

Jacques Menache and Associates
506 Latimer Street
Hillsborough, NC 27278
919-306-2749

Project Information

*****This form must be signed and returned to Jacques Menache prior to any Job Acceptance.*****
An emailed acknowledgment and acceptance of this Form may be acceptable

Conditions and Exclusions:

- There is no "Quote" or "Bid" offered on any job by Jacques Menache and Associates. Estimates are offered on some "Job Descriptions" or "Scope of Work" Proposals. These Estimates are to assist with budgeting and timing of a project. Adding time and cost to any Estimate is advised.
- Any additional work required to fulfill the "Job Description" or "Scope of Work" offered will be billed at the Hourly Rate Listed on the offering.
- Any stand by time, that is not the fault of Jacques Menache and Associates, will be billed at \$65.00 per man hour.
- Any Holiday, over night, weekend or emergency work is subject to additional charges.
- Any Permitting required is subject to additional Charges.
- The location of utilities, if applicable, will be the responsibility of the Home Owner / Contractor.
- On each work site, 120V power and potable running water will be provided by the Home Owner / Contractor or additional charges may apply.
- Work areas in finished spaces may require that walls or floor be opened to complete the Scope of Work. The Home Owner or Contractor will be responsible for the cost of closing (repairing) any wall or floor unless excluded in writing, in advance.
- Work areas will be kept orderly and workman like shape by JM & A, but the final cleaning of a work area will be the responsibility of the Home Owner / Contractor. (Dusting or mopping may be required)
- Uninstalled Fixtures, demolished materials and job specific trash will be the responsibility of the Home Owner / Contractor unless otherwise noted.
- According to NC General Statutes any pre existing work associated with a permitted job that is not by National Electric Code or State / County Code must be fixed by the Home Owner or Contractor prior to applicable permit inspection.
- A Scheduling and Materials Deposit may be required prior to job commencement.
- Jobs that span multiple weeks may be billed weekly. Payment will be due upon delivery. If payment is not made, work will be suspended until the payment is made.
- Any billing not paid, past 14 days, will be subject to a 5% per month additional fee.

Accepted By: _____ / _____ Date: _____
Printed Name Signature

Job Address or Job Name _____

Position: (circle one) Home Owner Contractor Project Manager