

PROPOSED AMENDMENTS TO BYLAWS AND STANDING RULES 2024-2025

The Bylaws and Standing Rules amendments will be considered seriatim. Each proposal will be opened for debate and amendment only. Amendments will be voted on as they arise, but no vote will be taken at that time on that proposal. A vote on the entire set of proposed amendments will be taken when all the individual proposals have been considered.

If there are no objections, the committee will be authorized to correct article and section designations, punctuations, grammar, numeration and cross-references and make other technical and conforming changes as may be necessary. Editorial changes cannot change the meaning of the statement but can sometimes require a change in format.

Because of this adjustment of the proposed article and section designations, the items shown below may be one to three numbers higher than are in the present bylaws/standing rules located in the Yearbook.

This section presently reads:

ARTICLE III — CLUB MEMBERSHIP

Section 3.I Eligibility. Clubs of women and men in the counties of Ventura, Santa Barbara and San Luis Obispo, whose work is germane to the objects of GFWC and CFWC are eligible for membership in the District.

It is proposed to insert “over 18 years of age” before counties of Ventura and replace “objects” with “objectives”. It would now read:

ARTICLE III — CLUB MEMBERSHIP

Section 3.I Eligibility. Clubs of women and men over 18 years of age in the counties of Ventura, Santa Barbara and San Luis Obispo, whose work is germane to the objectives of GFWC and CFWC are eligible for membership in the District.

RATIONALE: The addition of “over 18 years of age” clarifies the definition of “adult,” especially if any Junior clubs are sponsored by district clubs.

This section presently reads:

ARTICLE V — OFFICERS

Section 5.1 Officers’ Titles. The elected officers of the District shall be President, First Vice President, Second Vice President, Recording Secretary, Treasurer and Financial Secretary. Except for the President, these officers shall be elected at the even-numbered year District Convention.

It is proposed to insert “(See 5.4 President Elect) after Except for the President. It would now read:

ARTICLE V — OFFICERS

Section 5.1 Officers' Titles. The elected officers of the District shall be President, First Vice President, Second Vice President, Recording Secretary, Treasurer and Financial Secretary. Except for the President (*See 5.4 President Elect*), these officers shall be elected at the even-numbered year District Convention.

RATIONALE: This reference clarifies why the President is not elected at this time.

This section presently reads:

ARTICLE VI — DUTIES OF OFFICERS

Section 6.4. The Recording Secretary shall:

1. keep the printed record of attendance and the minutes of all meetings of the District Executive Board and Executive Committee.

It is proposed to strike “the printed record of attendance and”. It would now read:

ARTICLE VI — DUTIES OF OFFICERS

Section 6.4 The Recording Secretary shall:

1. keep the minutes of all meetings of the District Executive Board and Executive Committee.

RATIONALE: Present practice. At this time, the Financial Secretary accepts the reservations for meetings and keeps the record of attendance.

This section presently reads:

3. keep a current list of all member clubs belonging to the District; a list of all officers, chairmen and committees; the official Charters from GFWC and CFWC; the IRS letter of determination and Federal ID number; the Corporate Seal and other District documents.

It is proposed to strike “the IRS letter of determination and Federal ID number; the Corporate Seal” It would now read:

3. keep a current list of all member clubs belonging to the District; a list of all officers, chairmen and committees; the official Charters from GFWC and CFWC; and other District documents.

RATIONALE: Present practice. The Treasurer keeps the IRS letter of determination and Federal ID number. The Corporate Seal can no longer be located.

This section presently reads:

Section 6.5 The Treasurer shall: Items 1 - 10

It is proposed to insert an additional item #11. It would now read:

11. keep the IRS letter of determination and Federal I.D. number.

RATIONALE: Present practice — see above.

This section presently reads:

Section 6.6 The Financial Secretary shall: Items 1-8

It is proposed to insert an additional item #1, with the following items to be renumbered.

It would now read:

1. receive the meeting reservations.

RATIONALE: Present practice. See above.

This section presently reads:

Section 6.7 The Corresponding Secretary shall: Items 1-6

It is proposed to insert an additional item #1, with the following items to be renumbered.

It would now read:

1. notify the President of those members of the Executive Board and Executive Committee who are unable to attend their respective District meetings (see Section 7.5.4.)

RATIONALE: The addition to the Bylaws will assign this duty to the Corresponding Secretary. A future addition will require designated attendees for meetings to notify the Corresponding Secretary if they will be absent (7.5.4).

This section presently reads:

5. assist the President in preparation of the yearbook.

It is proposed to insert “as needed” after yearbook. It would now read:

5. assist the President in preparation of the yearbook as needed.

RATIONALE: Present practice. At this time, the Corresponding Secretary does not prepare the Yearbook, so this duty is changed to be used only if it is needed.

This section presently reads:

ARTICLE VII — EXECUTIVE BOARD

Section 7.1 The voting body of the District Executive Board shall be:

It is proposed to strike “voting body of the” and “be” and to insert “include” after shall. It would now read:

Section 7.1 The District Executive Board shall include:

RATIONALE: Since all attendees at the District Executive Board meetings are allowed to vote, it is necessary to identify those members who are designated District Executive Board members.

This section presently reads:

2. CFWC Officers and Chairmen residing in the District.

It is proposed to move this item from #2 to #8 and to insert “and are members of a club in the District” after District. It would now read:

8. CFWC Officers and Chairmen residing in the District and are members of a club in the District.

RATIONALE: This section was moved from #2 to #8 and further defined as also being a member of a District club, since it is a matter of courtesy that they are members of the District Executive Board.

This section presently reads:

Section 7.5 Meetings Items 1-3

It is proposed to insert an additional item #4. It would now read:

4. Members of the District Executive Board and the District Executive Committee shall inform the Corresponding Secretary if they are unable to attend their respective meetings.

RATIONALE: This addition to the Bylaws requires designated attendees to meetings to notify the Corresponding Secretary if they will be absent so she can keep the President apprised.

This section presently reads:

Section 7.6 Conventions

2b. The Corresponding Secretary, upon approval of the Executive Committee, shall email or mail the CALL and enclosures to the voting body. (See ARTICLE VII, Section 7.1.) all club presidents if needed.

It is proposed to delete “or mail” and “the voting body. (See ARTICLE VII. Section 7.1).” It would now read:

2b. The Corresponding Secretary, upon approval of the Executive Committee, shall email the CALL and enclosures to all club presidents if needed.

RATIONALE: Present practice. The CALL is no longer sent by postal mail. It has become the club presidents' duty to notify their members of the upcoming conventions.

This section presently reads:

ARTICLE VIII — EXECUTIVE COMMITTEE

Section 8.2 Duties

6. have power to act in emergencies between District Executive Board meetings, provided it does not spend more than a total of two hundred dollars (\$200.00) on non-budgeted items at any given meeting. A complete report of such emergency action shall be read at the next District Executive Board meeting and be included in the minutes.

It is proposed to delete “ A complete report of such emergency action shall be read at the next District Executive Board meeting and be included in the minutes.” It would now read:

6. have power to act in emergencies between District Executive Board meetings, provided it does not spend more than a total of two hundred dollars (\$200.00) on non-budgeted items at any given meeting.

RATIONALE: The deleted sentence is exactly the same as the present number 8.2.10. This deletion avoids redundancy, and by maintaining the information in a following statement, it emphasizes its importance.

This section presently reads:

ARTICLE IX - COMMUNITY SERVICE PROGRAMS, SPECIAL APPOINTMENT CHAIRMEN AND DUTIES

Section 9.3 Goals and Reports. Chairmen, with the District Dean of Chairmen, in conjunction with their CFWC counterparts shall:

- create goals and special projects
- prepare information a minimum of twice annually for distribution
- present a report at a District meeting as directed by the President
- oversee the Clubs' annual reports in their program
- prepare an annual district report for that Community Service Program *for inclusion in the Convention program* and distribute it as required before the deadline.

It is proposed to delete bullet item 2 “prepare information a minimum of twice annually for distribution” and bullet item 3 “present a report at a District meeting as directed by the President” as well as “oversee” in bullet item 4 and “and distribute it as required b before the deadline” in bullet item 5. Insert “as requested” in bullet item #2, “assist” before the Clubs' in built item 4, and “for inclusion in the Convention program” after Service Program in bullet item 5. It would now read:

ARTICLE IX - COMMUNITY SERVICE PROGRAMS, SPECIAL APPOINTMENT CHAIRMEN AND DUTIES

Section 9.3 Goals and Reports. Chairmen, with the District Dean of Chairmen, in conjunction with their CFWC counterparts shall:

- create goals and special projects
- assist the Clubs' annual reports in their program as requested
- prepare an annual district report for that Community Service Program for inclusion in the Convention program

RATIONALE: These deletions and insertions reflect the present duties expected of the District Chairs.

This section presently reads:

ARTICLE X - COMMITTEES AND DUTIES

Section 10.2 Bylaws Committee

2. consider proposed Bylaw and Standing Rules amendments submitted by District members received on or before December 1.

It is proposed to delete "received on or before December 1." after members. It would now read:

ARTICLE X - COMMITTEES AND DUTIES

Section 10.2 Bylaws Committee

2. consider proposed Bylaw and Standing Rules amendments submitted by District members

RATIONALE: Members of the committee did not feel a specific cut-off date was needed.

This section presently reads:

Section 10.7 Fine Arts Festival Committee. The Fine Arts Festival Committee Chairman shall be appointed by the President. All plans, including a proposed budget, shall be presented at the October Executive Committee meeting for approval. Copies of the festival information shall be distributed to the district membership by the November District Executive Board meeting.

It is proposed to delete "November" and insert "January" before District Executive Board meeting. It would now read:

Section 10.7 Fine Arts Festival Committee. The Fine Arts Festival Committee Chairman shall be appointed by the President. All plans, including a proposed budget, shall be presented at the October Executive Committee meeting for approval. Copies of the festival information shall be distributed to the district membership by the January District Executive Board meeting.

RATIONALE: Present practice. The information is now usually distributed by the January District Executive meeting rather than the November meeting.

It is proposed that a new Article XII be inserted in the Bylaws, with the following Articles renumbered. It will now read:

ARTICLE XII — COMMUNICATIONS AND PUBLIC RELATIONS

A. The District is encouraged to maintain a website to facilitate the distribution of information and other media to increase public awareness.

B. Communications are an effective way to provide current information to all members (See Standing Rules 5 and 6).

RATIONALE: The addition of this new Article XII is needed as the area of communications and public relations is becoming increasingly important to both individual clubs and the district. The committee members believe that as new technologies and practices are used, this article will become more and more important.

STANDING RULES

This section presently reads:

5. All members are eligible to receive complimentary_electronic subscriptions to *TAD Tidings* and district-wide electronic mailings.

It is proposed to strike “complimentary”, and “subscriptions to TAD Tidings and district-wide electronic mailings” and insert “District communications” It would now read:

5. All members are eligible to receive electronic District communications.

RATIONALE: General terminology was substituted for specific items to encompass any new electronic communications added in the future.

This section presently reads:

8. Individuals and/or Clubs will be responsible for their luncheon reservations.

It is proposed to strike “Individuals and/or” and insert “members” before reservations. It would now read:

8. Clubs will be responsible for their members’ luncheon reservations.

RATIONALE: Present practice. Individuals are asked to send in their reservations through their clubs.

It is proposed that a new item #13 be inserted in the Standing Rules to read:

13. The District shall donate a \$50 gift to the annual Area Convention.

RATIONALE: Present practice. This is a requirement for the district.

It is proposed that a new item #14 be inserted in the Standing Rules to read:

14. The District shall donate a \$50 gift to the annual CFWC Convention.

RATIONALE: Present practice. This is a requirement for the district.

This section presently reads:

17. For the five District meetings, hostess clubs will provide:

- a. A representative to be seated at the head table to deliver the official welcome, inspiration and meal blessing and lead members in *The Collect for Clubwomen* at the end of the meeting.

It is proposed to delete “to be seated at the head table” It would now read:

17. For the five District meetings, hostess clubs will provide:

- a. A representative to deliver the official welcome, inspiration and meal blessing and lead members in *The Collect for Clubwomen* at the end of the meeting.

RATIONALE: Present practice. As the district travels to different sites, the layout configuration sometimes prevents this seating, and some representatives have indicated that they would prefer not to be seated at the head table. By deleting this phrase, it gives the district more seating discretion.

This section presently reads:

20. Annual per capital Federation dues:

- b. CFWC Members shall pay annual dues to the GFWC California Federation of Women’s Clubs through their club, in the amount of four dollars (\$4.00) prior to April 30.

It is proposed that “four dollars (\$4.00)” be deleted and “five dollars (\$5.00)” be inserted in its place. It would now read:

20. Annual per capital Federation dues:

- b. CFWC Members shall pay annual dues to the GFWC California Federation of Women’s Clubs through their club, in the amount of five dollars (\$5.00) prior to April 30.

RATIONALE: CFWC has raised their dues from \$4.00 to \$5.00. Our Standing Rules must reflect that fact.

It is proposed that a new item #30 be inserted in the Standing Rules. It would now read:

30. Table seating at meetings will be reserved for members who have registered for a meal (See Standing rule 27 regarding reservation fees).

RATIONALE: Since the meeting set-up of tables and chairs is based on the meal reservations, when members who have chosen not to reserve a meal occupy chairs at tables, some members who do have meal reservations are unable to find table seating. Additional chairs will be set up for members who reserve space at a meeting but do not wish to receive a meal. because of space considerations, these chairs may not be placed at a table.