

George West Education Foundation Grant Application - 2024

REQUEST FOR PROPOSALS – Must fall under at least **one** category.

- **Employee Development** - Provides funds to assist employees of GWISD to develop the personal skill sets needed to give our children the best possible education through continuing education, seminars, workshops and/or conferences.
- **Classroom Enrichment** - Provides funds for teachers to implement *new* and *innovative programs* in the classroom that promote advanced approaches to teaching and enrich the learning experience for students and teachers.
- **Campus/District Enhancement** - Provides funds to a campus or the district to upgrade or implement tools, activities or projects which would enhance or advance educational achievement.

SELECTION CRITERIA

Any employee of the GWISD that demonstrates a need for funding of programs and/or materials that promote educational excellence within the district:

In evaluating each application, funding decisions will be made on the following criteria.

Priority consideration will be given to proposals that:

- * Are **sustainable**
- * Are **inclusive**
- * Are **innovative**
- * Have the greatest impact
- * Have the broadest reach
- * Have participatory or matching funds

HOW TO APPLY

A grant applicant must:

1. Submit the **GWEF Grant Application (3rd page of this set)**.
2. Specify if you are applying for a
 - a. **General Grant** – Awarded once a year in May and are generally for items used the following school year that can be ordered over the summer.
 - b. **Flex Fund Grant** - The Purpose of the Flexible Fund grant is to fund selected time-sensitive opportunities for GWISD students and/or staff that did not present themselves in time for the previous regular GWEF grant cycle and also will have been missed if not funded before the next regular GWEF grant cycle is completed. Grants will be considered immediately and responded to within one week of receipt.
3. Drop Application off at Administration Building.
4. Notify GWEF that your application was submitted. Please email gwegroup@yahoo.com with the subject “**Grant Submitted TODAY**” confirming your delivery. This will give us a checks and balances system to ensure receipts.

DEADLINES

- For General Request – on or BEFORE – **MARCH 21, 2024**
- Flex Fund Request – Anytime during the year if flex funds are available.

*Flex Fund account carries a max of \$5,000 per semester or \$12,000 per year. When it is depleted for the semester, it will not be available until the next.

Please provide the following information in this order.

I. NARRATIVE (Not to exceed 1 typed page)

A. Summary

Begin with a summary. Briefly explain why you are requesting this grant, what outcomes you hope to achieve, and how you will spend the funds if the grant is awarded.

B. Proposal Information (Who, What, When, Where, and How)

1. Please state what you are asking GWEF to fund.
2. Describe the target group and explain your method for reaching that group.
3. What are the goals for this project?
4. How will this promote educational excellence within the GWISD.
5. What is the timeline for implementation of the project?
6. How will you evaluate the proposed outcomes of your project?
7. In what ways can you demonstrate to GWEF and the public the implementation and success of your project?

C. Applicant/Organization Information

1. Your primary duties and responsibilities within the district.
2. Your specific role within this particular project.

D. Financial Information

1. If the total project budget is greater than the amount requested, from what sources will the other necessary funds be obtained, and what funds have been raised to date?
2. What financial resources will be available for the continuation of this project (if applicable)? Consider the carrying costs of the project and from where those funds might be acquired.

II. ATTACHMENTS

1. **Supporting Photos - Limited to one additional page attached to the narrative. You are also welcome to include photos in your narrative and omit the 3rd page. Photos on the narrative OR attached are helpful but not required.**

REVIEW PROCESS

- 1) Each application will be reviewed. **Only 3 pages MAX** will be accepted per applicant. If there are more than 3 pages, they will be returned. Please use this checklist to be sure you are covered.
 1. **Grant Request Application**
 2. **1 Page Narrative detailing what you are requesting**
 3. **Optional Attachment with Photos illustrating what you are requesting.**
- 2) GWEF board members may ask to meet with the applicant or representatives of the organization. All grant recipients will be of the foundation's decision based on their application(s). GWEF reserves the right to deny any and all applications for grant funds. The Annual Prize Parade will be held in **MAY!**
- 3) If you have additional questions or need help with the process, any Board Member can assist you. If you need to call or text, please do!
Brooke Goebel at 361-449-7853 or Morgan Hancock at 361-542-0645

George West Education Foundation

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PROPOSAL INFORMATION

Project Name: _____

Application Type: General Fund Application FLEX Fund Application

Name of person submitting this application: _____

Primary Elementary Jr. High High School Grade Level: _____

Phone Number: _____ Yes, I text! Email: _____

Purpose of Grant: _____

Number of Youth Participants: _____ Number of Adult Participants: _____

Amount Requested: \$_____ Total Fundraised \$_____ Total Project Cost: \$_____

Project Period: Start Date _____ End Date _____

Did you receive a 2023 GWEF Grant? Yes No

If yes, what was it for? _____

Total Amount of Previous Years Grant? \$_____ Amount Used \$_____

_____, Date _____
Signature of Applicant

_____, Date _____
Signature of School Principal

_____, Date _____
Signature of Superintendent

DON'T FORGET TO SUBMIT THE FOLLOWING WITH THIS PAGE. Your application should be **3 pages MAX!**

1 page narrative of your request (You can have your photos included on this page if you want)

1 (optional) page of illustrations to further elaborate your request.

The George West Education Foundation reserves the right to deny any and all applications for grant funds. Please visit www.gweducationfoundation.org or submit by email: gwegroup@yahoo.com