

**PREPARED AND ADAPTED BY RAILS END GALLERY FOR ITS PROGRAMS
OPERATING IN HEAD LAKE PARK AND AT THE BANDSHELL**

**Head Lake Park and Bandshell
COVID 19 Protocols**

ALL RAILS END GALLERY ACTIVITY PARTICIPANTS ARE REQUIRED TO OBSERVE THE FOLLOWING WHEN INVOLVED IN A GALLERY ACTIVITY, WORKSHOP OR MUSICAL GATHERING IN HEAD LAKE PARK:

It is the responsibility of the group organizer to share the information in this document with their participants and to ensure that these protocols are adhered to. Thank you for your cooperation.

1. Do not attend/host a class/program/event in the park if:
 - a. You are feeling sick and/or experiencing 2 or more of the following symptoms: fever, new cough, difficulty breathing, runny nose/sneezing, unexplained fatigue or malaise, tiredness, sore throat, diarrhea, headache, decrease or loss of sense of smell, chills, abdominal pain, nausea or vomiting.
 - b. Anyone in your household has experienced cold or flu-like symptoms in the last 14 days.
 - c. Anyone in your household has been outside Canada in the last 14 days.
 - d. Anyone in your household has been exposed to someone who has or is recovering from COVID-19.

2. Maximum Number of people permitted to attend an outdoor class/program/event.*
 - a. As stated by the provincial government in the Stage 3 reopening plan: "The total number people permitted in classes or organized activities at any one time is limited to the number of people that can maintain physical distancing of at least two metres, and cannot exceed the indoor gathering limit of 50 people or the outdoor limit of 100."
 - b. For yoga/fitness programs we are recommending that no more than 25 people be permitted to attend at any given time.
 - c. It is the event organizers responsibility to make sure the provincial guidelines are adhered to. *Please note: these numbers do not include facility staff and are subject to change as provincial guidelines change.

3. Registration:
 - a. Participants must pre-register and provide the instructor/facilitator with their name and a contact phone number if attending any type of class or instructional program.
 - b. Anyone who has not pre-registered will not be permitted to participate. Registration for Rails End programming is done through our website www.railsendgallery.com up to 15 minutes before the event.

4. Clearly Defined Entrance/Exit:
 - a. The event organizer must create a clearly defined entrance/exit and communicate this to program participants/event attendees ahead of time.
 - b. It is the responsibility of the event organizer to assign someone to monitor the entrance/exit to ensure attendees are following rules and are self-screening.
 - c. Clear signage stating expectations must be placed at the entrance to the area that will be used.

5. Outdoor Music Events [informal gatherings such as Ukuladies are not performances]:

- a. Spectators must be a minimum of 20 feet back from the event stage.
- b. Performers must use a Plexiglas barrier if playing wind or brass instruments.
- c. If possible, performers should have a shield/barrier between them and the spectators.
- d. Social distancing or 2 m separation should be practiced by all performers. If possible, performers should have a shield/barrier between themselves and the other performers.

6. Covid-19 Plans:

- a. Event Organizers/Class Instructors should have a plan in place to deal with someone who presents Covid-19 symptoms while attending the event/class.

7. Food and Drink: a. Any event organizer wishing to serve food or drink at their event must contact the Haliburton, Kawartha, Pine Ridge District Health Unit (HKPR) and receive their approval.

b. The approval notice from the HKPR Health Unit must be shared with the Municipality prior to the event.

8. Insurance:

a. As with any Park Use Agreement, the event organizer must provide a copy of an Insurance Certificate naming the Municipality of Dysart et al as additionally insured.

b. Event organizers should ensure that their insurance company provides coverage/protection for any claims regarding COVID-19. [Rails End Gallery insurance does not provide coverage for COVID19 claims. By registering for any Rails End program you waive all claims against Rails End Gallery, its staff and volunteers.

9. Physical Distancing:

a. Physical distancing must be practiced and adhered to at all times.

b. The event organizer is responsible for clearly marking areas where spectators/program participants can sit/stand. It is the event organizer's responsibility to ensure that proper physical distancing is practiced and that attendance does not exceed the allowable limit as defined by the provincial government.