



unifor

Local 100/section locale 100

December 30, 2022

To all Local 100 Lodges

SECTION 2: ELECTION OF OFFICERS

1. Election of Officers shall take place every three years.
2. The Local 100 President shall be elected by the membership of Local 100 in accordance with these By-laws and **Article 15B of Unifor National Constitution**.
3. Local 100 Vice-Presidents and Executive **Board** members shall be elected by the membership they represent, in their respective jurisdictions.
4. One Executive **Board** member shall be selected by the Executive **Board** as a Chairperson/auditor to serve a three year term. Full-time Local 100 officers shall be excluded from holding a position of Chairperson/auditor. The Chairperson/auditor will perform **one** internal audit per year. A Chartered Accountant will be retained to conduct **one annual audit**. **Local 100 shall provide a financial statement to the membership quarterly**. The fiscal year of Local 100 shall begin on 01 January and end on 31 December.
5. Incoming Officers shall be obligated and installed **July 1st, of election year**.
6. No member is eligible for election as a Local 100 Officer or Local 100 Executive **Board** member until he/she has been a member in continuous good standing for one year immediately prior to the nomination.
7. No member holding a permanent or temporary position of a supervisory nature with an employer is eligible for any elected position in Local 100.
8. Any member holding an Local 100 elected position, committee position, and/or representative of Local 100 who accepts a permanent or temporary position of a supervisory nature shall have his/her position declared vacant immediately.

SECTION 3: ELECTION PROCESS

1. Election of Local 100 Officers shall be held triennially beginning in 1996.
2. Notice shall go out to each Lodge on January 1st of each election year that all offices of Local 100 shall be declared open for nomination on February 1st of that year. A sufficient number of nomination forms shall go out to each Lodge. All nominations must be sent by registered mail and received by the Election Committee Chairperson postmarked prior to 12:00 Midnight, March 1st of election year.

3. Nomination forms must be signed by two (2) Local 100 members in good standing and by the nominee.
4. Each candidate may submit their printed election information with their nomination papers, such printed information to be no more than one single spaced 8"x 11" page.
5. The balloting method for the election of Local 100 Officers shall be mail-out, mail-in.
6. The Election Committee shall mail a ballot, a ballot envelope, a stamped envelope addressed to the Election Committee postal box and containing the return address of the member, and directions on balloting directly to each member in good standing and each member shall return the ballot by mail directly to the Election Committee postal box.
7. The Local 100 President shall select a three person Election Committee from one Location. The election will be carried out from the home location of the committee. A Committee Chairperson and a Committee Secretary shall be selected from amongst the Committee. The Election Committee shall secure a postal box, to be used only for the purpose of the return of ballots.
8. All Lodge Presidents and Lodge Recording Secretaries shall be notified forthwith of the mailing address and telephone number of the Election Committee Chairperson.
9. The Election Committee shall cause a ballot to be mailed to each Local 100 member in good standing postmarked no later than May 1st of election year. Ballots must be returned to the Election Committee postmarked no later than June 1st of election year. Counting of ballots shall begin no later than June 6th of election year and the Local 100 President notified forthwith of the final election results.
10. If a runoff election is required dates shall be set by the Election Committee.
11. This election call and extra nomination forms, shall also be posted on the **Unifor** Local 100 Website @ (www.Uniforlocal100.com). Care shall be taken to explain that mail balloting is absolutely secret.

Local 100's Election Committee Chairperson is;

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In Solidarity

Local 100

