Executive Board Meeting for Chado Urasenke Tankokai Philadelphia

Date: March 19, 2025. 8 pm

Prelude: Conversation

1. Prelude
	1. Attendance, Frank Chance, Takako Suzuki, Tansy Foster, Miyo Moriuchi, Jon Chan, Sachiko Houck
	2. Minutes will be taken by Sachiko
2. Approval of minutes

Miyo san will send us the minutes from previous board meeting.

1. Annual meeting minutes. Draft was sent by Sachiko and edited.

Frank suggested to the past year of minutes of the boarding meeting and the annual meeting at our member resource page in our website. All agreed.

1. Philadelphia International Tea Bowl exhibition (PITBE)

Everything went well. Frank had two lectures. Sales of the bowls increased.

Urasenke NY, DC and Omotesenke joined in tea demonstrations.

Next exhibition, 2027 is in planning. PITBE is organized by Community Arts Center, and Keijiroh was in charge in tea events during the exhibition past 2 times, 2020, and 2023. This time, due to Keijiroh’s health, Mariuzs and Victoria took over organizing tea events. Keijiroh had an idea that this could be a place that tea partitioners can connect with each other and learn ceramics, visiting PMA, etc. On 2/9, a group of tea practitioners were able to visit Sunkaraku. Wood block prints with scenery of the tea practice were displayed by Mariusz and Victoria during the exhibition. Frank shared those prints. Frank is working on translating in index and explanation, and writing an article

1. Event “Experience Japan” at Thomas Jefferson coordinated by Bin.

We serve a light meal, sweet and tea for three groups of 15, using 12 tatami mats. (11am, 1pm, 3pm). Ikebanas were displayed, and Koto player was there. The feedback from the students and faculty was very positive. Miyo, and two of Bin’s friend came to help. Sachiko will write a ‘thank you’ note for them. Miyo shared some photos. This will bring $1350 ($30 x 45). The invoice was sent.

1. Next demonstration is for Penn Students on Friday, 3/21 for 16 students at Shofuso.
2. Shofuso demonstrations this year are 5/11, 7/13, 9/7.

Omotesenke takes June and October this year.

1. Subaru Cherry Blossom Festival

We will have a same format as last year. All tickets, $10, were sold out on-line.

We will have the volunteer meeting next Monday and Tuesday at 7 pm. We need more volunteers. Sachiko will check with Jon Mirador. Tom/Toshiko can do the registration on Saturday. Takako will be there for both days. Frank will send Sachiko the previous email with Noriko’s email address

We can teach JASGP volunteers. This year, walk-in will be charged $10, same price for the pre-registered price, Walk-in’s can pay cash, if they do not have cash, they can use QR code to pay. Green house was very hot last year. Sachiko will check with Mike to see if fans are available, and extra extension cords. Frank and Taeko sensei were there as “Expert” of Tea last year. It will be great to have a sign as “Tea Expert.” Jon will ask if Drew can come to be a “Tea Expert” Jon was also asked to encourage his fellow students to volunteer.

1. Sumi purchase $2470.92. We received Sumi. Sachiko will arrange to distribute them in near future.
2. Insurance status

Erie insurance is $380/year. Last year was $578. expires April 4, transiting to Erie Insurance. Tansy sent a check to Erie. We might list all the place we do the demonstrations. Waiting for the response. Miyo-san asked if this covers “board of directors.” Tansy will check. The upcoming Erie Insurance does not cover the Board of Directors. Adding the Directors & Officers Endorsement increases the premium to $805 with a $1000 deductible. Sachiko may want to check the current policy to make sure this is actually covered, so we’re comparing “apples to apples”

1. Financial report

We have $31,250 in account.

In January, the Total Income is $1,966, including Membership fee, Income from Hatsugama, and Demonstrations. There were no expenses. In February, the Total Income was $1,882 including Membership, and Shofuso Demonstration income from 2024. Expenses for Hatsugama $553. So far net income of $3,295, this year.

1. Old Business,
	1. Ryurei, Chu san, Morgan’s student, who came from Chicago, knows a person who makes a nice Ryurei. Miyo will find out about it. Also, Miyo can encourage Chu san to volunteer at CBF

Tansy suggested Tadao Arimoto from Pittsburg to look into. We can look into his website. Tansy can look into it. Tadao Arimoto is interested in making the misonodana for us. The next step is to get him the dimensions so he can make a proposal. Where can I get those? Urasenke Headquarters? Drew?

Tadao will be on a panel with Mira Nakashima at the Philadelphia Art Museum on April 3rd to discuss “Learning from Japan, the Craft of Design”. This should be an excellent event and one that would be wonderful to attend. I will email it to everyone.

 Jon has used Drew’s table. Jon will find some photo of the Ryurei table.

* 1. Website. Aislynn will still work for us for $50/hr. Aislynn will give as a training to update/manage the website to us. Sachiko will see if anyone can volunteer and have a training by Aislynn. Jon and Frank (after 4/15) will attend the meeting.
1. New Business
	1. PMA event on 5/17/25 “Museum Mindfulness” We will be offering two guests in Sunkaraku, and 20 people will be observing.
	2. We will be looking for a person, who is in charge of our events. Sachiko will ask regarding this in the email or in the newsletter to members.
2. Next board meeting 4/30 (wed) 8 pm