

## **RELIEF VET DFW POLICIES**

### **SERVICES PROVIDED**

Relief Vet DFW will provide small animal wellness and routine care, small animal internal medicine, routine small animal soft tissue surgeries, including spay, neuter, and minor mass removals, and routine small animal dentistry.

Small animal emergency surgeries will be provided on a case by case basis. Relief Vet DFW reserves the right to refer to the nearest emergency facility. (GP only).

Basic exotics/pocket pet care provided on a case by case basis.

Relief Vet DFW **will not** provide the following services: declawing, debarking, orthopedic procedures, avian medicine, or large animal medicine. In order for Relief Vet DFW to provide small animal dentistry services, adequate equipment is required. If dental radiographs are not available extractions will be made at the discretion of the relief veterinarian.

### **LUNCH POLICY**

A scheduled lunch break is not required by Relief Vet DFW. As outlined in the service agreement; for shifts exceeding 9 hours, a maximum of 1 hour unpaid lunch break may be scheduled where the relief vet is off the premises. Any time on premises performing patient care, call backs, charting, etc. is required to be paid.

### **HOSPITALIZED CASES**

All cases requiring hospitalization will be transferred to the next doctor on staff. If the next doctor on staff is unavailable for transfer and/or no overnight care is provided at your hospital, the case will be transferred to the nearest emergency/24hr hospital or released back to the owner with a planned next day follow up.

### **SURGICAL CASES**

Routine surgical cases will be performed after a total of 3 relief shifts have been worked with the client if Relief Vet DFW agrees. Whether or not surgical cases are performed will depend on the relief veterinarians comfort level with the clients staff and equipment. Emergency surgical cases will be performed on a case by case basis and will be referred to the nearest emergency hospital if deemed necessary at the relief

veterinarians discretion. Relief Vet DFW reserves the right to decline to perform any surgery if proper monitoring and staff is not provided, the animal is deemed unhealthy/unstable, or the surgery is out of the comfort level of the relief veterinarian.

**CASE FOLLOW UP**

Relief Vet DFW may be contacted via phone call or text message with questions regarding cases for clarification purposes only if unclear from examination notes. Absolutely no pet owner communication or case follow up will occur outside of agreed upon hours. In the event case clarification is needed, Relief Vet DFW will respond within a 24 hour period.

**PAYMENT**

Payment is to be made out to Relief Vet DFW, PLLC at the end of each shift unless other arrangements have been agreed upon by both parties. If working more than 1 shift per week (Mon - Sun), payment will be due by the end of the last shift for each week unless other arrangements have been agreed upon by both parties. Rates are as outlined in the service agreement. An invoice will be emailed at the conclusion of each shift.

**Relief Vet DFW**

**Client/Client Representative**

**Sign Here X:**

**Sign Here X:** \_\_\_\_\_

**Date:**

**Date:**