

THE FRIENDS OF THE PARISH CHURCH OF ST. MARY'S, OLD BASING

Registered Charity Number 1051202

NOTICE OF GENERAL MEETING ON WEDNESDAY 18th MAY AT 7.30 p.m. IN THE BOLTON CHAPEL, ST MARY'S CHURCH TO BE HELD IMMEDIATELY BEFORE THE ANNUAL GENERAL MEETING.

Background.

The Friends of the Parish Church of St. Mary's, Old Basing (Registered Charity Number 1051202) ("The Friends") is governed by a Constitution dated 14th November 1995.

Under Clause 10 the Constitution can be altered by a resolution passed by not less than two thirds of the members present and voting at a general meeting.

The relevant parts of Clause 10 provide:

- (a) ...the Constitution may be altered by a resolution passed by not less than two thirds of the members present and voting at a general meeting. The notice of the general meeting must include notice of the resolution setting out the terms of the alteration proposed. Notice of any such alteration shall have been received by the Secretary in writing not less than 21 clear days before the meeting and at least fourteen clear days notice in writing shall be sent to each member ...

The Executive Committee feels that it is in the interests of The Friends to amend this Constitution in two respects:

- A. Under legislation a charity with a gross income of less than £25,000 does not have to submit its accounts to independent scrutiny unless it is required to do so by its constitution. A charity with a gross income of between £25,000 and £500,000 must have its accounts examined by an Independent Examiner or Auditor. In the year ended 31st December 2021 gross income was £29,834 as a result of a large legacy. In the preceding four years gross income averaged £7,889.
The Constitution provides for the appointment of an Auditor. The Committee does feel that the accounts should be independently examined but does not consider the cost of an audit is justified.
Since about 2005 the accounts have not been audited but have been independently examined. There has been no formal clause change to this effect.
To change the rule to provide for independent examination rather than audit requires changes to existing Rules 6(a) and 9.
- B. The constitution does not provide for the service of notices by e-mail.
The Committee would wish to be able to communicate with members who have an e-mail address on membership matters by e-mail but to do so requires a change to Rule 12.

Resolution 1: Proposed by the Executive Committee

Clause 6 (a) MEETINGS OF THE ASSOCIATION

Change:

“...At such Annual General Meeting the business shall include the election of Honorary Officers; the election of full members to serve on the Committee; the appointment of an auditor or auditors; the consideration of an annual report of the work done by or under the auspices of the Committee and of the audited accounts and the transaction of such other matters as may from time to time be necessary.”

To

“...At such Annual General Meeting the business shall include the election of Honorary Officers; the election of full members to serve on the Committee; the appointment of an independent examiner; the consideration of an annual report of the work done by or under the auspices of the Committee and of the examined accounts and the transaction of such other matters as may from time to time be necessary.”

Clause 9 FINANCE

Change:

“(c) The accounts shall be audited at least once a year by the auditor or auditors appointed at the Annual General Meeting.

(d) The Audited statement of the accounts for the last financial year shall be submitted by the Committee to the Annual General Meeting shall be submitted by the Committee to the Annual General Meeting as aforesaid.”

To

“(c) The accounts shall be examined at least once a year by the Independent Examiner appointed at the Annual General Meeting.

(d) The statement of the accounts for the last financial year examined by the Independent Examiner shall be submitted by the Committee to the Annual General Meeting shall be submitted by the Committee to the Annual General Meeting as aforesaid.”

Resolution 2: Proposed by the Executive Committee

12 NOTICES

Change:

“Any notice may be served by the Secretary on any member either personally or by sending it through the post in a prepaid letter addressed to such member at his or her last known address in the United Kingdom and any letter so sent shall be deemed to have been received within three working days of posting.”

To

“Any notice may be served by the Secretary on any member:

- i. personally or
- ii. by delivering or sending it by e-mail or through the post in a prepaid letter addressed to such member at his or her last known e-mail or postal address in the United Kingdom. Any e-

mail or letter so sent shall be deemed to have been received within three working days of delivering, sending or posting.”

Dated the 24th April 2022

Signed



Ian Kershaw

Chair

22 Priory Gardens

Old Basing, Basingstoke RG24 7DS

igfkershaw@btinternet.com