

STUDENT HANDBOOK

2026 – 2027

Solid Rock Christian Academy

**530 Meadow Drive
North Tonawanda, NY 14120
(716) 577-9207**

THREE GOALS OF SOLID ROCK CHRISTIAN ACADEMY

1. To pass on our faith to our young people.
2. To separate our young people from influences contrary to our faith.
3. To teach our students everything they need to be successful in accomplishing God's will for their lives.

LIGHTHOUSE BAPTIST CHURCH MISSION STATEMENT

Focus on God's heart for every individual. (Ephesians 2:1–10; 4:12–16)

- Saved (I Timothy 2:4)
- Sanctified (I Thessalonians 4:3)
- Separated (II Corinthians 6:17–18; Romans 12:1–2)
- Serving (I Corinthians 15:58)

Bond them to the church family with love. (Colossians 3:14; Philippians 2:1–2; Ephesians 4:2–3)

Communicate God's Word. (Acts 6:4)

- Preaching (I Corinthians 1:18; II Timothy 4:2)
- Teaching (Matthew 28:20; Deuteronomy 6:6–7)
- Discipleship (Mark 3:13–14; Acts 20:20; II Timothy 2:2)

Have an eternal impact, locally and globally, through the Gospel of Christ. (Matthew 28:19–20; Acts 2:47, 17:6; I Samuel 17:46b)

ADMISSIONS POLICY

Any student admitted must agree to abide by our standards of conduct. Solid Rock Christian Academy is a ministry of Lighthouse Baptist Church of North Tonawanda, NY, and, as such, we adhere to the same doctrinal position.

Students attending Solid Rock Christian Academy must be members of and faithful in attendance to the Lighthouse Baptist Church of North Tonawanda, NY or another church in the area. Students must also live with their natural parents or a legal guardian. Any student moving away from home must withdraw from school. Transfer students are admitted on a conditional basis until all transcripts and records from the previous school are submitted. Classes may not be attended until these are received.

If the parent/ guardian of a prospective student has read and is in compliance with the SRCA Parent/Student Handbook, they may schedule an appointment with the school administrator and submit an application for enrollment. For those who are not members of Lighthouse Baptist Church, they must also submit a letter of recommendation from their pastor. All applications are brought before the school board for approval. A letter will be sent to your home indicating whether the application was approved.

Once a child is approved, they will be required to take an academic placement test. Please note that SRCA does not have the resources to accommodate all special needs children. Those who are educationally challenged will be considered on an individual basis.

RACIAL NONDISCRIMINATORY POLICY

SRCA admits students of any race, gender, color, and national and ethnic origin to all the rights, privileges, programs, and activities generally made available to the students at the school. It does not discriminate on the basis of race, color, and national and ethnic origin in administration of its educational policies, admission policies, athletics, and other school-administered programs.

MISSION STATEMENT AND PURPOSE

The purpose of Solid Rock Christian Academy (SRCA) is to provide a high standard of education for each student, based upon a firm foundation in the Word of God.

A basic responsibility of Christian parents is to obey the Biblical instruction, which gives them the ultimate responsibility for the education of their children. (*Deuteronomy 6: 7, 8; Proverbs 22:6*) SRCA is an extension of the Christian home, embracing the task of assisting parents in the training of their children in the knowledge of God and the Christian way of life.

SRCA is dedicated to preparing its students to impact their generation for Christ by providing a standard of excellence for educating the whole student in a Christian environment. It is our goal to inspire and facilitate the development of each child academically, spiritually, physically, emotionally, and socially.

SRCA provides a professional Christian faculty and administration, as well as programs, policies, and curriculum that result in high-quality, Christ-centered education and development for its students.

SCHOOL POLICIES AND PROCEDURES

ABSENCES

Absence for reasons other than for sickness and emergency (see Parent/Student Handbook) will be excused if arrangements are made in advance with the teacher and the student is sufficiently advanced in his/her work.

Any student who is absent 20 days or more in one semester will not receive credit for that semester's work. In the case of an extended illness, the limit will be 40 days per semester. Absences will be excused for the following reasons:

1. Death in the family
2. Sickness
3. Doctor, dentist, or other appointments approved by the office in advance
4. Funerals/Major Family events approved by the office in advance
5. Other extenuating circumstances deemed appropriate by administration.

Students will not receive an excused absence for days of employment or when leaving school early to go to work.

Students who check out of school before 11:30 a.m. will be marked as a whole-day absence. Students who arrive at school after 12:30 p.m. will be counted as a whole-day absence. Students who leave after 11:30 a.m. or arrive at school before 12:30 p.m. will be counted as half-day absence. A student is considered tardy if he/she is not in their homeroom by 8:30 a.m. Students who arrive between 8:30 a.m. and 10:00 a.m. will also be counted tardy. Arrival between 10:00 a.m. and 11:30 a.m. will be counted present for a half day.

Days missed due to late registration will be considered as days absent and will be included in the total number of absences permitted for the semester. In the event a student is coming from another school, the staff will utilize the transferred attendance, counting any lapsed days as unexcused absences.

ABSENCES—MAKEUP WORK

Students returning from an excused absence will have exactly two (2) times the number of days absent to complete all their makeup work, with the make-up work being due at the start of the following day. For example: If a child is absent for one (1) day, on a Monday, the student's make-up work will be due at the start of school on Thursday. Makeup work that is not completed and work missed due to an unexcused absence will be recorded as a grade of "zero."

ABSENCES-REPORTING

Students who are returning from an absence must have a note or email stating the reason for the absence before going to class. If a child does not bring a note and the parent does not send an email, the absence will be considered unexcused. If a note is brought in or emailed within 24 hours and the absence is an excusable absence, it will be changed from unexcused to excused. Children who have been absent should come to the office to check in with the secretary if the absence note has been emailed.

AFTER-SCHOOL CARE

Students not picked up by 3:40 p.m. will go to a designated area to be placed in our after-school care program. The charge for after-school care is \$5 per half-hour per student **or any part thereof**. At 5 p.m., the rate increases to \$10 per half-hour.

The charges for after-school care will be placed on your school account, just like tuition. The charges must be paid at the same time tuition is due each month.

ATHLETICS

Students in Grades 7-12 are eligible to participate in our intramural sports program. The program for boys includes football and basketball. Volleyball is available for girls. Uniforms are purchased by SRCA and must be kept in good condition. Athletes will be charged for any damaged or missing uniforms.

When a student joins a SRCA ball team, he/she immediately identifies himself/herself as a leader, ambassador, or example of the institution they represent. It is regarded as a student privilege to belong to the SRCA teams, not a right. Therefore, eligibility is a standard for participation.

Grades are one criterion upon which we determine a student's eligibility to participate. Grades will be evaluated every two (2) weeks on all players starting with the first scheduled game of the season. Any students with lower than a "C- "average quarter-to-date or failing a subject will be ineligible for the two weeks period and may not play in the scheduled game (they may still practice for the first two weeks ineligible). If the student's grades are brought to the accepted eligibility level before the two-week period expires, they may become eligible immediately at the discretion of school administration.

BIRTHDAYS

Children may celebrate their birthdays by bringing one treat for themselves, each of their classmates, and their teacher. Birthday parties are not permitted during school.

BUSING AND TRANSPORTATION

Bus transportation is available in some areas of the North Tonawanda Region. Parents must contact their home public school district by April 1 to sign up for busing for the following school year. Otherwise, parents are responsible for the transportation of their child(ren) to and from school. Transportation forms are available in the school office. They should be filled out and turned into the school secretary,

upon which the parent will receive pick-up numbers to put in their vehicles. Students will not be permitted to leave school in any manner other than that listed on the transportation form. If a change in means of transportation needs to be made, parents are to inform the school in written form.

Students with a driver's license may drive to school. However, they must have written permission to transport another student from both their own parent as well as that of the other student.

CHRISTMAS

Classes are allowed to have Christmas parties and gift exchanges. Gift exchanges are to be conducted at the discretion of the teacher.

DISCIPLINE

SRCA is not a corrective institution. We are here to work with the home, but not to take the place of parent's discipline of their child(ren). All new students are admitted on probation for the first semester.

Students must always conduct themselves in a manner becoming a Christian. If your child does object to a policy or some form of discipline, please call the school with any questions or concerns. We encourage you to first talk with the teacher before calling the office.

The standard school policy for dealing with sinful behavior is an essay system. The essays are based on biblical principles and students will be required to write and/or personally apply Bible verses that elucidate the biblical principle that has been violated.

When a student's behavior is consistently not in accord with school policies or principles, the student will be placed on probation and his/her parents will be called for a conference. If the administration feels the situation has not changed within a designated time, the child will be withdrawn.

High-school students, because of their testimony before younger children, are expected to adhere to the school's philosophy and Christ-centered program. Such adherence includes abstinence from smoking, alcohol, and narcotics, listening to secular music, swearing and other questionable practices.

SRCA is dedicated to the training of children in a program of study that is Christ-centered. The discipline maintained should be consistent, fair and tempered with love. Our staff will model standards of behavior through kindness, love, and a genuine regard for the students. Students are reminded that the Lord Jesus Christ expects us to be disciplined in all areas of our life.

Every student is encouraged to develop strong Christian character. For this reason, a firm but reasonable and just system of discipline is maintained. Any infraction of a regulation carries a measure of discipline. This may be in the form of restriction from certain privileges, suspension from school, or expulsion. All classroom discipline will be maintained by the teacher.

All scripture is given by inspiration of God, and is profitable for doctrine, for reproof, for correction, for instruction in righteousness. II Timothy 3:16

*“Children, obey your parents in all things, for this is well pleasing unto the Lord. “Colossians 3:20”
“For the commandment is a lamp; and the law is light: and reproof of instruction are the way of life.”
Proverbs 10:17*

All classroom behavior will be handled by the teacher; the teacher and the parent; or the teacher, the parent, and the administration.

DRESS CODE

Students should wear clothing that is modest and becoming of a child of God. All clothing must be crisp, clean, and neat. Clothing must be free of wrinkles, in the proper form (not overly stretched out), and must not contain any holes, tears, stains, or ragged edges. Clothing should not be faded from overuse.

Clothing should also be appropriate for the student’s birth gender and provide decent coverage of the body. Clothing that is too tight or too loose is not allowed, and revealing undergarments or private areas is also prohibited.

GIRLS

Girls Daily Dress Guidelines

- Skirts or dresses. The skirt or dress must completely cover the knee when sitting or standing. Lace or sheer material on the bottom of a skirt/dress must fall below the acceptable length of the garment. No slits above the knee are permitted, although kick pleats may be sewn to cover a slit in a straight skirt. The maximum length of any slit should be no more than 4”. Blue denim may be worn.
- A girl’s top must not be lower than two finger widths from the top of the breastbone. Undershirts are required when wearing button-down shirts. No low or plunging necklines in front or back. A blouse or dress cannot be any lower in the back than in the front. No sleeveless blouses or dresses. No crop tops. Blouses must be long enough to tuck in and stay modest even when arms are raised (even if the blouse is not tucked in).
- Cardigans, blazers, hoodies and sweaters are permitted. Official school jackets and hoodies are also acceptable. Hoods should not be pulled up on the head except when outdoors in the cold.
- Shoes and either socks, nylons, or tights must be worn. Leggings may be worn under skirts if they fit snugly and look like tights.

Girls Gym Class/Sports Practice Dress Guidelines

All students in grades 6-12 must change for gym. Students should change both tops and bottoms and must wear sneakers.

- Shirts – loose fitting T-shirts or sweatshirts with no inappropriate graphics or pictures.

- Culottes, shorts, or skorts coming at least to the bottom of the knees, with no see-through material. Suggested link (not required) for culottes is www.dressingforhisglory.com/collections/walking-culotte. Culottes must be loose fitting and bottom of the knee in length. Shorts must look and function like culottes.
- Shoes – appropriate for the field/floor and sport. Socks are required.
- Proper undergarments must be worn with gym uniform.

Girls Dress-Down Guidelines for Casual Days

- Appropriate, loose-fitting shirt with no questionable logos or writing.
- Appropriate undergarments. (Please be mindful of any activities planned or the color of outerwear)
- Denim skirts or dresses may be worn
- Shoes and socks, nylons, or tights must be worn.

Makeup, Hair, and Jewelry

Girls' hairstyles are to reflect a soft, feminine appearance. Unnaturally colored hair is not allowed (like pink or green). Makeup may be worn but must be natural looking (i.e., no black lipstick). No heavily applied, brightly colored, or glitter makeup is allowed. No makeup of any kind is allowed for any girls in sixth grade and below. Fingernail polish may be worn.

Excessive or gaudy jewelry is not allowed. No more than two earrings may be worn in each ear, and the earrings must be on the earlobe. For safety measures, girls in kindergarten through 4th grade should wear posts only. Students may not wear jewelry in any other pierced site. The teacher may ask students to remove excessive jewelry or jewelry of inappropriate size or design. Necklaces and rings may be worn in moderation.

BOYS

Boys Daily Dress Guidelines

- Dress pants, khakis, or denim may be worn. Joggers, warmups, sweatpants and tight-fitting pants are not allowed.
- Collared shirts or neat, clean T shirts are allowed.
- Sweaters, school jackets, or hoodies are allowed. Hoodies should not be up on the head unless outdoors in cold weather.
- Shoes, boots, or sneakers with socks
- No holes or excessively worn clothing.

Boys Gym Class/Sports Practice Dress Guidelines

All students in grades 6-12 must change for gym. Students should change both tops and bottoms and must wear sneakers.

- Shirts – T-shirt or sweatshirts with no inappropriate graphics or pictures
- Shorts – loose fitting and modest length.

- Pants - Loose-fitting wind pants or joggers
- Shoes – appropriate for the field/floor and sport. Socks must be worn.

Boys Dress-Down Guidelines for Casual Days

- Appropriate, loose-fitting shirt with no questionable logos or writing. Wording that depicts or promotes rock music, inappropriate movies, or other religions are examples of slogans that would not be allowed. No tank tops, sleeveless, or see-through material are permitted unless a t-shirt is worn underneath.
- Neat, well-kept denim pants with no holes, frayed edges, or excessive fading.
- Shoes with socks

Boys hairstyle and jewelry

Boys are to maintain a short, conservative haircut, tapered, and off the collar and ears. Hair must be cut so that it is at least one finger-width above the eyebrows. If the hair is so long as to be able to touch ears or eyebrows, it must be trimmed. All boys must be clean-shaven or maintain neat, well-manicured facial hair. Bleached or colored hair is not allowed. Spiked, sculptured styles, wedge cuts, cornrows, dreadlocks, or extreme haircuts are not permitted. Sideburns may be no longer than the middle of the ear. If in doubt, please ask your teacher or the administrator prior to getting a haircut. Medical reasons may warrant some exceptions.

Boys may not wear any jewelry (earrings, bracelets, necklaces, “dog tags”, etc.) other than a watch and a class ring (unless for medical purposes). Rubber wrist bands to show support for a worthy cause may also be worn. This includes all school functions.

Disclaimer and Explanation

The administration reserves the right to alter the dress code as necessary. Should a change be made, an updated dress code will be issued as soon as practicable.

The above dress code will be in effect at all school-sponsored events, whether during the normal school day or at some other time (such as sports away games, graduation or an artistic/musical performance).

EARLY DISMISSAL

An early dismissal is handled through the school office. The person picking up the child must come to the office to sign the child out, and the child will be called to the office. Students are not allowed to leave the school by themselves, nor are they allowed to wait in front of the school for someone to pick them up early. Students dismissed early will be counted absent for the time missed.

E-DAYS

An E-Day is a remote learning day. These days are scheduled throughout the year and are notated on the school calendar and the list of events. During E-Days, teachers will assign videos and/or enrichment/review activities to equal a whole class.

FIELD TRIPS

Special trips for educational purposes are taken during the year by some of the classes. Children may be charged a small fee to help offset transportation expenses and entry fees.

FIRE, LOCKDOWN, AND GO-HOME EARLY DRILLS

A minimum of 12 fire drills and 4 lockdown drills are held each year. Students will be made aware when the Lockdown is a drill. At the beginning of the drill, students are to follow the appropriate instructions, without talking and in an orderly manner.

Two Go-Home Early Drills will be conducted each year. These will be scheduled at the beginning of the school year and be communicated with parents in advance to provide adequate time for preparations.

During these drills, school will end at 3:15 p.m. and all students and staff must be off the premises by 3:30 p.m. Students and staff may not return before 3:45 p.m.

FUNDRAISING

Students and Parents are encouraged to participate in school fundraisers. Below are just a few opportunities that are available.

Tops in Education: If you have a Tops Bonus Card please visit TopsMarkets.com/education to register your bonus card and choose Solid Rock Christian Academy as the school to support. Next, shop and purchase participating Tops brand products using your bonus card. Tops will donate up to 5%. Please feel free to tell your family, friends and neighbors about registering their bonus card too. It's an easy way to earn free money for our school.

Box Top\$ for Education: No more clipping. No more sending Box Tops to school. All you need is your phone. Download the All-New Box Tops app, shop as you normally would, then simply scan your store receipt within 14 days of purchase to find participating products. The app will automatically credit your school's Box Tops earnings online.

Amazon Smile: Amazon Smile is a simple and automatic way to support us every time you shop at no cost to you. Simply go to Smile.Amazon.com to register. Then look for Lighthouse Baptist Church, the church that oversees Solid Rock Christian Academy. Shop as you normally would, and Amazon will donate 0.5% of the purchase price. You can use your existing amazon account on amazon smile.

GENERAL SCHOOL BEHAVIORAL RULES

Below is a general list of rules and regulations that apply to students of Solid Rock Christian Academy.

1. Students are not allowed to chew gum during the school day.
2. Students must use "Yes, sir," "No, sir," or "Yes, ma'am," and No, ma'am," when addressing an adult.
3. Rudeness, unnecessary, unwanted teasing, and name-calling are not allowed.
4. Students may not eat in the classrooms without permission.

5. Students must always use designated crosswalks when crossing the street.
6. Students must have permission before talking or getting out of their seats.
7. Students may not throw rocks or sticks on the playground.
8. Throwing any object inside or outside of the school (on school grounds), including snow or ice, unless approved by SRCA staff (such as in gym class).
9. Girls playing on the playground equipment must always ensure modesty (e.g. wearing culottes).
10. There is to be no running in the hallways.
11. Offenders of the dress code will not be allowed to attend class until the violation can be corrected.
12. Boys found in violation of the hair standards will be given 2 days to be in compliance.
13. Students are to wait quietly in line at the lunch counter.
14. Students are never allowed to leave the school property without permission.
15. If library books are left outside more than once, the student will not be permitted to check out books for the remainder of the school year.
16. By the second Tuesday of the school year, students must have all of the supplies listed on our school supply list.
17. Students must use the playground equipment in a safe way (i.e., no running up slides, no climbing on swing sets, no twisting of swings, etc.)
18. Students are not allowed to wait in front of the school before school begins. They must go to the gym.
19. There is to be no ball playing in front of the school unless a teacher is present.
20. Students must follow procedures.
21. Students must be prepared for class.
22. Students must have a complete King James Bible in school.
23. Students beginning in grade 4 must bring a King James Bible to chapel.

The above list gives a general guideline of what is expected of a student enrolled in Solid Rock Christian Academy. Students are expected to be polite, respectful, and mannerly. Students are expected to place others before themselves and always remember that the group is more important than the individual.

The below offenses are those which will typically result in discipline stronger than a verbal correction, including but not limited to detention, an essay, in or out of school suspension, or expulsion. The exact punishment will be determined by the administration per incident unless otherwise noted.

1. Vulgar language, notes, gestures, or profanity
2. Lying or any form of withholding the truth
3. Cheating or participating in a cheating scheme, whether it is completed or not
4. Gambling or having in possession any gambling device, including but not limited to cards
5. Smoking or having in possession any tobacco, tobacco products, or smoking devices (vaping)
6. Defacing school, church, or personal property of students or school personnel
7. Listening to rock music or possession of any type of rock music paraphernalia at school
8. Stealing, conspiring to steal, or knowingly receiving stolen goods

9. Touching a member of the opposite sex romantically or purposefully
10. Kissing
11. Incestuous or homosexual touching/actions
12. Mothering or fathering a child whether brought to full-term or not (expulsion)
13. Skipping class or leaving campus without permission
14. Bringing or having vulgar literature or pictures at school or any school- or church-related activity, whether digital or print
15. Striking or attempting to strike an administrator, teacher, staff member, or adult supervisor at school or church (expulsion)
16. Bringing to school any electrical or battery-operated device, including but not limited to radios, tape players, pagers, laser pointers, or electronic games, without permission
17. Drinking alcoholic beverages (expulsion)
18. Use, possession, or transferring of drugs (expulsion)
19. Selling drugs (permanent expulsion)
20. Intentional and willful disobedience
21. Having in possession a knife or any other instrument that can be used as a weapon
22. Damage to school property through negligence
23. Verbal disrespect to a teacher, administrator, or adult authority of the school or church
24. Insolence or nonverbal disrespect to a teacher, administrator, or adult authority of the school or church
25. Blatant insolence or nonverbal disrespect to a teacher, administrator, or adult authority of the school or church
26. Fighting
27. Intimidation or threats to another student or member of the staff, faculty, or administration of the school or church
28. Reading or having in possession any secular illicit romance book
29. Calling 911 or knowingly filing a false emergency (expulsion)
30. Any involvement in witchcraft or satanic activities
31. Malicious vandalism of school property (expulsion a twofold restoration of the amount of property destroyed)
32. Fornication including homosexuality (expulsion)
33. Reckless driving on campus
34. Entering the buildings before 8:20 a.m. and after 3:40 p.m. without permission from teachers or administrators
35. Entering a building or any classroom by any other means than an unlocked door
36. Indecent exposure (expulsion)
37. Failure to serve suspension
38. Shoplifting
39. Having in possession any kind of gang paraphernalia, writing of any kind of gang graffiti, or any association with a gang (expulsion)
40. Bringing or having in possession any kind of weapon that fires a projectile, such as a bb gun, bow, slingshot, etc. (expulsion)
41. Egging or otherwise damaging a house or car

42. Getting a tattoo while enrolled
43. Body piercing of any form is not allowed, except that girls may have pierced ears. Girls are allowed to wear no more than two one earrings in each ear, and earrings must be on the earlobe only.
44. If a student is arrested and charged with a crime, that student will not be allowed to attend school until the case is adjudged or readmission is approved by the administrative committee.
45. Any student who, in the judgment of the administration, does not fit into the spirit and purpose of Solid Rock Christian Academy will be required to withdraw from school. Please keep in mind that attendance at Solid Rock Christian Academy is a privilege, not a right. Should a student violate what we consider to be basic standards of Christian conduct, separation, and attitude, the administration reserves the right to deal with the student as deemed appropriate.
46. If a student withdraws from school while under investigation for an act punishable by expulsion and is subsequently found guilty, that student's record will be marked expelled.
47. Students are not allowed to wear unnaturally colored contact lenses without permission.
48. Students are not permitted to be knowingly present where school rules are violated. Such violations include, but are not limited to, fornication, sexual misconduct, use of alcoholic beverages, and transfer or use of illegal narcotics.
49. Any student who conspires or assists another student in violating a rule may receive the same discipline as those who participate in the violation.
50. Vandalizing the house, car, or other personal property of a teacher, administrator, or adult authority of the school or church will result in expulsion and a twofold restoration of the amount of property destroyed.
51. Students enrolled in SRCA are responsible to always follow the rules and regulations. Disciplinary measures will be taken for misconduct on school grounds even when school is not in session.

HOMEWORK

Students should expect some homework in each grade level. Students who do not turn in their classwork or homework completed and on time will be given a reduction of one letter grade per day the assignment is late. Most students will find that they will be given sufficient time at school to complete their assignments; however, if a student is not diligent at completing his required assignments, he may find his homework load quite heavy.

HONOR ROLL

Students who earn a GPA of 95 or higher on their report card will make the High Honor Roll. Students who earn a GPA of 90 or higher will make the Honor Roll. Students who earn a GPA of 85 or higher will make the Merit Roll

ILLNESS

At Home

Children are most vulnerable to contracting diseases while in school because of the close contact they maintain. While we cannot prevent this from occurring, with your help we can implement some simple guidelines to help promote a healthy environment.

- 1) A child should remain home if he/she has vomited or experienced diarrhea within a 24 hour period of the beginning of the school day they want to return to school.
- 2) A child should be fever free without medication for 24 hours before returning to school. Temperature may indicate the onset of an illness.
- 3) If your child is coughing excessively, keep him/her home to prevent exposing other children.
- 4) Please teach your child the importance of correct hand washing as a means of preventing the spread of germs.
- 5) Please remind your child of the correct use and disposal of tissues and covering one's mouth when coughing also prevents germs from circulating.

Communication is a two-way street. Please report any contagious diseases your child has been diagnosed with (*e.g. strep throat, chicken pox, pink eye, etc.*). The more we know, the better prepared we are to keep your child on the road to good health. When necessary, notices containing information regarding communicable diseases will be coming home. Save these for future references. If you have any questions, please contact the school nurse.

At School

Children must report to the office before receiving permission to go home when ill. Generally, a child will be sent home if he has a temperature of 100° or above, is vomiting, or has other obvious symptoms of illness. Students will not be allowed to attend class if they have any symptoms of a communicable disease (i.e. spots, rashes, etc.) unless they bring a note from a physician, stating that the illness is not contagious.

Prescription medications will be administered during the school day to a student only if accompanied by a note from his/her physician. The medication must be brought to the school office at the beginning of the school day, and the student will report to the office when it is time to take his medication. The note that accompanies the medication must include the following:

1. Name of the child
2. Name of the medication
3. Dosage of the medication
4. Times the medication should be given
5. Physician signature

If your child is recovering from an illness and you feel he should not go outside for recess, you must send a note to your child's teacher. The note will remain valid for one week from the date received.

LAPTOPS AND SCHOOL ISSUED TECHNOLOGY

Laptops and school issued technology are the property of Solid Rock Christian Academy and should be treated with respect. No games or non-school related activities are permitted on school issued laptops. No laptop may be taken home without being signed out with the homeroom teacher and placed in a laptop case. Laptops must also be signed back in on the day of return. In the case that a device is harmed, it is the responsibility of the student to report the incident immediately or at the soonest available opportunity.

LOCKERS AND CLASSROOM CUBBIES

Lockers or cubbies will be assigned to students. Lockers should be kept clean and tidy, with nothing on top of them (especially drinks). Textbooks and notebooks should be stacked neatly so as not to incur damage. Damaged textbooks will result in a fee to replace the book.

SRCA Administration, as well as LBC Security and the SRCA Security Officer, reserve the right to search lockers for any reason. Students may also be searched in the case of reasonable suspicion of wrongdoing.

LOST AND FOUND

The Lost and Found Department of the school is operated from the School Office. Lost and found articles are kept in the large, labeled cardboard box in the cafeteria. Unclaimed items will be sold or donated at the end of each quarter or when otherwise announced. All personal belongings should be labeled and clearly marked with the child's full name whenever possible.

LUNCH

Students are asked to bring a healthy lunch from home every day. The school may sell a few snack items to supplement lunch, like chips and drinks. Fridays will be pizza day when possible.

MAKEUP WORK

See ABSENCES-MAKEUP WORK

MEDICAL INFORMATION

All students entering Solid Rock Christian Academy must have a physical examination completed by a physician each year; also, students must be up to date with their immunizations. Students whose immunizations are not current or are not in the process of receiving their immunizations will not be allowed to attend class until the immunization is administered.

Health services are provided through the North Tonawanda School District. They provide school physicals, eye and hearing screening, medical records and emergency first aid. Parents can privately obtain these services through their own physicians. Physical examinations are necessary for all students entering Kindergarten, Second, Fourth, Seventh, and Tenth grades, new entrants, and participants in sports programs. We follow New York State guidelines for immunizations. Immunization records are required on the first day of school.

Students are not allowed to carry medication with them. If you wish for your child to have access to OTC medication (i.e. Tylenol, Advil, Sinus Medications) you **MUST** submit a written prescription from the child's physician, along with the medication form, and an unopened bottle of medicine to be held at school by SRCA personnel. Any medication prescription or over the counter (i.e. Tylenol, Advil, Sinus Medications, Inhalers) medicines must be brought to school **by the parent** with a written prescription from the child's physician. Only then can medicine be administered by school personnel. Written permission from the child's physician for administration of prescription or over-the-counter medications must be in the student's files. Medication forms are available at the school office.

OFF-LIMITS

Students are not allowed to play in or around any tools or construction equipment. Students are not allowed to venture past the fences behind the school for any reason. Grade school students are not allowed in the middle school/high school hallways before school or after school. Students are not allowed to be in the Lighthouse Baptist Church wing without permission from a teacher or administrator unless they have a scheduled class in that area. No student should ever be in the basement or auditorium unless accompanied by a SRCA staff member. No student should be in the storage room in the gym at any time without permission from designated school or church personnel, including on days when school is not in session.

PARENT-TEACHER MEETINGS

Periodically, school-wide parent-teacher meetings are scheduled. Teacher Conferences are generally scheduled after the first quarter of the school year. The dates of these meetings will be on the school calendar or communicated via administration. Parents will be given a choice of times to meet with each of their children's teachers.

Additionally, a parent may also request a meeting at any time. We encourage parents to be involved with the education of their children.

MySchoolWorx PARENT PORTAL

Parents may view their child's homework assignments, upcoming tests, and/or classroom announcements in Parent Portal. Please see the school office for more information.

REPORT CARDS

Report cards are issued every quarter. Grading is indicated by an A, B, C, D, and F scale or percentage. Kindergarten students receive an S, P, N, or U. Please note that the grade in physical education is based on participation rather than performance. A student unprepared for three or more PE classes in one grading period will be given an F. Grade evaluations are as follows:

A 100–90 (excellent work)
B 89–80 (good work)
C 79–70 (fair work)
D 69–65 (passable work)
F 64–below (failure)

4 = Satisfactory
3 = Progressing
2 = Needs Improvement
1 = Unsatisfactory

RETENTION

Our school policy for retention is as follows. If the final grade average is: One F – Special tutoring is recommended. Two F's – Special tutoring is required. Three F's – Student is retained at present grade level.

SCHOOL CLOSING

Solid Rock Christian Academy aligns with the North Tonawanda School District for weather-related and community-related cancellations. School closings due to inclement weather will be announced on local stations. For clarification, if North Tonawanda Schools are closed due to weather or a community emergency, so is Solid Rock Christian Academy.

SCHOOL DAY

The school day begins at 8:30 a.m. and ends at 3:30 p.m. Students may be dropped off as early as 8:20 a.m. and must be picked up no later than 3:40 p.m. Students participating in extracurricular activities will be allowed to go to the activity 15 minutes prior to the start time.

Students not picked up by 3:40 p.m. will be placed in the after-school care program. High school and junior high students may only pick up their siblings. A parent must approve in advance anyone other than a parent or sibling that is picking up a child. This may be cared for during the online enrollment process. During the school year, adults may be added to a child's pick-up list via the school secretary at jferland@solidrockwny.org.

SCHOOL INSURANCE

The program of coverage for protection of the students in our school covers all accidents that are incurred as a result of the usual student hazards, and it does include all of the intramural and interscholastic sports claims. This program is SUPPLEMENTAL COVERAGE ONLY. That means you

should first present the claim to your insurance company or employer group insurance, which must pay its maximum first.

SCHOOL VISITS

Visitors must report to the office and sign in before being permitted to continue into the school. Visitors must be accompanied by a SRCA staff member. Students desiring to have another child visit school with them must have such a visit approved by the principal at least one day in advance. Students visiting a class must meet our dress code. Parents bringing something to a child or delivering a message to their child must report to the school office first and sign in. We would appreciate parents and visitors dressing appropriately when they come to our school and school functions.

DRESS CODE FOR VOLUNTEERS

All school personnel, including volunteers and part-time workers, are required to comply with the school dress code while working in the school, at school functions, or on school grounds.

STEWARDSHIP, VANDALISM, AND DESTRUCTION OF PROPERTY

The stewardship of the SRCA property is the responsibility of every student. Therefore, students of SRCA are expected to follow SRCA conduct guidelines, even when school is not in session. This is true during and after school hours, as well as during church and after school events. School property that is broken, damaged, or destroyed either intentionally, through misuse, or neglect by a student must be paid for by the student. If the act is an inadvertent one, no punishment will be given. Acts of vandalism or defacing of school property will be dealt with as per our discipline policy.

TARDINESS

A child is tardy if he is not in his seat when the 8:30 a.m. bell rings. A tardy child must report to the office before going to class. Tardy students must present a pass to their teacher. Two unexcused tardies in one week will result in a lunch detention. Three tardies equals an unexcused absence. Excessive absences can prevent successful completion of a course.

TELEPHONES

Students are not permitted to have cell phones in class. Cell phones must be signed in and dropped off in the office before the start of school. Any student late to class due to dropping off a cell phone will be counted tardy and must sign in. Students may not use their cell phones during the school day. Watches that can link to the internet are communications devices and therefore not allowed.

No taking pictures or other use of cell phone photographs is permitted during the school day. Particularly, no cell phone photographs are permitted in the restrooms or gym changing areas. Violation of this prohibition will be considered a serious disciplinary offense.

Communication from parents to students and vice versa should take place through the school office. Parents who need to contact their child during the school day for emergency purposes should use the school's normal emergency contact process and call the main school phone number. School staff will

assist parents in communicating with their child in appropriate emergency situations. Parents should not consider their child's cell phone as a means of contacting their child for any reason during the school day.

The school phone is for official school business and emergencies. Messages may be left with the school administrative assistant. Students are not allowed to use the office telephones unless the call is an emergency or extremely important in nature. Students desiring to use the phone must give the name and nature of the call to their teacher. The teacher will determine if the call can be made and make arrangements. Any such call should be placed between class periods, on lunch, or during a study hall.

TRAFFIC

Please use the drop-off zone in front of the school for drop-off and pick-up. If you need to park for any reason, please use the spaces in front of the school. Students who drive to school should park by the flagpole.

When using the drop-off zone, be sure your child is ready to exit your vehicle when you arrive in front of the door. Students must enter the building and proceed to the cafeteria.

In the afternoons, only drivers displaying an approved tag may enter the pick-up zone in front of the school building. If you have authorized another person via the school secretary to pick up your child and the designee does not have an approved tag, he/she must park, enter the building, and sign out the child. Approved tags may be obtained from the office.

TUITION

A payment schedule is available in the church office, which is open Monday-Thursday. Tuition and all fees are due on the 1st of each month. When the 1st falls during a weekend, payment is due the following Monday. A late fee of \$25 per child will be charged for tuition that is not paid on time. All fees must be paid by the scheduled due date. Failure to pay tuition owed within 45 days of the original billing date may result in your child being withdrawn from class until the bill is current.

VOLUNTEERS

Volunteers are much appreciated and play a large role in the function and success of our school. To ensure the safety of our students, anyone who volunteers at Solid Rock Christian Academy must be approved by SRCA administration. The approval process may include a background check. While volunteering, please do not stop by your child's classroom to talk to your child or his teacher.

WITHDRAWAL

Students are not officially withdrawn from school until the parents notify the office. Accounts will continue to accrue, and the student's place will be reserved until such notification is received. Students transferring to another school and having attended one or more days of any month will owe the full month's tuition. If a student commits an act that calls for expulsion and the student withdraws from school before he is officially expelled, his school record will still be marked as expelled.

Pastor David Costantino, Pastor of the Lighthouse Baptist Church and Superintendent of Solid Rock Christian Academy

Aaron Burkhardt, Principal of Solid Rock Christian Academy and Assistant Pastor at Lighthouse Baptist Church

Solid Rock Christian Academy (SRCA) Parent/Student Agreement

Upon signing this document, the individual, as a parent/student of Solid Rock Christian Academy, agrees to abide by and fulfill the duties, responsibilities, and procedures contained herein.

Print Name of Student

Student Signature

Date

Parent Signature

Date

Parent Signature

Date

*Please sign, and submit this form to the SRCA School Office.