

## Chado Urasenke Tankokai Philadelphia (CUTP)– Board Meeting

DATE: January 20, Friday, 2023

TIME: 6:00 pm – 7:10 pm

PLACE: Zoom

Participants: Frank Chance, Tansy Foster, Takako Suzuki, David Peralta, Miyo Moriuchi, and Sachiko Houck

Recoding: Sachiko Houck

Action items are highlighted

1. CUTP Bylaw as of 2012, Section 2, Article 5 was shared “The association shall promote an active understanding and propagation of Urasenke Chado and deepen the communication, bonds, and friendship between the Urasenke Head Family and association members with the ultimate aims of accomplishing the goals defined by Tankokai Bylaws Article 5 and promoting amity and cultural exchange between Japan and Philadelphia.

2. Introduction of Members

Frank Chance (President): involved in Tea since 1970s, also involved in Tea in Philadelphia since 2006, in Philadelphia Tea Association, former Chado Urasenke Tankokai Philadelphia Association.

Miyo Moriuchi (Manager): Studied Omotesenke Tea in Tokyo in 1970s for two years. After 30 years of a break, she resumed the study of tea with Taeko-sensei, and now she studies with Morgan.

David Peralta (Manager): Joined CUTP in 2017, studied with Morgan and Drew, now studies with Drew, originally from Spain.

Tansy Foster (Treasurer): Studied Tea first in 1998, has been studying on and off. Studied tea with Drew and Morgan, and more recently occasionally with Keijiroh. She was a board member of Shofuso. Was an architect and is interested in ceramics, design and arts associated with tea. Originally from Cape Town, South Africa.

Takako Suzuki (Supervisor): Might not know about tea, however she was interested in Sen no Rikyu. In college, She was in a club which studied Japanese garden. She is a psychologist, currently in Japan, taking care of an elderly aunt.

Sachiko Houck (Chief administration officer) : Studied Tea in Japan when she was in 20s, and resumed in the States in 2008. Has been in CUTP as a manager since 2018, also has been a demonstration committee chair since 2020

### 3. Subcommittees

- a. Event (Hatsugama/Robiraki) – Morgan agreed to continue to be in charge
- b. Demonstration – Sachiko agreed to continue to be in charge
- c. Membership – Currently Shoko is handling “Joint It” and Morgan is handling PayPal via our homepage. Tansy and Sachiko are discussing to simplify by using only PayPal via our homepage.
- d. Public Relation/Media Outreach - Currently we have our Face Book page, and our homepage. We can use them more effectively by updating more frequently and improving the homepage. Takako and Sachiko suggested to improve or renew our homepage site by help from Sachiko Levinson (sldesignmarketing.com). David agreed to look into it. Sachiko will ask the access to add/edit to our Face Book to Morgan for Miyo and David.
- e. Collection – Frank is in charge
- f. Bylaw – Our board had a lengthy discussion regarding our bylaw change, which was suggested in 2022 annual meeting, however, no voting was done. Everyone to look into our Bylaws to see if we need to change anything.
- g. JASGP Cherry Blossom Festival, April 2023- Terry is in Charge
- h. Philadelphia International Tea Bowl Exhibition in Community Art Center in Wallingford, February 2023 - Keijiroh is in Charge

### 4. Upcoming Events

- a. Philadelphia International Tea Bowl Exhibition  
<https://communityartscenter.org/exhibits/in-the-duke-gallery-philadelphia-international-tea-bowl-exhibition/>
- b. JASGP Cherry Blossom Festival  
4/1 Nodate Demonstration at Penn Museum  
4/5 Nodate at Please Touch Museum  
4/11 Free Library-Culinary Literacy Center, Wagashi Workshop  
4/15 & 4/16 Drop in Tea at Horticulture Center
- c. Thomas Jefferson Demonstration – tentatively 3/26/23?
- d. 2023 Shofuso Monthly Demonstration, June, July and September
- e. 2023 Shofuso First Thursday, Shofuso is considering to change this to a weekend (sat or sun). Michael Lewis, Program Coordinator for JASGP, is in charge

### 5. Vice President

Brandon resigned. Everyone was asked to consider a candidate for vice president

### 6. Questions

- a. Compensation for the demonstration at Shofuso. They gave us \$200 per demonstration, \$50 for First Thursday in 2021, and 2022. From 2023, they are going to pay us \$250 per demonstration, and \$250 for First Thursday.

- b. Outreach- We can offer a sign-up sheet to the guests at the demonstration for further information and/or being a member
- c. Membership fee. Our board had discussed the increase of our membership fee and the change of structure in 2021. We will further discuss this in our future meeting.
- d. Recording secretary – Keijiroh was a Japanese Recording Secretary, but that position is no longer needed. Miyo agreed to take minutes. Sachiko and Miyo will take minutes alternatively.

7. Annual meeting

February 19, 2023, 4 to 5 pm via Zoom

Frank offered to send the invitation to our annual meeting to all the members of past 3 years 2020, 2021, and 2022, and current members of 2023. (Only current members have a right to vote)

Sachiko and Tansy will prepare for the financial and activity report of 2022, Budget for 2023.

8. Next board meeting

February 10, 2023 at 8 pm