

CHADO URASENKE TANKOKAI PHILADELPHIA  
Board Meeting

TIME: April 2<sup>nd</sup>, 2023, at 1400

PLACE: Zoom

Attendants: Frank Chance, Takako Suzuki, Tansy Foster, Miyo Moriuchi, David Palerta  
Sachiko Houck

Recorder: Sachiko Houck

Frank starts meeting at 1410

1. Frank shared Zen Word "Kissako"
2. Minutes from last meeting on 2/28/2023 was approved
3. Agenda was approved
4. Liability insurance
  - a. One from United States Liability Insurance Company is significantly cheaper than other \$432 vs \$632. Both are "industry standard", though this one has less coverage for medical cost.
  - b. Coverage includes for any CUTP activities and any people who are involved in those activities, members, non-members and any volumeters.
  - c. We have to determine what activities we consider as CUTP activities. Any events/demonstrations organized by CUTP members, and weekly Okeiko at three locations are also considered as our activities. If the demonstration was asked to be conducted by the individual who is handling the finances for their own, (CUTP not involved) then, it is not considered as our activities.
  - d. CBF does have their own insurance, but requests us to have our own as well.
  - e. Agreed to purchase this insurance. Sachiko will proceed
5. Membership benefits
  - a. Koyamaen order is due April 9<sup>th</sup>.
6. Recent demonstration
  - a. 3/17 at Shofuso-3/18 at their Dorm, for Upenn students
  - b. 3/6 Thomas Jefferson, Two demonstrations
  - c. 4/1 Penn Museum Nodate, two demonstrations. Both were done inside due to inclement weather, well attended, about 30 people each
  - d. Many requests from university students' group, Negotiating with Mike Lewis, also reaching out to Morgan to help with these requests
7. Upcoming events/Cherry blossom related events
  - a. 4/5 Please Touch Museum
  - b. 4/15-4/16 Cherry Blossom Festival weekend
  - c. 4/22 PMA, details to follow
  - d. Monthly demonstration starts from 4/30. Members Night start at 5/4, Millie Chan is in charge and the details to follow.

- e. Having Happi coat or Samue for our volunteer was discussed. CBF is ordering Happi coats for purchase, Frank will let us know the vendor. Sachiko will follow up.
  - f. Parking for volunteer – Mike will let us know the detail, at the site of Horticulture Center. One Bela Plaza is used for a parking and there would be a shuttle bus. Details to be followed.
  - g. Takako volunteered to provide light snack, Onigiri, for the volunteers
  - h. Taeko sensei is coming to Philadelphia on 4/9 for about one month.
8. Miyo was asked to check with Oregon, her tea friend, regarding demonstration, regarding fee, insurance, process, etc.
  9. David also was asked to get in touch with a homepage developer. Tansy might also know a possible developer.
  10. There was complaint about only Sachiko is posting to our FB page. Many others do have access to post. And Sachiko is often in charge of Tankokai related activities.
  11. Tansy updated the finances, Received \$2600 demonstration fee for last year from Shofuso last year, Some membership fee, One demonstration, no cost. Storage fee had been budgeted, however, no need for this at this time. That will be used for liability insurance. Tansy is preparing for tax return using an accountant, due 5/15, which will be reimbursed.
  12. Clarification of the member definition, Members should be considered that those who paid the membership for the year. In order to vote and be counted as a participant at the annual meeting, membership fee needs to be paid. Sachiko will email those who has not paid the membership, but was considered as a member in the past to clarify their status
  13. Tansy asked Joint It to be updated and closed to Shoko and is waiting for the response.
  14. Next meeting will be on 4/28 at KOP at 4 pm