**Background**

At present the Friends operate 100 Clubs. There are two lists each of 100 Units. Members of the Friends can buy as many units as they want by Standing Order at a cost of £2 per calendar month. Draws for a prize of £100 from each list take place monthly.

The Executive Committee have now reviewed the operation of the Clubs in the light of lottery legislation and the number of members in each club and have decided to adopt new rules with effect from 1st January 2023.

Under government legislation this lottery can be run by the Friends as a private society lottery but members of the lottery must be members of the Friends. At present 8 people in the first 100 club and 16 in the second club are not members.

The Executive Committee will be writing to each of them to explain the position. They can then decide whether they wish to join the Friends or cancel their existing standing orders.

The Clubs are based on there being 100 members of each club. At present there are only 73 Members of the Friends in the first club and 87 in the second club.

The Committee has decided to recommend the adoption of new rules to replace existing arrangements.

The detailed rules are set out below. In summary the two existing clubs will be amalgamated and the prizes will be as set out in Rule 4 below and the examples set out in the Appendix.

Changes to the 100 Club Rules do not involve changes to the Constitution of the Friends. The adoption of the new rules below requires a simple majority of those present and entitled to vote at the Annual General Meeting.

If you would like further clarification before the Annual General Meeting please contact me.

Ian Kershaw

Chair

igfkershaw@btinternet.com

**The Friends of the Parish Church of St. Mary’s Old Basing & Lychpit**

Registered Charity Number 1051202

c/o 22 Priory Gardens

Old Basing

Basingstoke RG24 7DS

**Rules of The Friends of St Mary’s Church Old Basing 100 Club effective from 1st January 2023.**

1. **Purpose**

The objective of the 100 club is to raise funds for The Friends of St Mary’s Church. The Friends of St Mary’s Church raises money to help pay for restoration works to St Mary’s Church Old Basing and Lychpit.

1. **Eligibility for Membership**
2. In order to conform to UK Gambling laws, the Friends of St Mary’s 100 Club is only open to the paid up members of The Friends of St Mary’s Church.
3. All applicants must be aged 16 years or over.
4. **Application**
5. Application to join The Friends of St Mary’s Church 100 Club is in writing using the official application form.
6. The membership of the Friends of St Mary’s Church 100 Club is payable by monthly standing order at a rate of £2.00 per month per number allocated, ordinarily payable on the last day of each month. There is no limit on the numbers allocated to any one member.
7. The numbers will be allocated in chronological order by the administrator of The Friends of St Mary’s Church 100 Club. New members will be allocated any “free” numbers before additional numbers are added.
8. Membership to The Friends of St Mary’s Church 100 Club is for a minimum period of 1 (one) month.
9. No refunds will be given on Friends of St Mary’s Church 100 Club subscriptions.
10. **Prizes**
11. A maximum of 50% of the monies collected in the previous month will be available as prizes. Therefore the number of prizes and the value of the prize(s) may vary from month to month in line with the variable number of participants from month to month.
12. **The First Prize**
13. This prize will be a maximum of £100 even if the number of participants is greater than 100.
14. If there are at least 100 members the first prize will be £100 but if there are fewer than 100 participants the prize will be half the monies collected in the previous month.
15. **The Second Prize**
16. A second prize will be paid if the number of participants is between 100 and 200. This prize will be 50% of the monies collected in the previous month above the initial £200. This prize will be a maximum of £100.
17. **The Third Prize**
18. A third prize will be paid if the number of participants is between 200 and 300. This prize will be 50% of the monies collected in the previous month above the initial £400. This prize will be a maximum of £100.
19. Monthly prizes will be awarded as follows:
20. Up to 100 participants one 1st prize;
21. Up to 200 participants one 1st prize and one 2nd prize;
22. Up to 300 participants one 1st prize, one 2nd prize and one 3nd prize;
23. Examples are given in the Schedule to these rules
24. All prizes will be payable by cheque. No cash will be given out.
25. Prizes will be delivered by hand or via Royal Mail to the address given on the application form.
26. **Drawing of the Numbers**
27. A member’s number(s) will only be entered into the draws after advance payment has been received directly into The Friends of St Mary’s Church 100 Club bank account in accordance with the standing order mandate.
28. The draws will take place monthly.
29. The draws will be conducted in the presence of two unrelated people.
30. Once a prize has been won, the winning number is not eligible for any further prizes in the same draw (i.e. the same number could not be the winner of the first and second prize, etc.)
31. **Results**
32. A list of the monthly winning numbers and prizes will be posted on The Friends of St Mary’s Church website and the winner(s) notified. They will also be available from the 100 club administrator of The Friends of St Mary’s Church 100 Club.
33. The applicant(s) will be responsible for ensuring that the 100 Club administrator of The Friends of St Mary’s Church 100 Club is notified of all changes of home address either via email from the email address recorded on the application form or in writing with a signature.
34. Any changes to an email address will need to be advised to the administrator of The Friends of St Mary’s Church 100 Club in writing with a signature.
35. **Cancellation**

Cancellation of a subscription is to be given in writing to the administrator of The Friends of St Mary’s Church 100 club and not just by cancellation of your standing order.

1. **Future**

The Friends of St Mary’s Church reserves the right to amend the rules of the 100 Club. Current rules and application forms will be available at https://friendsofstmaryschurcholdbasing.org or on request from the administrator of The Friends of St Mary’s Church 100 Club.

1. **Transition Arrangements for existing members**
2. These rules will come into effect from 1st January 2023.
3. The Friends of St Mary’s Church currently has two separate 100 clubs. The objective is to combine these into one club of over 100 members and with a new set of rules.
4. Only those who are members of The Friends of St Mary’s Church can be members of the 100 club under UK regulations.
5. Anyone currently in one of the existing100 clubs who is not a member of The Friends of St Mary’s will be contacted and asked whether they wish to join The Friends of St Mary’s Church. Should they decline they will need to cancel their subscription and will no longer be eligible to take part in the monthly draw
6. All those who are or become members of The Friends of St Mary’s Church will be given new numbers in the new 100 club.

**APPENDIX**

Examples of the operation of Rule 4.

|  |  |
| --- | --- |
| **Number of contributing members at £2 per number** | **Prize** |
| Less than 100 | Half the contributions received in the previous month |
| 100 to 200 | First Prize £100Second Prize Half the contributions received in the previous month in excess of £200 to a maximum of £100 |
|  201 to 300 | First Prize £100Second Prize £100Third Prize Half the contributions received in the previous month in excess of £400 up to a maximum of 100 |

|  |  |
| --- | --- |
| Number of contributing members at £2 per number | Prize |
| 50 | First Prize £50 |
| 100 | First Prize £100No Second Prize |
| 150 | First Prize £100Second Prize £50 |
| 210 | First Prize £100Second Prize £100Third Prize £10 |
| Number of contributing members at £2 per number | Prize |
| 50 | First Prize £50 |
| 100 | First Prize £100No Second Prize |
| 150 | First Prize £100Second Prize £50 |
| 210 | First Prize £100Second Prize £100Third Prize £10 |

**APPLICATION FOR MEMBERSHIP**

To the administrator of The Friends of St Mary’s Church 100 Club

The Friends of the Parish Church of St. Mary’s Old Basing and Lychpit Charity Number 1051202 (“the charity”) c/o 22 Priory Gardens, Old Basing, Basingstoke RG24 7DS

I apply to join the Friends of St. Mary’s 100 Club and to purchase *(insert number)*  numbers at a cost of £2 per number.

I confirm that:

* + I am a member of the charity;
	+ I will make payment monthly by standing order payable on or before the last day of each month;
	+ I understand I can cancel my subscription at any time and If I wish to do so I will give signed notice in writing to the Administrator of the Club and cancel my standing order with the bank

My full name is:

My postal address is:

My e-mail address is:

My telephone number is:

By signing this form I agree to receiving communications relating to my membership of the 100 Club by:

Mail E-mail Telephone (please cross out any that do not apply)

 Signed………………………………….

 Dated / /2022

Please return the completed application form to the administrator of The Friends of St Mary’s Church 100 Club c/o 22 Priory Gardens, Old Basing, Basingstoke RG24 7DS