

Ellesmere Montessori School

Established 1973

Montessori for your child
18 months to 12 yrs. old

ADMISSION APPLICATION 2018 – 2019

Child's name

last name	first name	middle name
Date of birth		Start Date

dd/mm/yy	gender m/f	dd/mm/yy
Address		

home address	city/province	postal code
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Please indicate **program preference**

- Toddler Community (18 mos—2¹/₂ yrs) Casa (2¹/₂—6 yrs) Elementary (6—12 yrs)
 Full-day (8:45 am—3:45 pm) Half-day (8:45 am—12:45 pm) Extended care

Contact information **parent/guardian 1**

last name	first name	middle initial
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address (if different from child's)	city/province	postal code
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home phone	cell phone	primary email
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employer	work phone	work address
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Contact information **parent/guardian 2**

last name	first name	middle initial
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address (if different from child's)	city/province	postal code
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home phone	cell phone	primary email
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employer	work phone	work address
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WWW.ellesmeremontessori.ca

ellesmeremontessori@bellnet.ca 416.447.1059 37 Marchington Circle Toronto ON M1R 3M6

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Emergency contact information (other than parent/guardian)

first and last name	relationship to child	primary email
work phone	cell phone	home phone
address		

Siblings

name	gender m/f	birth date dd/mm/yy
name	gender m/f	birth date dd/mm/yy

Contact information **persons child may be released to**

first and last name	home phone	cell phone
first and last name	home phone	cell phone

I/we the parent(s)/guardian(s), acknowledge the following:

1. hereby apply for admission of the above child/children.
2. have enclosed the non-refundable registration fee per student
 \$300 Toddler community **\$300** Casa **\$700** Elementary
3. give permission to Ellesmere Montessori School to share photographs of my child with their colleagues, at parent workshops and education events, on their website and print brochures.
4. agree to notify the school if there is any change to the information provided on this **Admission Application**.
5. there is no refund or reduction in fees in the case of withdrawal, dismissal, absence, non-attendance, or cancellation.

Signatures of parents/guardians

parent/guardian 1	date
parent/guardian 2	date

Ellesmere Montessori School Inc.

principal	enrolment date	withdrawal date
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POLICY AND TERMS OF ENROLMENT 2018 – 2019

1. Enrolment is dependent on receipt of the **enrolment fee and admission form**.
2. A completed and signed **Admission Application** form is considered a contract for the designated school year, which must be on file for the child's first day of school.
3. **Tuition fees** are payable at the current annual rate. Payments can be made as per the tuition payment agreement.

Parents using the monthly method must provide the school with post-dated cheques, dated the 1st of each month, on or before the first day of school.

If the term method is chosen, the first cheque is due on or before the first day of school, along with the two other post-dated cheques, dated for the first day of the second and third terms.

If the annual method is chosen, the cheque is due on or before the first day of school.

4. Deductions MAY NOT be made for voluntary or involuntary absences, i.e. family holidays or trips during the school year, etc.
5. If a child must be withdrawn because of moving, change of circumstances, or illness, written notice must be given 3 months prior to the date of departure. In lieu of such notice, the tuition payment for the next 3 months will be charged.
6. It is essential for all parents to read the **Parent Handbook**, and to abide by its contents.
7. Parent education is vital to the success of your child's development. Therefore, parents must attend **curriculum night, parent-teacher interviews**, and **all parent workshops** relating to their child's program at the school.

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