

DRIVER

JOB PREREQUISITES

Qualified applicants must:

- have a valid drivers license for a minimum of two years with no minor violations in the last three years and no major violations in the last five years.
- have at least one year of experience driving a heavy truck.
- be able to perform minor vehicle maintenance such as topping off fluids, greasing, etc.
- be self-motivated, positive, and willing to perform multiple job tasks as needed.
- be able to show a professional demeanor on every jobsite.
- be able to come to work on time and every day.
- be able to take instruction and follow traffic and safety rules and laws.
- be able to lift at least 80 pounds, bend, squat, and twist.
- be able to work outdoors in both hot and cold weather and varying weather conditions.
- be able to legally work in the United States.

JOB DUTY DESCRIPTION

- Gather tools, equipment and materials needed to complete projects.
- Perform daily safety checks of truck and trailer for proper working condition and document them in the company's construction management app. If unsafe conditions are found, correct them or alert the supervisor.
- Use the company's construction management app to clock in and out, review the schedule and assigned tasks for the day, and record tasks as completed.
- Keep interior and exterior of truck neat and clean.
- Use hand and power tools needed to perform minor truck maintenance activities per the manufacturer's schedule.
- As applicable, load tools, equipment and materials and safely tie-down all loaded items.
- Pick up materials from suppliers, confirm that correct materials and quantities have been provided by supplier, and deliver them to our storage yard or jobsites.
- Determine safe and appropriate locations to park truck and off-load tools and materials at jobsites.
- If Client is present, greet them in a friendly manner.
- Safely unload tools and materials and stockpile in an appropriate location on the jobsite or in our storage yard.
- Make sure all items are neatly and safely loaded onto the truck and safely tied down at the end of every day.
- Remove trash and debris from jobsites.
- Collect receipts, label them with the job name, and turn them in to the office at the end of every day.
- Take photos and notes of job-site conditions, etc. in the company's construction management app.

Other Job Duties:

- On days when the weather is not conducive to construction, complete other maintenance tasks at the construction yard such as organizing tools and materials, maintaining equipment, etc.
- Snow plowing and sand and chemical application on secondary roads during the winter. Experience in this area is not necessary and the employee can learn on the job under supervision.
- Attend staff meetings.
- Attend safety and educational seminars.
- Other duties as specified by the supervisor.

BENEFITS SUMMARY

- End-of-year bonus
- Paid time off
- Retirement plan
- Health and dental benefits
- Sam's Club membership

Visit our website to fill out an application: [Employment | Big Dog Concrete Construction](#).