

West Tawakoni Economic Development Corporation

Regular Meeting Agenda Minutes

City Hall 1533 HWY 276, West Tawakoni, Tx 75474

May 1, 2023

6:30 p.m.

1. Call to Order
President Pam Reed called the meeting to order at 6:32 PM
2. Invocation
Elizabeth Osborne led invocation.
3. Pledge
The pledge was led by all in attendance.
4. Roll Call
President Reed asked for Roll Call – Aliceson Bell, Pam Reed, Elizabeth Osborne, Kathey ONeal, Larry Pare. – Harry Rosario & James Chemp will be attending a lit bit later.
There were 3 Citizens in attendance.
5. Announcements
President Pam Reed turned the floor to announcements.
 - a. School bond election (early voting May1 &2 @ Admin building)(regular May6 council chamber)
 - b. Farmer's Market (May 13)
 - c. Quinlan Fireworks (June 30)
 - d. Travers Jam Fest (July 1)
6. Citizen Input-related to Agenda
No citizen input related to agenda items.
7. Consent Agenda
The Chair entertained a motion to be made on consent agenda items.
A brief discussion took place about the budget.
 - a. Approval of minutes from April 3
Kathey ONeal made a motion to accept the minutes from the April 3rd, 2023, meeting,
Elizabeth Osborne second the motion. All in favor.
 - b. Approve bills paid and those to be paid
Kathey ONeal made a motion to accept the bills paid and to pay those to be paid, Larry Pare
second the motion. All in favor
 - c. Financial report (profit and loss)
Elizabeth Osborne made the motion to accept the profit and loss statement, Kathey ONeal
second the motion. All in favor
 - d. Bank statement
Aliceson asked about a line item on the statement. President Pam Reed explained that the
EDC does not have its own credit card only a check book. So that money needed to be paid
back to the city for the use of their credit card for training fees paid for online at the TEDC.

Aliceson made the motion to accept the bank statement as provided, Larry Pare second the motion. All in favor

President Reed asked that a motion be made to handle the new business before the old business so that one of our citizens in attendance could provide some information about an event.

Elizabeth Osborne made the motion, Larry Pare second the motion. All in favor

From New Business

a. Discuss and take action on Travers Jam Fest

Citizen Debbie from the Chamber of Commerce discussed the Travers Jam Fest. She explained that she attended the City Council meeting last month and the Council Members unanimously agreed to let the Travers Jam Fest come back this year. Debbie also asked that the EDC provide a sponsorship as they have done in the past. She stated that fireworks may not be included because of funding issues. They do have vendors already signed up and that they will have a roped off beer sales area once the Mayor signs off on that part. The TABC laws will be in effect and wrist bands will be provided for that area for a charge so no underage issue arise. It was mentioned that the City has an ordinance against popping fireworks in the City limits.

Aliceson stated that the vendors are charged a fee for attending the event, but she asked that they make sure that the sales tax proceeds will be going to the city for the event as well as the vendors are signed up to ensure those necessary sales taxes also go to the city for ultimate addition off sales tax revenue for the City. Debbie said that she thinks that is a great idea and that it is important that West Tawakoni benefit for holding these type of events from the sales taxes as it goes back to the community in different forms. She will inquire about how other cities do that and will ensure that is done.

Elizabeth Osborne started a discussion about previous amounts the EDC provided. More discussion about fireworks took place and that more trash receptacles and port a potties would be provided. President Reed mentioned that the bathrooms would be up and running by that time.

President Reed then went into executive session at 6:46 PM to discuss gifts and/or inventives

President Reed recalled the regular session and ended the executive session at 6:53 PM.

The Chair Entertained a motion. Larry Pare made a motion to provide a \$5,000 sponsorship to the Travers Jam Fest, Aliceson second the motion. All in favor. Debbie thanked the EDC for their commitment.

President Pam Reed stated that this is an event the whole community enjoys and that it is important for those events to take place and the EDC to give back to the community.

The Chair entertained a motion to go back to old business Aliceson made the motion to go back to Old Business, Elizabeth Osborne seconded the motion. All in favor

8. Old Business

a. Review of meet and greet.

President Pam Reed then turned the floor to discussion of the Meet and Greet held for the businesses at Deer Run Golf Club. Aliceson apologized for not being able to make it to the event. Larry Pare mentioned his brother thought it was very well put on and that communication took place between everyone. President Reed asked what the best parts were? Kathey ONeal mentioned that being able to listen to the businesspeople and hearing from them about their thoughts and ideas was a great experience. Larry Pare said that allowing all to have an opportunity to speak was advantageous. President Reed then asked what the negative was. Elizabeth Osborne expressed that she wished that more people would have been there. James Chemp stated that now everyone knows we are here to help and that we want their ideas and

concerns to be heard as well. It was asked that the pamphlets that Aliceson made for the event be provided for future use. Debbie from the Chamber of Commerce asked that some be provided to them as well to give out at the Chamber building. It was also mentioned that we need to give more time with notice to attend the future Meet and Greets.

Some Officials in attendance at the Meet and Greet where the County Commissioner, Police Chief, Code Enforcement Officer, Workforce Representative, a representative from American National Bank, and the School was there to discuss the bond election.

The Chair entertained a motion, Aliceson made the motion to schedule the next Meet and Greet for the Businesses on **Thursday July 13th 2023 from 5 PM to 7 PM**, Larry Pare second the motion. All in favor

The Chair entertained a motion for the foods to be made by the EDC Board members as did the previous meeting, Aliceson second the motion. All in favor

- b. Discuss and take action on movies in the park

President Reed then turned the floor to discussion of Movies in the Park.

Brief discussion took place on the working of the projector after which citizen Bill Creed asked how we would be getting the sound out, and offered to provide the speaker system for the Movies in the park. The Board thanked Mr. Creed for his offer.

Chair entertained a motion, Elizabeth Osborne made a motion for July 15th, Aliceson second the motion. All in favor.

Discussion of what movie to play. Elizabeth Osborne said that her Church have family friendly movies and she would see if she could borrow them. It was also mentioned that Parents would be asked to stay with the children or provide an adequately aged older teen to stay with the children during the event. The fire department will be asked to provide the refreshments that can be purchased.

No action was taken.

- c. Discuss plans to clean up property in front of the park and discuss bids to mow property.

President Reed turned the floor to discussion of the property purchased by the EDC in front of the park. She provided bid proposals from several places and/or individuals. The first was Courtney Cox who bid @250 for first mow and then \$150 thereafter for a total of \$300 a month during grow season. The second bid came from We Mow It, their bid is \$125 for the first mow and \$90 for the remaining mows. The last was Captain from the Fire Department, his bid is \$120 for first mow and \$80 thereafter. After a brief discussion of what the bids included **the Chair entertained a motion**. Elizabeth made a motion to accept We Mow It, Larry Pare second the motion. All in favor.

Larry Pare mentioned that for the inside maintenance, Mikey Kline is going to do the cleaning out of the building and remove all the trash from inside.

- d. Discuss bathrooms in the park.

President Reed stated that all parts were ordered and only one part is still on order all others have been obtained and that they will start the bathrooms on Thursday. All work would be done by the 8th and be open for the Market on the Lake event for May.

- e. Approval of a 5 year plan and take action to submit to the city council.

President Reed turned the floor to the 5 Year Plan and asked that a motion be made to accept the plan and submit it for approval by the City Council at the next Council Meeting. Elizabeth Osborne made the motion to accept the plan and Larry Pare second the motion. All in favor.

9. New Business

- a. **This item was moved to above the Old Business**

- b. Discuss facade grant for Lakeside Tax Service

President Reed stated that the people from Lake Side Tax Service were not in attendance but will be coming soon to ask about a façade grant.

- c. Discuss free to low price websites

President Pam Reed opened the floor to discussion about creating a website. Aliceson explained that due to the old website being non-functional at this time and the name not suggesting it is about the EDC, she has started the process of creating a new website for the EDC which will be able to maintained by the EDC members with user friendly actions. No action was taken

- 10. Adjourn Executive Session to discuss real property (Texas government code 551.072)

President Reed adjourned to executive session at 7:50 PM.

- 11. Return to open session

President Reed returned the meeting to open session at 8:19 PM

- a. Discuss and/or take action from executive session

No action was taken after executive session on real property

The Chair entertained a motion about personnel matters, Elizabeth Osborne made a motion to hire Silvia as discussed from the last Regular Meeting of the EDC on April 3rd. Harry seconded the motion. All in favor

- 11. Citizen Input-related to non-agenda items

No citizens input for non-agenda items.

- 12. Adjourn

The Chair entertained a motion to adjourn. Elizabeth Osborne made the motion, Kathey ONeal second the motion. All in favor Meeting Adjourned at 8:23 PM

I hereby certify that this notice was posted on the bulletin board in front of the West Tawakoni City Hall building prior to 4:00 p.m., June ____, 2023.

Witness: _____

Witness: _____

The Economic Development Corporation of West Tawakoni, Texas reserves the right to adjourn to executive session at anytime during the course of this meeting to discuss any of the matters listed above as authorized by Texas government code sections 551.071 (Consultation with attorney), 551.072 (about real property), 551.073 (Deliberations about gifts and donations) , 551.074 (personnel matters), 551.076 (Deliberations about security devices)

In accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code notice is hereby given that a Possible Quorum of the governing body of West Tawakoni, Texas and all Committees and Boards, may take place on the 1st day of May 2023 at 6:30 pm at an Economic Development Meeting.