CEC members for the 2021-23 Term (10 min)**
10. Old Business (15 min)
11. Public Comment (15 min)
12. New Business (15 min)
  - a. CEC15 summer meeting schedule
  - b. DRAFT [Resolution in Support of Virtual Meetings](#)

#### Call to Order at 6:36 pm

##### 1. Roll Call

#### Present:

Councilmember Camille Casaretti (President)

Councilmember Antonia Ferraro (Co-Vice President 1)

Councilmember Iván Banda

Councilmember Mark Bisard (IEP Rep)

Councilmember Tia Schellstede



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Superintendent Skop - remotely

### **Absent:**

Kimmerly Scott (Treasurer)

Krystal Cason (Member)

Claudia Lechuga (Member)

Bess Abrahams (Secretary)

### **2. Introduction to CEC15: read aloud**

### **3. Teleconference Protocol: read aloud**

**Effective Friday, June 25, 2021**, the Governor's Executive Orders No. 202 through 202.111, which authorized public bodies to hold meetings remotely, **have been rescinded**. Tonight's Calendar Meeting will take place in-person.

### **4. Approval of Minutes - Bess Abrahams, CEC15 Secretary**

#### **a. 2021 06 09 Special Session Minutes**

**No quorum. Vote moved to July.**

### **5. President's Report - Camille Casaretti, CEC15 President**

### **6. Ventilation and Air Filtration in Schools - Joe Lazarus, Division of School Facilities (10 min)**

Joe is now in charge of all Citywide operations. Carmine Franzese is now in charge of Brooklyn DSF  
Changes: Dampers closed, window repairs. Transition from surveys to databases. Ventilation Database  
-components tracked by custodian engineers, update database immediately and generate reports. Can see  
the ventilation status of any room. Enhanced ventilation: HEPA filters, air purifiers, 4 CFM settings  
recommend turbo setting. Hygienist meter - CO2 meter (temp and CO2) easy to use, every custodian has  
one, Multiple walkthroughs with partners, CDC, UFT, no failures throughout the year  
HVSC filters all systems have MERV 13, pleated so no restriction of air flow, 4 filter changes per season.  
Anemometer - all custodians have now, for CFM readings. Efficiency of mechanicals rises as window  
closing shrinks. Stepping ventilation game. Monitor everyday. Prioritize ventilation repairs. Custodian  
engineers should contact DSF if they have questions. If it is not safe, undesigned spaces will be shut down.  
Winter, restricted to 3 inch , giant radiators in classrooms were designed during Spanish Flu, so that could  
open windows.

What is the minimum that is considered safe?

Operable window - no space is occupiable without fresh air, one 3 inch opening can provide 300-400 CFMs  
Air Purifiers- 150 CFMs per air purifier

Number of air changes depends on size/design of classroom, 3 + up



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- a. Public Comment (10 min)
- b. CEC15 Member Questions and Comments (10 min)

### 8. District 15 Report - Superintendent Skop (10 min)

- Summer Rising - all summer programs will focus on enrichment, all learning will be fun and engaging, not just drilling. Project based learning
- Getting 3K! Bishop Ford, PS 124, 32, PS 15, District Pre-ks
- Dyslexia Pilot - moved from PS 118 to PS 124 Orton-Gillingham now at all schools, but with careful assessment and support, original assessment had high number of false positives
- Return to school in Fall
- New Principals
  - Eve Litwack retiring PS 107
  - Joanna Cohen is interim acting
  - Jason Foreman is moving PS 154
  - Leila Rached is interim acting
  - Anna Allanbrook is retiring PS 146
  - Diane Castelucci has been proposed as IA, awaiting approval
  - Julie Cavanagh appointed principal of PS 15

- a. Public Comment (10 min)
- b. CEC15 Member Questions and Comments (10 min)

### 9. High School Updates from Superintendent Janice Ross - Jen Goldberg (5 min)

- a. Public Comment (5 min)
- b. CEC15 Member Questions and Comments (5 min)

### 10. Introduction of CEC members for the 2021-23 Term (10 min)

Newly Elected: Vincent Lu, Inna Blishteyn, Nana-Poku Agyekum, Alfred Delingeniis, Joseph Alexander  
Returning: Camille Casaretti, Antonia Ferraro, Tia Schellstede and Claudia Lechuga

### 10. Old Business - (15 min)

- Free Monday afternoon online workshops started at the beginning of June and ended yesterday. All workshops were designed for grades K-8.



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- The AdHoc Whole Child Committee is preparing a summary document and will offer that to the new CEC for future planning.

### 10. New Business:

- CEC15 summer meeting schedule - working on DRAFT of all dates
- DRAFT [Resolution in Support of Virtual Meetings](#)  
Public Comment  
Vote: No quorum move to July

12. **Public Comment.** No further public comments

### 13. Adjournment 8:32 p.m.

*Motion to adjourn the meeting - Antonia. Second motion, Camille Casaretti  
Meeting adjourned by unanimous consent of the 5 members present.*

Minutes respectfully submitted by Antonia Ferraro, Co-VP