

# Application for Vendors

Saturday, September 9, 2023  
9 AM - 4 PM

## Free Parking and Free Admission

Lake Latonka is located 2 minutes from I-79  
Exit 121 – off Route 62 near Mercer, PA



# 44TH Annual Lake Latonka Fall Festival

[www.lakelatonkafallfestival.com](http://www.lakelatonkafallfestival.com)

Application deadline: postmarked by July 31, 2023

Applications postmarked Aug 1<sup>st</sup> thru Aug 15th **\$30.00 Late Fee**

**NO applications accepted after August 15, 2023**

On behalf of the Lake Latonka Fall Festival (LLFF) Committee, your organization or business is invited to reserve an exhibit space for this much anticipated annual event. The fall festival will be a day for our community at large. Local artisans, businesses, organizations, churches, schools and charities will have booths that include crafts, products, information, activities, and food. The festival is an opportunity for artisans to sell their craft, for businesses to network and publicize products and services, and for charities and non-profit organizations to aid their fund-raising efforts. Aggressive advertising on the part of the Lake Latonka Fall Festival Committee will ensure a successful day for all. Space is limited; so, sign up early to secure your exhibit booth as applications are accepted on a **first-come, first served basis**.

**Direct sales vendors may be limited to 1 vendor per company.  
Businesses selling similar products may be limited to 2 vendors per product type.**

Vendor (Business) Name	
Contact Person	
Address	
City/State/Zip	Phone
Email	Website
Facebook address (if applicable)	

### For-profit artisans and businesses

Outside barn – 12 x 12 @ \$50 x \_\_\_\_ number of spaces = \_\_\_\_  
 Inside barn – 8 x 8 @ \$70 x \_\_\_\_ number of spaces = \_\_\_\_  
 Outside Community Center – 12 x 12 @ \$50 x \_\_\_\_ number of spaces = \_\_\_\_  
 Inside Community Center – 8 x 8 @ \$70 x \_\_\_\_ number of spaces = \_\_\_\_

### Non-profit organizations and school groups in Mercer County

Outside Barn– 12 x 12 @ \$50 x \_\_\_\_ number of spaces (limit 1) = \_\_\_\_  
 Outside Community Room – 12 x 12 @ \$50 x \_\_\_\_ number of spaces (limit 1) = \_\_\_\_

\*\*The check you submit will be cashed but your money will be refunded upon your arrival at the festival.  
A sponsor (secured by LLFF) will pay your \$50 fee. Opportunity limited to 10 Mercer County groups.

**\*\*\*\*\* FOR 2023\*\*\*\*\*  
2022 VENDORS:  
YOU HAVE UNTIL  
FEBRUARY 28, 2023  
TO SECURE YOUR  
SAME 2022 SPACE**

**Make check payable to LATONKA PLAYERS**

**Mail application & payment to**

**630 Latonka Drive, Mercer, PA 16137**

**Your application will not be processed until payment AND Insurance OR  
Indemnity and Hold Harmless Agreement is received (Waiver Form)**

The LLFF Committee reserves the right to limit various merchandise items and non-profit ideas for fund-raising. Your application may not be accepted due to duplicity of items. **Food sales are not permitted without the written consent of the LLFF Committee.**

**Vendor must include an accurate description of item/product with application.**

State specific description of exhibit booth merchandise to be sold, list of items to be given away, raffle, activity, etc.

**APPLICATIONS WILL BE RETURNED IF THIS AREA IS NOT COMPLETED**

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**\*\*\*All vendors will provide a craft/product for our Vendor Chinese Auction AT VENDOR CHECK-IN, NO EXCEPTIONS\*\*\***

**PLEASE READ THE LLFF GUIDELINES – See attached or print from our website.** Your signature below certifies that you have read the Guidelines and will abide by all rules concerning our Lake Latonka Fall Festival to be held on September 9, 2023.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Have you participated in our festival before? Yes No

How did you hear about our festival? \_\_\_\_\_

Do you have a space preference? Yes No

If yes, indicate space or general area: 1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_

Office Use Only	Amt Rec'd:	Check Number:	Date Rec'd:	Space Number Assigned:
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# 44th Annual Lake Latonka Fall Festival

September 9, 2023

## Waiver Form

Dear Vendor/Artisan,

The Lake Latonka Board of Directors has decided, based on the recommendation of our insurance provider, that we must ask all vendors/artisans to submit a **Certificate of Liability Insurance**. This certificate should be readily available from your insurance agent at no additional charge to you. *If you are unable to submit a certificate of liability insurance, we ask that you sign the Indemnity and Hold Harmless Agreement below.*

We must have proof of insurance **OR** this form before your application will be processed. Please mail a copy with the application to Latonka Players, 630 Latonka Drive, PA 16137 OR fax your certificate of liability insurance with Lake Latonka named on the insurance form, or this signed form to Lake Latonka Property Owners Association office (**fax number 724-475-4932**).

If you have any questions, please email us at lakelatonkafallfestival@hotmail.com

We appreciate your cooperation.

Sincerely,

Jennifer Bowmer & Ted Dunham/Artisan Chairpersons  
Lake Latonka Fall Festival

**Certificate Holder:**  
**Lake Latonka P.O.A. Inc**  
**420 Latonka Drive**  
**Mercer, PA, 16137**

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### Indemnity and Hold Harmless Agreement

Vendor/Artisan (Business) Name \_\_\_\_\_ hereby agrees to indemnify and hold Lake Latonka Property Owners Association (hereafter LLPOA) harmless from any and all claims alleging bodily injury and or property damage arising out of negligent conduct by the vendor names above. This agreement applies only to the Lake Latonka Fall Festival activities to be held on Saturday, September 9, 2023 on LLPOA property. This includes “set up” on Friday, September 8, 2023.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Title \_\_\_\_\_