

Chado Urasenke Tankokai Philadelphia
Board Meeting – Feb. 28, 2023, 7 pm EST on Zoom

Agenda

Present: Frank Chance, Tansy Foster, Sachiko Houck, Miyo Moriuchi, David Peralta, Takako Suzuki
Recorder: Miyo Moriuchi

1. The Agenda was approved
2. Minutes of Feb. 10, 2023 were approved.
3. Annual meeting Recap 2/19/2023

Generally went well. Thanks to Frank as President & David Peralta as a moderator.

4. **Dogu Collection and Storage:** (concern from Annual Meeting)

A. Background: Both LaSalle and Taeko Sensei's donated dogu have been stored at King of Prussia house, which is owned by Sachiko Houck. Previously, the Board investigated other possible commercial storage sites. The main issues are: controlled climate, accessibility, site security and cost. Any commercial site would be expensive. The previous Board agreed to keep the dogu at KOP and pay \$100/month.

B. At the last annual Meeting a question was raised if this was a Conflict of Interest.

Sachiko explained that she is not looking to make money.

Shoko Kato offered to store the dogu at her home for free, but she lives in Camden.

C. Further discussion:

The current location is an active teaching site and the dogu is accessible for demonstrations.

Questions were asked about the frequency of loans to practitioners. Currently, not often.

Sachiko is at KOP at least 1x a week. With reasonable planning anyone can reserve items and pick up or have them transferred to a mutually agreed place.

*D. **ACTION:** The Dogu will remain In KOP without any charge.

“Advertise” to practicing CUTP members about the dogu including the spreadsheet of items.

*Frank will add photos with dogu

5. **Use of Tankokai name:** (concern from Annual Meeting)

A. What are the important concerns?

B. Who has authority to determine Sponsorship or Cosponsorship?

C. Further discussion is needed to develop some guidelines

*6. **Liability Insurance:** (concern from Annual Meeting) work in progress.

A. Concern had been raised about 2 issues: liability during demonstrations and other sites and Officers & Board of Director insurance. (Example: if CUTP's tatami are at the Wallingford Art Center and someone gets hurt.)

B. Sachiko is checking 3 companies for quotes.

C. It was suggested that the Board might approve up to \$500. No decision.

7. **Conflict of Interest Policy:** (concern from Annual Meeting) Further exploration needed.

8. **Membership Fees:**

A. Past research: CUTP is on the low end of membership fees.

CUTP Survey results: most members would be ok with increase.

*B. Research of other Tankokai member fees & categories would be useful.

*C. A Proposed By-Law change would be needed for 2024 Annual Meeting

D. Brainstorming possible Member Benefits:

Kyoto online newsletter and Chado-Gaku access (username and password)

20% discount at Koyama-en (2x/year for orders)

Member evenings

Non-practitioner as active helpers in demos

Japanese Websites assistance for non-Japanese speakers

Dogu collection lending

9. **Event Committee Chairpeople needed** for: Robiraki(Nov. 2023) & Hatsugama(Jan. 2024).

Terry Sherwin is in charge of Sakura Festival

10. Treasurer –

A. Tansy asked Shoko to close JoinIt

B. **PayPal currently used.**

C. Request that any Expenses be submitted by end of month.

11. Website Homepage:

*A. David looked at others-all horrible. He wants to provide some better examples.

Our homepage is “Functional, but let’s make it better.”

*B. Website payment fee- Morgan will be asked.

12. Demonstration Committee. What’s the ideal for a fee schedule?

A. Discussed: Suggested Donation?: \$200 + transportation costs + tea/sweets

B. Need policy clarity: Private individual teacher demo vs. public Tankokai event?

*C. Miyo: will ask Portland OR senseis

13. Upcoming Events:

a. UPenn Students demonstration 3/17 & 3/18

b. JASGP Cherry Blossom Festival, as previously reported April 15 – 16
in Horticulture Center using Wallingford’s chashitsu

c. Thomas Jefferson University Demonstration 3/26/23

d. Shofuso monthly demonstration and First Thursday Member’s night

*14. Questions/other items: Miyo asked that **Board members send their contact**

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information(name, email, phone, address)

**Next Board Meeting
April 2 Sunday 2pm at Frank's house**

NOTE: * indicates an ACTION item