

THE FRIENDS OF THE PARISH CHURCH OF ST. MARY'S OLD BASING

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS**

For the Year Ended 31st December 2021

CONTENTS

| | |
|--|------------|
| Reference and Administrative details of the Charity and Trustees | Pages 3-4 |
| Trustees' Report | Pages 5-9 |
| Independent Examiner's Report | Page 10-11 |
| Statement of Financial Activities | Page 12 |
| Balance Sheet | Page 13 |
| Notes to the <i>Financial Statements</i> | Page 14 |

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

Trustees (Members of the Executive Committee)

The Rev. H. Leppard, President

Mr. I. Kershaw, Chair

Mrs. J Whiter, Vice Chair

Mrs. E. Fourie, Treasurer

Mrs. K. O'Neill, Publicity Officer

Ms. Kathleen Manley, Secretary until 10th March 2022

Mr. N. O'Neill

Mrs. Julia Wright

Mrs. Judy Wallis

Mr. Matt Jarrett

Mr. Alan Jones

Mrs. J. Secker-Walker (since 23.9.21)

Mrs. Rowena Hackett (since 23.9.21)

Charity Registered Number 1051202

Principal Office

22 Priory Gardens

Old Basing

Basingstoke RG24 7DS

e-mail igfkershaw@btinternet.com

Website www.friendsofstmaryschurcholdbasing.org

Bankers

NatWest

Basingstoke, Old Market Square Branch

3 London Street

Basingstoke RG21 7NS

Independent Examiner

Colin Ball

Russets, The Street, Old Basing, Basingstoke RG24 7BY

TRUSTEES' REPORT

The members of the Executive Committee (the Trustees) present their annual report and financial statements of the charity for the year ended 31st December 2021.

OBJECTIVES AND ACTIVITIES

The charity is governed by a constitution dated 14th November 1995 as amended since that date.

The charity is established to beautify and assist in the maintenance of the fabric of the Parish Church of St. Mary's Old Basing and to preserve and protect it as a place of Christian Worship.

To do this the Executive Committee organise fund raising events to establish a fund enabling the charity to assist the Parochial Church Council in meeting the cost of essential repairs to the church building.

The activities of the charity have been substantially restricted by the government restrictions on social gatherings during the year.

The Committee confirms that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives in planning future activities and considering any expenditure.

ACHIEVEMENTS AND PERFORMANCE

EVENTS

In the year we were able to organise two events.

On 23rd September 2021 Alan Turton gave a very interesting talk on the sieges of Basing House in the English Civil War. The consequences of that war were that the fabric of the church was so damaged that there was a national appeal in 1644 for its rebuilding. Full restoration then cost £1,500! Alan is a military historian who specialises in the English Civil War and the period up to the mid-18th century. He was the curator of Basing House from 1987 to 2011. The committee thanks Alan for this and all the support he has given to the charity over the years.

On Saturday 27th November 2021 the charity presented "Yet another murder at Basing House" in Old Basing Village Hall. Rowena Hackett (Director) and Rosemary Kershaw (Producer) presented some very talented actors in an entertaining evening.

On a dark and stormy night in the 1920s seven characters from the world of silent film gather to plan a film with sound. There are hidden tensions and relationships within that group: the ageing star Bette de Haviland (*Kate Medhurst*), Albert Pitchfork, producer (*Ian May-Miller*) and his wife, Mary (*Kate O'Neill*), Robert Devine, fading heart throb of silent movies (*Tim Shaw*) is drinking heavily concerned about his future career, his eye on the ingénue Jane Fontaine (*Susan Webb*) as his next lady, a role that Bette thinks is hers by right, Jane arrives with Daniel Scott (*Tom Stevens*) an expert in sound. Wilkins, Bette's maid (*Kerryann Chamberlain*) makes an appearance, weighed down with suitcases for her mistress and a grievance about unpaid wages.

Feelings flare up: Bette and Joan realise they are competing for the star role. Bette reveals she is desperate for money, as she is being blackmailed. Jane declares that she deserves the part. Albert is desperate lest rumour of the blackmail would taint this new venture. Bette sweeps out. The lights go

off. When they go on, Daniel reports seeing Wilkins leaving the house carrying a case stuffed with Bette's clothes. Robert returns ashen faced to report that Bette is dead, covered in blood at the bottom of the cellar steps.

At this point the interval fell and the audience discuss over supper who the murderer was.

The Committee was only able to offer this entertainment with the commitment of not only the cast mentioned but also of all the back room helpers. The committee thanks each and every one of them.

P.S. The murderer was Daniel.

EXPENDITURE

The east window of the church had, some time ago, been damaged apparently by someone with an air rifle using it as a target. This was discovered when scaffolding was put up for the last repairs. The Parochial Church Council recovered most of the cost from their insurers but requested funding for the insurance excess of £500. The committee made a grant for this.

Surplus funds are now held in readiness for a new call for help.

FINANCIAL REVIEW

The Accounts (prepared on a receipts and payments basis) are included in this report at Pages 10 to 13.

We have been fortunate to receive four donations.

Ruth and David Taylor moved in to Old Basing and became members of the Church congregation. On their deaths they left a legacy of £23,250 to the charity to be used to fulfil its objects. The Committee would like to record its thanks to them not only for the legacy but also for their support in the activities of the Friends in their lifetimes.

For many years talented local artists were members of the Old Basing Art Club. Unfortunately the club was forced to close due to the Covid 19 pandemic and the resulting loss of members. The club committee decided that the remaining funds of £155 should be donated to the charity for the restoration of the church.

The charity has a marquee. The committee agreed to lend it to a member free of charge. The member then made a voluntary donation of £200.

A winner of the 100 club draw donated their prize back to us.

The charity continues to receive income from the two One Hundred Clubs it operates. Each member of a One Hundred Club pays £2 per month for each unit they purchase. Their units are entered in to a monthly draw and the winner of each club receives a prize of £100. In the year subscriptions for the two clubs totalled £3,694 and prizes paid out £2,000.

The net proceeds from the events in the year were "Yet another murder at Basing House" £812 (after payment for the sound system and the hire of the village hall) and £260 from the talk by Alan Turton.

In the year total income (including the donations totalling £23,705) was £29,989 and total expenditure £3,535 as shown in the accounts.

Reserves Policy

The funds of the charity are required to meet appropriate requests from the Parochial Church Council. Such requests may be made at any time within the five year cycle arising from the Quinquennial Inspection. Therefore the Committee invests in a bank deposit fund retaining sufficient funds to meet the estimated costs of organising events on a bank current account.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

Membership of the Friends is open to all who are interested in furthering the work of the Friends and who have paid the annual subscription.

The current subscription rates are:

| | |
|---------------|------|
| Individual | £10 |
| Family | £15 |
| Life (single) | £150 |
| Life (couple) | £200 |

In 2021 there were 16 individual members, 47 family members and 49 life members.

The policy and general management of the affairs of the Friends is directed by the Executive Committee.

The membership of the Executive Committee is made up of:

The Honorary Officers the incumbent of the benefice of St. Mary's Old Basing and the Chair, a Vice Chair, a Secretary, a Treasurer and a Publicity Officer (who hold office for one year but who are eligible for election).

Two members of the Parochial Church Council appointed by the Parochial Church Council annually;

Not less than six or more than nine members elected for three years by the Annual General Meeting of the Friends. One third of the committee retires annually but are eligible for re-election.

The actions of the Executive Committee are reported annually to the Annual General Meeting.

Going concern

The Committee has considered all available information as to the future of the charity and the guidance issued as to going concern and liquidity risks. They are satisfied that the current and likely future assets of the charity are such that it will be able to continue in operation. They have identified no material uncertainties that may cast significant doubt about its ability to continue as a going concern.

Risk Management

The Committee has considered the major risks to which the charity is exposed and have established systems and procedures to manage those risks.

The funds of the charity are invested in the CBF Church of England Deposit Fund and in a current account with NatWest Bank. They consider those deposits to be secure.

The risk that there might be unauthorised withdrawals of funds is met by the requirement that any withdrawal over £200 requires the signature of two honorary officers.

PLANS FOR THE FUTURE

The need for the charity remains as important now as it was when the Friends came in to existence in 1995.

Every five years the church is inspected by an architect. The last inspection was in February 2017. The final certificate for the cost of those works was issued on 18th March 2022. The total cost was £126,820.95 with architect's fees in addition. The next inspection is now due.

The payment of these building works is the responsibility of the Parochial Church Council. They will need help if we are to maintain the church for the benefit of the whole community.

We have therefore prepared a programme of fund raising events for 2022 and hope that they will be supported by everyone in Old Basing.

The draft programme is:

11th June: a salmon and bubbly party in the afternoon;

9th July: an evening in the parish room to see the short shows "The Diary of a Nobody" and "Gilbert and Sullivan's Nightmare" before they transfer to the Edinburgh Festival;

8th October: an evening talk on Jane Austen in the parish room;

26th November: a concert by the Basing Singers in the Village Hall.

We now have a website (friendsofstmaryschurcholdbasing.org) and are hoping to develop contact with members by the use of e-mail.

We will be taking steps to increase the number of members as a number have failed to renew their membership following the pandemic.

We will be putting forward revised rules for the two 100 Clubs for consideration by the Annual General Meeting.

If you have any queries about this report please contact the Chair, Ian Kershaw.01256 355500 igfkershaw@btinternet.com

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity

and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charities SORP (FRS 102);
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the members of the Executive Committee on 12th April 2022 and signed on their behalf by:



Chair



Section A Independent Examiner's Report

Report to the trustees/ members of

THE FRIENDS OF THE PARISH CHURCH OF ST> MARY'S OLD BASING

On accounts for the year ended

31st December 2021

Charity no (if any)

1051202

Set out on pages

12 to 14

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

10-4-22

Name:

COLIN GALL

Relevant professional qualification(s) or body

ACIS

(if any):

[Empty box]

Address:

RUSSETT, LLC THE NEXT
 OLD BASIN, BASINGSTOCK
 RQ 24 7BY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Large empty box for disclosure details]

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2021

| | Note | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|---------------------------|------|---------------------------------|-------------------------------|--------------------------|--------------------------|
| Receipts | | | | | |
| Membership subscriptions | 1 | 865 | | 865 | 900 |
| Subscriptions to 100 Club | | 3,694 | | 3,694 | 3,774 |
| Donations | 2 | 23,550 | 155 | 23,705 | 50 |
| Events | 3 | 1,717 | | 1,717 | 400 |
| Interest received | | 8 | | 8 | 67 |
| Gross Income | | 29,834 | 155 | 29,989 | 5,191 |
| Payments | | | | | |
| 100 Club Winners | | 2000 | | 2000 | 2,360 |
| Website subscription | | 216 | | 216 | 216 |
| Insurance | | 174 | | 174 | |
| Repairs to church | 4 | 500 | | 500 | |
| Expenses for events | 5 | 645 | | 645 | |
| Total payments | | 3,535 | | 3,535 | 2,576 |
| Net Income | | 26,299 | 155 | 26,454 | 2,615 |
| Cash funds last year end | | 27,681 | 0 | 27,681 | |
| Cash funds this year end | | 53,980 | 155 | 54,135 | |

BALANCE SHEET AS AT 31st DECEMBER 2021

| | Unrestricted funds 2021 | Restricted funds 2021 | Total 2021 | 2020 |
|--|----------------------------|--------------------------|---------------|---------------|
| NatWest Bank 100 Club | 7,615 | | 7,615 | 5,721 |
| NatWest Bank Current Account | 30,511 | 155 | 30,666 | 27,682 |
| CBF Church of England Deposit Fund | 15,855 | | 15,855 | 15,846 |
| Net Assets | 54,136 | 53981 | 54,136 | 27,682 |
| | | | | |
| Reconciliation of funds | | | | |
| Total funds brought forward 2020 | 27,682 | | | |
| Net income 2021 | 26,299 | 155 | 26,454 | |
| Cash funds at year end | 53,981 | 155 | 54,136 | |

The notes on Page 13 form part of these financial statements.

The financial statements were approved and authorised for issue by the Executive Committee and signed on their behalf by:



Ian Kershaw

Chair

Dated the 12th day of April 2022.

Notes to the Financial Statements

| | | |
|--------|---|---|
| Note 1 | Subscriptions were 16 at the individual rate of £10 and 47 at the family rate of £15. | |
| Note 2 | Donations were: | |
| | Estate of David and Ruth Taylor £23,250 | |
| | Donation for the use of | |
| | the marquee | £ 200 |
| | Donation | £ 100 |
| | Basing Art Club | £ 155 (restricted to the restoration of the church) |
| | Total | £23,705 |
| Note 3 | Events were: | |
| | Talk by Alan Turton | £260 |
| | Yet another murder at Basing | |
| | House – Gross receipt | £1,457 |
| | Total | £1,717 |
| Note 4 | This was paid to the Parochial | |
| | Church Council to cover the | |
| | <i>Insurance excess on repairs</i> | |
| | to the east window | £500 |
| Note 5 | The expenses related to | |
| | Yet another murder at Basing | |
| | House being | |
| | Hire of Village Hall | £393 |
| | Hire of sound system | £252 |
| | Total | £645 |