

**Chado Urasenke Tankokai Philadelphia  
Annual Meeting Minutes**

February 19, 2023, 4:00 pm via ZOOM

Present: Morgan Beard, Frank Chance, Chie Dusk, Brandon Forsht, Tansy Foster, Drew Hanson, Sachiko Houck, Shoko Kato, Nobuko Laprezioso, Nuria Melero, Miyo Moriuchi, David Peralta, Terry Sherwin, Takako Suzuki, Bin Wu, Keijiroh Yamaguchi (Total: 16)

Proxy forms received: Linda Chance, Rommy Dirks, Yuko Eguchi, Will Gardner, Emiko Houck, Tamiko Laincz, Naoko Otsuji, Joseph Russell, Bill Sherwin, Tamana Shibata, Willi Shingleton, Kazumi Teune(Total: 12)

Introductions were made with each member saying their name and a phrase of either hopes for the Tankokai or the personal meaning of chado. Some of the thoughts shared included: hopeful, harmony, gratitude, appreciation, review & reflect on my behavior, let's go, peaceful potential.

With \_\_\_25\_\_\_ members needed for a quorum; the meeting could begin. (Total number of current member: 37)

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President Frank Chance called the meeting to order.

After additions to the agenda was requested, the agenda was adopted.

**1. Appreciation** was expressed for outgoing officers and Board members, who were Morgan Beard, Brandon Forsht, Drew Hanson, (Shoko Kato, Terry Sherwin), Taiko Ruf, Keijiroh Yamaguchi.

**2. Election of Officers** proceeded after the call for any additional nominations.

The slate of officers was as follows:

President- Frank L. Chance

Chief of Administration – Sachiko Houck

Treasurer – Tansy Foster

Manager – Miyo Moriuchi

Manager – David Peralta

Supervisor - Takako Suzuki

[no nominee was named for Vice President]

Terry Sherwin moved and Keijiroh Yamaguchi seconded for approval of the slate. The motion carried. There were two votes opposed.



### 3. Finances

Morgan Beard, past Chief Administration Officer, reviewed the 2022 budget. It was noted that in 2023, emerging from a post-Pandemic time it is likely new patterns will emerge. 2022 was the Tankokai's 10<sup>th</sup> Anniversary which brought additional income and expenses. Overall, the total income was \$10,913 and the total expenses were \$7933, so the net income was \$2980.

Tansy Foster, new treasurer, reviewed the 2023 Budget. (documents attached)

It was moved by Miyo M. and seconded by David P. that **the 2023 Budget** be accepted. The motion carried.

#### **Additional financial discussion:**

-The issue of the **\$1200 storage fees** for CUTP utensils and tatami mats was raised by Chie Dusk. She asked how this amount was calculated and when it was approved.

Background was given by past Board members Terry S. and Keijiroh Y. who researched commercial storage costs, safety issues and temperature-controlled sites. Sachiko Houck bought Sensei Taeko Shervin's King of Prussia home, where a room and part of the garage are currently used to store CUTP's tea utensils. There is a spreadsheet of the items online and members are invited to borrow and sign out items. The question was raised whether there is a conflict-of-interest for Sachiko by owning the house and renting the space.

Tasks to do:

-Adding photographs to the inventory list is a near future, useful project.

-An alternate site to store the CUTP's tea utensils collection for free in her home was offered by Shoko Kato. The Collections Committee (now David P. and Miyo M.) will look into this possibility.

-**Membership Fees** have not increased since 2011. (\$25 regular, \$35 household, \$15 student/non-practitioner, \$50 institutional)

The Board agreed to study this matter and report back to the members.

4. **2022 Activities Report** will be mailed.

5. **2023 Upcoming Activities** brought up a series of concerns:

-**Use of the CUTP name.** Concerns were expressed that guidelines should be created for the use of the CUTP name as sponsors or co-sponsors for an event. The immediate example is the current Philadelphia International Tea Bowl Exhibition at the Community Arts Center at Wallingford. It was pointed out that many are art objects, nonfunctional as true chawan. For this and the exhibit in 2020, Frank mentioned that CUTP was not listed as an official sponsor.

-**Liability insurance** Concern for the Tankokai's tatami mats being mistreated at the exhibit or creating an injury brought up the question of the CUTP having liability insurance. It does not. This matter will be investigated promptly.

**Concluding remarks:** Morgan B. appreciated the new Board members' willingness to serve and suggested they not be afraid of "thinking outside the box" and work towards

the areas we can grow as we move out of the Pandemic. Miyo M. encouraged all to be involved as many hands are needed for the ambitious, planned activities. Takako S. thanked the membership for welcoming the new Board and expressed the hope of collaboration with past Board members.

A motion to adjourn was made by Brandon F. second by S. Houck at 5:15 pm

Frank Chance ended the Annual Meeting with thanks to all.