



Credit Card Authorization Form

Travel Planners International (TPI) is an approved travel agency authorized to conduct business with all travel suppliers including, but not limited to airlines, car rental agencies, hotels, cruise lines, tour operators, and travel insurance companies. Your professional travel agent is contracted with TPI for the purchase of these various travel services, therefore, it is required that you comply with our credit card acceptance policies. You should complete this form if you are using your credit card to purchase travel services for yourself or other individuals known to you. Please fully complete and return this form to your travel agent using the instructions provided below. The purpose of this Credit Card Authorization form is to comply with credit card acceptance rules with travel suppliers and to protect you the cardholder, TPI, and your travel agent from credit card fraud. If you have any questions or concerns regarding this form, please contact your travel agent or TPI at 1-800-631-3636.

This form must be completed and signed by the cardholder. TPI reserves the right to request additional information from the cardholder. If fraud is suspected, TPI reserves the right to deny this transaction.

Please complete the following: Date ____ / ____ / ____

Cardholder Name (as it appears on your credit card) _____

Credit Card Number _____ Exp. Date _____ Security Code _____

Billing Address _____

City _____ State _____ Zip _____

Phone number we can reach you at to confirm this transaction _____

Credit card bank phone number (as it appears on back of your credit card) _____

List full names of all travelers you are purchasing travel services for _____

Description of the travel services that you are purchasing _____

Total amount you are authorizing to charge to your credit card - \$ _____

Notes/Comments _____

I authorize my travel agent and/or Travel Planners International to charge the above listed travel services for the above listed person(s) to my credit card provided herein. I agree that I will pay for this purchase in accordance with the issuing bank cardholder agreement.

CARDHOLDER - Print Name and Sign Below:

Cardholder Printed Name

Cardholder Signature

INSTRUCTIONS FOR SUBMITTING THIS FORM