



Dysart et al Community Centre Re-Opening Guidelines (updated September 24, 2020)

IMPORTANT: All group organizers and anyone renting the community centre must sign and submit this document via email prior to their first booking. It is the responsibility of the group organizer to share the information in this document with their participants and to ensure that these protocols are adhered to.

Group organizers or individuals who have not signed and submitted this document prior to their first rental will not be permitted to enter the facility.

As part of the Community Centre Protocols – each user group must appoint one COVID-19 Representative for each rental. This person will have a list of tasks that they are responsible for.

Some measures being put in place include:

- Self-screening before entering the facility
- Hand sanitization upon entry and exit of the facility
- Restrictions of the number of users in the facility
- No access to the general public
- Designated COVID-19 Representative provided by each user group

A. Screening of staff and volunteers:

1. All staff and volunteers will be required to undergo a self-assessment screening before entering the facility. If they are symptom free and answer no to all of the screening questions, they are permitted to enter.
2. If a staff member or volunteer becomes ill during their shift, they will be asked to head home immediately and contact the Haliburton, Kawartha, Pine Ridge District Health Unit for next steps.

B. Screening of Visitors/Community Centre User Groups when making a reservation/appointment:

1. Each group/person that rents the facility, must provide their name and phone number and keep a record of all participants who enter the facility during their rental.
2. Each renter will be provided with an e-mail copy of the Covid-19 Facility Protocols Requirements to complete and send back prior to their arrival.

C. Screening of Visitors/Community Centre User Groups upon arrival to the facility:

1. Each rental group will be required to have a COVID-19 representative, who will screen all participants entering the facility (see COVID-19 Representative Roles).
2. If unwell, they will not be permitted to enter the facility.
3. Each user will need to apply hand sanitizer when entering the facility.

D. Washroom Use:

1. Washrooms inside Community Centres are allowed to be used by individuals/groups who have rented the facility and have undergone screening.
2. Access to the washrooms likely needs to be limited to 1 or 2 people at a time to ensure proper physical distancing standards.
3. Read the Haliburton, Kawartha, Pine Ridge District Health Unit's **Public Health Guidance for the Use of Public Washrooms** (Appendix B).
4. May need to place visual cues on the ground to promote physical distancing.
5. Make sure signs are posted in the washroom promoting proper hand hygiene and physical distancing.
6. Washrooms will need to be disinfected after each user group. Allow a minimum of 30 minutes between rentals to allow for proper cleaning.
7. Post washroom cleaning procedures on the door, so people using the washroom are clear on what they can expect.
8. Make sure soap dispensers are full and consider providing hand sanitizer.

E. The use of non-medical masks/face coverings:

Anyone (staff, volunteers, patrons, contractors) entering the facility will be required to wear non-medical face masks. Unless they are exempt or the only person on the premises. For guidelines on who is exempt please visit www.hkpr.on.ca.

F. Gathering limits:

Following the Provincial Guidelines, the Dysart Emergency Control Group will not permit social gatherings to take place inside or outside the Community Centres. These social gatherings include, but are not limited to:

- Jack and Jill's
- Wedding receptions
- Parties
- Functions
- Barbeques

Types of activities that are permitted to take place at Dysart Community Centres, provided the organizer completes and returns the signed Community Centre Protocols include:

- Meetings
- Yoga classes
- Rentals by organized groups for training purposes

“The following gathering limits apply:

- Indoor gathering limits will increase to a maximum of 50 people, subject to physical distancing of at least two metres with people from outside their households or social circles.
- Outdoor gathering limits will increase to a maximum of 100 people, subject to physical distancing of at least two metres with people from outside their households or social circles.”

G. Physical Distancing:

- a. Physical distancing must be practiced and adhered to at all times.
- b. The event organizer is responsible for clearly marking areas where spectators/program participants can sit/stand. It is the event organizer’s responsibility to ensure that proper physical distancing is practiced and that attendance does not exceed the allowable limit as defined by the provincial government.

Please note: The guidelines/protocols listed in this document are subject to change with very little notice.

By signing this document, I hereby agree that I understand and agree to all protocols outlined within and that I will share copies of this document with any staff/volunteers helping me with the event.

Name of Organizer: _____ Signature: _____

Date: _____